



**nwtac**

*NWT Association of Communities*

Connecting Community Governments Since 1966

**MY COMMUNITY  
MATTERS!**

The **NWT Association of Communities** was formed in 1966 to represent the interests of municipal governments in the Northwest Territories. It is the non-governmental organization providing a forum and unified voice for the public service aspirations of its members.

***All 33 community governments in the Northwest Territories are members of the NWTAC!***

**Our Vision:**

“Working together to achieve all that our communities want to be.”

**Our Mission:**

“To work together to serve our communities by addressing common issues, delivering programs and exchanging information. We are the unified voice for communities on municipal goals determined by our members.”

**[www.nwtac.com](http://www.nwtac.com)**

867.873.8359 or 1.866.973.8359  
[info@nwtac.com](mailto:info@nwtac.com)

200-5105 50th Street  
Yellowknife, NT X1A 1S1

# Services for Members



NWTAC Members have access to **advisory services** in the areas of legal support, human resources, and procedural/governance support. Use of these services is confidential.

**Legal Services** include informal verbal advice by phone on our municipal helpline (1-800-661-9069), three hours of formal legal advice each year, access to licenced lawyers, legal opinions, and resource materials

**Human Resources services** include unlimited telephone access to HR experts, access to a database of documents and templates, and help customizing policies for your community. Contact Allan Twissell at Northways Consulting in Yellowknife at [allan@nwtac.com](mailto:allan@nwtac.com) or 867-873-5444.

**Procedural and Governance** support on the administration of a community government, including election resources, by-laws, and help interpreting legislation. You can reach David Kravitz at [david@nwtac.com](mailto:david@nwtac.com) or 867-688-9415.

The **Northern Communities Insurance Program** is community-owned and operated, covering all property, mobile equipment, vehicles, money, employee bonding, accidental death and dismemberment for council and emergency personnel, public liability including administration errors and omissions, and wrongful dismissal. The self-insurance program has saved communities well over \$25 million since its inception in 2003. For more information on the many services offered through the Northern Communities Insurance Program, including the purchasing program, tender/contract review, legal opinions, safety videos, asset management, and risk management, please contact the NWTAC office!

The NWTAC undertakes various **advocacy initiatives** on behalf of its members. Based on resolutions passed by member communities at each annual general meeting, the NWTAC arranges meetings, performs research, commissions reports, and produces communications materials to assert and advocate for the position of community governments and their residents. Copies of NWTAC Resolutions are sent to all relevant parties, and the responses are recorded and monitored for implementation. The NWTAC Board of Directors regularly receives updates on this progress.

The NWTAC further undertakes advocacy efforts on behalf of NWT communities through the Federation of Canadian Municipalities (FCM). Actively participating in the Northern and Remote Forum, the NWTAC takes every opportunity to meet with elected officials at the federal level to promote the interests of NWT communities and to maintain open channels of communication.

**Media Briefs** distributed weekly by the NWTAC help keep community-level elected officials informed about the news at the community, Aboriginal, territorial, and federal levels, as well as highlighting news in environment, energy, economy, and climate change.

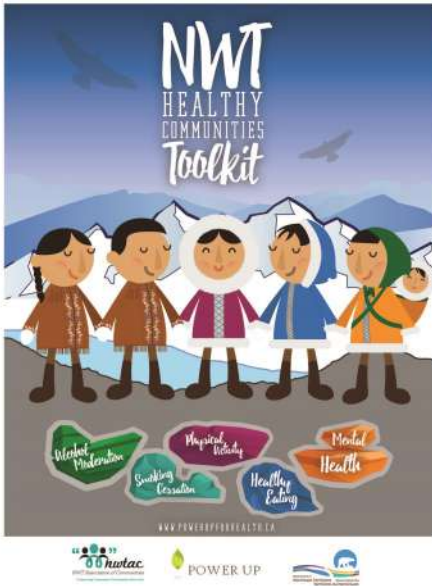
The **NWTAC E-News Flash** is a bi-weekly communique that keeps communities informed about news, programs, funding opportunities, events, and resources available in the NWT. Contact the NWTAC office to be added to the E-News Flash distribution list!



