

August 23, 2019



NWTAC E-News Flash

"Working together to achieve all that our communities want to be"

NWTAC Highlights

2019 AGM Resolution Responses

Below are the New, Reaffirmed and Standing Resolution responses from the 2019 NWTAC AGM held in February 2019.

These **responses** have been coordinated by MACA on behalf of the GNWT.

[Link to GNWT Responses](#)



HUMAN RESOURCES TOOLKIT

An efficiently run human resources department can provide your organization with structure and the ability to meet business needs through managing your workplace's most valuable resources – its employees. From Policies to hiring to staff management and departures, our toolkit has so many resources available to help.



Hiring Your Senior Administrative Officer or Band Manager

A Checklist for Mayors and Councils

This Checklist provides the guidance and documents your municipality needs to hire a Senior Administrative Officer or Band Manager (SAO/BM).

This Checklist has not the steps in the hiring process, and the actions and materials you'll need to successfully hire your new senior community manager. Examples of forms and links to relevant documents are included. Documents can be adapted to meet your community's needs.

This Checklist is a guide, and is not intended to replace legal advice or the services of a business services professional.

Getting Started

- Start a competition file to centralize all your documents and create a documentary record of the hiring process.
- Do an "exit interview" with your outgoing or former SAO/BM to gather recommendations for changes to the position or organizational structure.
- Review relevant legislation regarding SAO/BM's duties and functions:
 - [NWT Act 2003 and 2004 Act 24](#)
 - [NWT Act 2003](#)
 - [NWT Act 2004](#)
 - [NWT Act 2005](#)
 - [NWT Act 2006](#)
 - [NWT Act 2007](#)
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 - [NWT Act 2095](#)
 - [NWT Act 2096](#)
 - [NWT Act 2097](#)
 - [NWT Act 2098](#)
 - [NWT Act 2099](#)
 - [NWT Act 2100](#)
- Review community government policies governing hiring procedures, e.g. job descriptions, recruitment and selection, codes of conduct, etc. (see a list of [NWT Policies](#)).

[Link to Human Resources Toolkit](#)



Focus on Healthy Communities



EMPLOYEE WELLNESS

Studies have shown that employees are healthier and happier if given employment benefits that promote wellness. As a community that operates recreational facilities, why not provide employees with free access to community recreation facilities. By adding this benefit it will boost staff morale as well act as an attraction/retention for employees!

[Link to the Employee Wellness site](#)

Highlight Members Program

NWTAC INSURANCE PROGRAM

Northern Communities Insurance Program (NCIP) Northern Communities Insurance Exchange (NORCIX)

The Northern Communities insurance Program (NCIP) is a comprehensive insurance plan for all incorporated communities who are members of the NWT Association of Communities. The plan has been in existence since 1978, and eventually expanded into a self-insured reciprocal exchange called NORCIX in 2003, at which point the members essentially became owners of the self-insured portion of the program. In 2006, the Board rolled rates back to 2001 levels and froze them there.

[Link to INSURANCE Toolkit](#)



NWT & National Bulletin



National Housing Council

Public call for applications NOW OPEN!

We are reaching out to you today as you may be interested to learn that the public call for applications for the National Housing Council has launched. The National Housing Council is a key component of the recently passed National Housing Strategy Act (NHS Act), which is now law. Individuals interested in submitting their application to be considered for the Council can **[apply here](#)**.

The public call for applications is open from August 20 to October 14, 2019.

[Link here to website](#)

Call For Expressions of Interest

Are you an artist or media producer committed to supporting youth through arts-based education?

The Dope Experience is an arts-based program that takes a harm reduction approach to substance education.

A poster for "the dope experience". The title is in a stylized, bold, black font with a white outline. Below the title, it says "Seeking artists, facilitators, and media producers to lead arts-based youth workshops about substance use and mental health." The background is a vibrant green with a pattern of overlapping, translucent, leaf-like shapes. At the bottom, it says "The Dope Experience is delivered by Western Arctic Moving Pictures and the NWT Association of Communities, with support from the Government of the Northwest Territories and Health Canada".

**the
dope
experience**

Seeking artists, facilitators, and media producers to lead arts-based youth workshops about substance use and mental health.

Contract: October 15, 2019 - May 31, 2020 (approx. half-time); lots of travel to NWT communities

For a full project description and application details, please email lone_bottomline@outlook.com with subject line "The Dope Experience - Facilitation"

The Dope Experience is delivered by Western Arctic Moving Pictures and the NWT Association of Communities, with support from the Government of the Northwest Territories and Health Canada

[Link here to Job Description](#)

