

What Do Your Fees Buy?

ADVOCACY

The NWTAC works **year-round** on advocacy for its members, meeting with **elected officials** and **government representatives** at all levels to promote the interests of NWT communities. These advocacy efforts are informed by the **resolutions** passed at each Annual General Meeting.

RESOURCES

The NWTAC produces resources like **Smart Management Practices**, sample **policies** and other templates, **posters**, comprehensive **toolkits**, and **videos** for use by members. The NWTAC can support members with custom pieces as well, upon request.

NWTAC Group Purchasing Program

This program offers member communities **major discounts** on the purchase of a wide range of supplies needed for running a community government. The Purchasing Program is a **strategic partnership** with the Trade Division of the Alberta Association of Municipal Districts and Counties (AAMDC), one of the largest public sector buying groups in Canada. With **145 approved suppliers** serving 800 member communities, AAMDC brings major buying power to negotiation of member discounts. Items like tires, auto parts, fencing and posts, office supplies, safety equipment, construction equipment, and fuel tanks are only some of the products available at discounted rates.

Toolkits

The NWTAC has developed a series of Toolkits to support communities!

Our Toolkits cover such topics as:

- Healthy Communities
- Built Environment
- Hiring and Managing Your SAO
- Strategic Planning
- Community Research
- Community Emergency Planning

Smart Management Practices (SMPs)

The NWTAC has SMPs covering the following areas:

- Planning
- Climate Change
- Good Governance
- Energy
- Healthy Communities
- Preventing Internal Crime

CLIMATE CHANGE

The NWTAC has worked with partners to develop a northern-focused set of climate change-related **standards and guidelines**, a course through the **School of Community Government**, and has undertaken **studies** on the impacts of climate change in our communities.

ELECTION SUPPORT

Customized **posters** encouraging community members to vote and to run for elected office, materials outlining the **responsibilities of elected officials**, and information about **identification** requirements are all services provided by the NWTAC.

HEALTHY COMMUNITIES

With our partners at Health and Social Services, the NWTAC has developed a **Healthy Communities Toolkit** to guide community governments. This includes sections on **alcohol, smoking, healthy eating, physical activity, and mental health**.

COMMUNITY FUNDING

The NWTAC continues to advocate for **fair community funding** from the GNWT, providing information and resources to community members, elected officials, and directly to Members of Legislative Assembly about the **impact of dollars invested at the community level**, and the importance of services provided by community governments.

Contact us for more information on any of these services!
 867-873-8359 or 1-866-973-8359
info@nwtac.com www.nwtac.com

Northern Communities Insurance Program (NCIP)

Northern Communities Insurance Exchange (NORCIX)



The **Northern Communities Insurance Program** is community-owned and operated, covering all property, mobile equipment, vehicles, money, employee bonding, accidental death and dismemberment for council and emergency personnel, public liability including administration errors and omissions, and wrongful dismissal. Insurance rates were rolled back to 2001 levels and frozen. **The self-insurance program has saved communities well over \$25 million since its inception in 2003.**

Services and Expenses Covered by NCIP

MEMBER SERVICES

NWTAC Members have access to **advisory services** in the areas of **legal support**, **human resources**, and **procedural/governance** support. Use of these services is **confidential**.

Legal Services include informal verbal advice by phone on our **municipal helpline (1-800-661-9069)**, three hours of **formal legal advice** each year, access to licenced lawyers, **legal opinions**, and resource materials

Human Resources services include **unlimited** telephone access to HR experts, **access** to a database of documents and templates, and help customizing policies for your community. Contact Allan Twissell at Northways Consulting in Yellowknife at allan@nwtac.com or 867-873-5444.

Procedural and Governance support on the administration of a community government, including **election** resources, **by-laws**, and help interpreting **legislation**. You can reach David Kravitz at david@nwtac.com or 867-688-9415.

Loss Prevention Incentive Program: \$5.5 million has been made available to communities since 2010 for good claims experience and inspections of community buildings. Each community that is a part of NCIP has **annual funds available** to them for simply doing inspections on their buildings to identify existing hazards.

Appraisal Program: All buildings, contents, mobile equipment and emergency vehicles are **appraised and updated each year including funding reports** which project the costs and timeframes for the replacement of major building components over the next 25 years. This is very valuable for **budgeting and planning** of building maintenance and the asset management of your property.

Asset Management: Working in conjunction with MACA, NCIP is developing **inspection forms** for buildings, mobile equipment and emergency vehicles, **maintenance videos** for heavy trucks and equipment and information on **best practices**.

Risk Management, Legal Review and Research: NCIP regularly covers **research costs** on subjects such as procurement, contracting, request for proposals, by-laws, policies, and procedures that can affect communities in the way they do business. The NWTAC has an **online resource library** of bylaws, policies and procedures which we continually develop and add to annually.

Contract Review: NCIP helps communities **review contracts** and can pay for the development of professionally reviewed agreements for the performance of contracted services. NCIP continually adds new **sample contracts** to the NWTAC's online resource library.

Safety Videos: NCIP offers a suite of **more than 80 short safety videos** on one USB stick, for use in staff training.

Posters and Advertising: **Anti-vandalism** posters distributed to all the communities to increase awareness of the damage of vandalism and reduce senseless acts. Advertising has been placed to remind the public to be mindful of potholes; advertising has proven to be a **defense against legal action** in some jurisdictions.

Lessons from Losses: NCIP distributes bulletins to members, highlighting losses involving such topics as property, liability, auto and criminal losses. *Lessons from Losses* include details of the loss event, what lead to the loss and how-to steps to **avoid similar losses**.

Legislation and Standards: NCIP and the NWTAC regularly participates in the review, amendment and update of NWT **legislation and regulations** that have an impact on community governments including assisting the **Canadian Standards Association** in the development of various new standards for the North.