## Special Projects & Programs

The NWTAC collaborates with partner organizations on projects that promote wellness in NWT communities. Examples of this include:

- PowerUP! Project with Health & Social Services
- Built Environment Guide for communities
- Work with Arctic Energy Alliance on community energy planning
- Multi-agency partnership to place automated external defibrillators (AEDs) in all communities
- Community funding review undertaken jointly with the Department of Municipal and Community Affairs (MACA)



## Resources

The NWTAC produces resources for communities to ensure that they are able to provide the best possible services for residents. In addition to the many existing policies, templates, procedures, practices, posters and toolkits, the NWTAC happily supports any community with customized materials for its unique needs.

### Toolkits

- Healthy Communities
- Built Environment
- Hiring your SAO
- Managing your SAO
- Managing SAO Departure
- Strategic Planning
- Community Research
- Community Emergency Planning
- Climate Change

#### Coming Soon!

- Policies
- By-laws
- Asset Management
- Tenders
- RFPs
- Contracts

### Smart Management Practices

- Planning
- Climate Change
- Good Governance
- Energy
- Healthy Communities
- Preventing Internal Crime

### Climate Change Resources

- Standards and Guidelines
- School of Community Government course material
- Community-based studies
- Tools and resources for adaptation
- Implementation Guidelines
- Emergency Management

### Good Governance

- Election information, posters, and guidelines
- Policies and procedures manuals:
  - ⇒ Governance
  - ⇒ General Administration
  - ⇒ Financial Administration
  - ⇒ Human Resources
  - ⇒ Leave Management
  - ⇒ Compensation Management
  - ⇒ Occupational Health and Safety
- Sample policies, by-laws, and checklists
- Governance training
- Videos for councillors
- Councillor handbook
- Posters and flyers

## Purchasing Program

The **NWTAC Purchasing Program** offers member communities major discounts on the purchase of a wide range of supplies needed for running a community government!

The Purchasing Program is a strategic partnership with the Trade Division of the Alberta Association of Municipal Districts and Counties (AAMDC), one of the largest public sector buying groups in Canada.

**Significant discounts are available on a wide variety of supplies, including:**

- Traffic signs/supplies
- Fencing and posts
- Welding equipment/supplies
- Office supplies
- Bulk fuel tanks
- Tires and auto parts
- Fabric shelters
- Construction equipment/supplies
- Lubricants
- Janitorial equipment/supplies
- Grader blades
- Safety equipment
- Chemicals

## Posters - Customizable For Your Community!

The NWTAC can provide your community with posters about:

- Election Dates
- Run for Mayor or Council
- Vote!
- Anti-Litter
- Pick Up Your Dog Poop!
- Anti-Vandalism



## Annual General Meeting

Each year, representatives from communities across the NWT gather to discuss common issues, meet with government and industry partners, collaborate with other levels of government, and pass resolutions in the interests of communities.

This meeting is the largest of its nature in the territory, commonly bringing together over 25 community representatives in an open, democratic forum. It allows the voices of municipalities to be heard, and to establish advocacy priorities for the year ahead.

The NWTAC works year-round on these priorities, undertaking advocacy efforts, attending meetings, and meeting with elected officials at all levels of government towards the goals set forth at the AGM.

## Community Funding Review

Community governments in the Northwest Territories are struggling to survive an annual shortfall of almost \$40 million. This is 37% less than what they need to provide the services we all depend on in our communities.

Clean drinking water, sanitation services, recreation, roads and infrastructure are at risk when community governments lack the funding required for these services. This means that communities also lack the resiliency required to handle climate change and ensure that our hometowns are vibrant, resilient, safe, and attractive places to live.

The NWTAC has worked with the Department of Municipal and Community Affairs to raise this issue with the GNWT, and advocate for fair funding for communities.



**MY COMMUNITY  
MATTERS!**

## Contact us for more information!

[www.nwtac.com](http://www.nwtac.com)  
[info@nwtac.com](mailto:info@nwtac.com)

1-867-873-8359  
Toll-free: 1-866-973-8359  
Fax: 1-867-873-3042