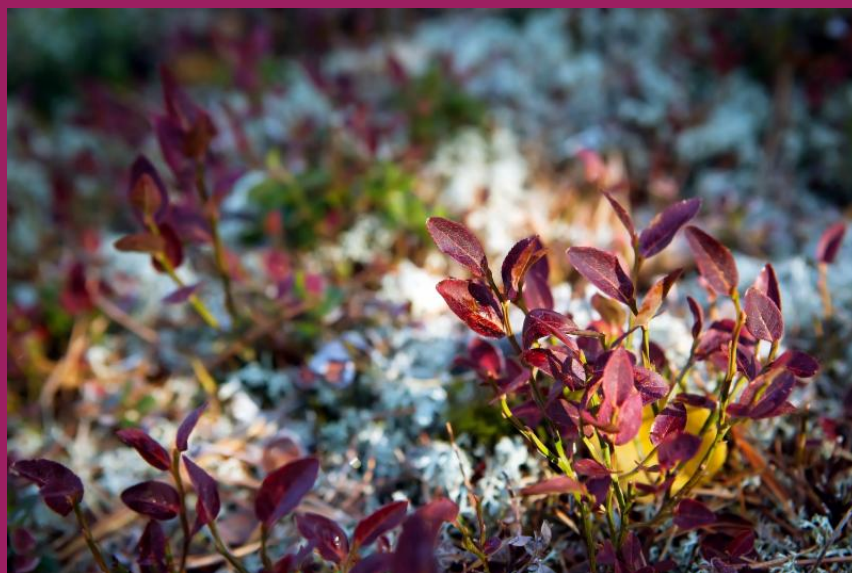


New northern infrastructure solutions address climate change needs

Northern communities now have access to two new standardization resources that provide important strategies to integrate climate resiliency into building and infrastructure design, guides and codes. Specifically, CSA Group recently published:

- A new standard – **Planning, Design, Operation, and Maintenance of Municipal Wastewater Treatment in Northern Communities using Lagoon and Wetland Systems (CSA W203:19)** and
- An updated guidance document – **PLUS 4011: Technical Guide: Infrastructure in Permafrost: A guideline for climate change adaptation**

[Link to SCC website](#)



Funding Opportunities

Funding to help communities adapt to climate change impacts

Climate Change Preparedness in the North (CCPN) and the Climate Change Health Adaptation Program (CCHAP) focus on building capacity and resilience in communities by funding community-led climate change adaptation projects.

Proposals for CCPN and CCHAP are accepted on an ongoing basis with a rolling deadline. The following deadlines have been announced:

- **Thursday, October 3rd**: an optional deadline for project ideas or letters of intent where support is needed to develop the idea into a full proposal.

- **Tuesday, November 26th**: application deadline for full proposals.

More details on these programs can be found in the *Information to Access Funding pages* for **CCHAP** and **CCPN** and the table of project types and typical funding ranges. For information on these programs and for examples of proposal and budget templates contact the NWT Climate Change Community Liaison, Miki Ehrlich, at 1-866-973-8359 or miki@nwtac.com. Miki is available to discuss climate change adaptation project ideas for your community and she can also provide feedback and support for proposal development.

[Link to Table Document](#)



Sustainable Development Goals Funding Program – Grants

In 2015, Canada and all other United Nations Member States, committed to implementing the 2030 Agenda for Sustainable Development, which set 17 Sustainable Development Goals (SDGs) to eliminate poverty, protect the planet and ensure prosperity by the year 2030.

In November 2018, we launched the Sustainable Development Goals (SDG) Funding Program to support projects aimed at:

- building awareness of the 2030 Agenda
- increase partnerships and networks
- advance research
- further Canada's implementation of the 2030 Agenda
-

We are currently accepting applications, on an ongoing basis, from organizations interested in receiving up to \$100,000 in grant funding from the SDG Funding Program for projects that are up to 12 months in duration.

[Link to website and Apply](#)

BROADBAND FUND: Closing the Digital Divide in Canada



Whether you're at home, at work, or on the road, your phone should be able to connect using LTE and you should have access to broadband speeds of at least 50 Mbps download and 10 Mbps upload.

But many Canadians, particularly those in rural and remote areas, do not have adequate access to these services.

Apply Now!

First call for applications for Yukon, Northwest Territories and Nunavut and all satellite-dependent communities.

Applications are due by **October 3, 2019** at midnight PST.

[Link to Apply](#)

Canada Local Food Infrastructure Fund

The Local Food Infrastructure Fund aims to strengthen food systems to be resilient, integrated and sustainable, and to facilitate access to safe and nutritious food, primarily for the less privileged. The fund consists of two streams.

1. Infrastructure and Equipment Improvement Projects, aims to enable small community-based organizations to improve their infrastructure and purchase equipment that is directly related to the accessibility of healthy, nutritious, and ideally local foods within their community.
2. Projects to Strengthen Local Food Systems, targets groups of community, municipal, private, academic and other organizations that collectively have the mission to reduce food insecurity in a sustainable manner by strengthening or establishing a local food system.

[Link to more information and to Apply](#)

More from the NWTAC.....

**Supportive Member
of the Month**



**School of Community
Government
Calendar August 2019
Schedule**



[NWTAC Tool-Kits](#)



We Invite you to our website!

