

# Table of Contents

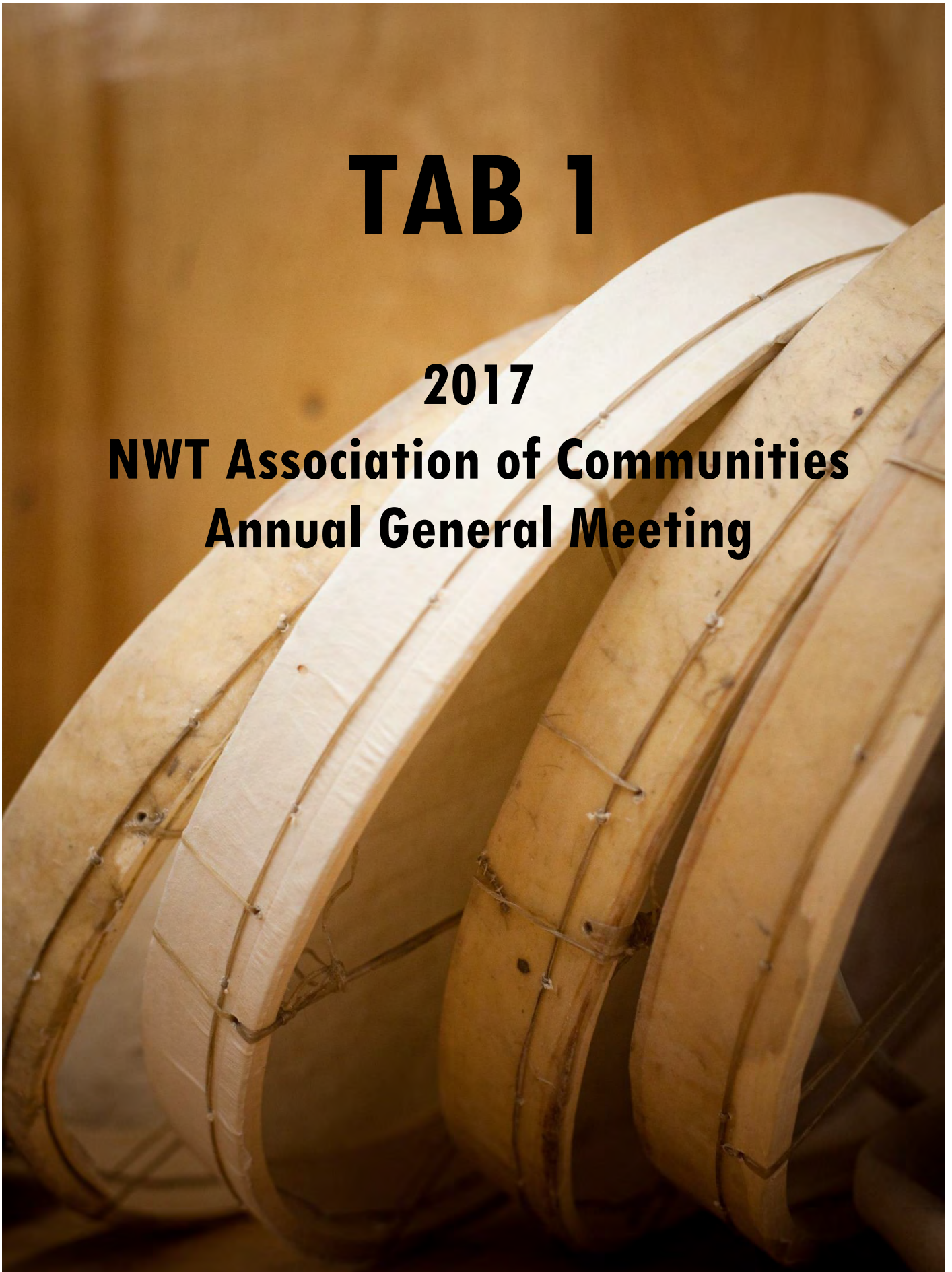
<b>2017 Annual General Meeting.....</b>	<b>Tab 1</b>
a) AGM Sponsors	
b) What your Fees Get Your Community	
c) Reception and Banquet Entertainment	
d) MACA Volunteer Lunch Invitation	
<b>Official Business.....</b>	<b>Tab 2</b>
a) 2016 AGM Minutes	
b) Board of Directors Meeting Minutes	
c) NWTAC Member Communities	
d) Current Officers/Past Presidents	
e) Current Staff	
f) Supportive Members	
<b>2016 Financial Statements.....</b>	<b>Tab 3</b>
<b>2017 Budget.....</b>	<b>Tab 4</b>
<b>NWTAC Bylaws.....</b>	<b>Tab 5</b>
<b>2017 Resolutions.....</b>	<b>Tab 6</b>
<b>Prior Year Resolutions.....</b>	<b>Tab 7</b>
<b>Presentations.....</b>	<b>Tab 8</b>



# **TAB 1**

**2017**

**NWT Association of Communities  
Annual General Meeting**



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The NWT Association of Communities would like to express our sincere appreciation to the Department of Municipal and Community Affairs and the Department of Health and Social Services for their generous contributions to our 51<sup>st</sup> AGM.



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Formed by the NWT Association of Communities in 1978, the Northern Communities Insurance Program (NCIP) provides insurance services to Member Community Governments.

NCIP is a made-in-the-North insurance program and is responsive to the needs of its NWT Member Communities.

For more information:

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[karen@nwtac.com](mailto:karen@nwtac.com)

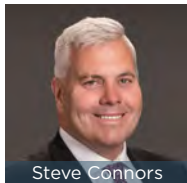
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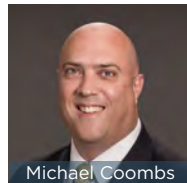
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# **NWT Association of Communities AGM**

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Membership in NEBS is open to all northern public sector employers, including: community governments, band council, public housing organizations, boards and agencies of government, and non-profit organizations. Over 120 employers representing over 1800 employee members of NEBS.

For more information, contact:  
#700, 5201-50<sup>th</sup> Ave Northwest Tel Tower  
Yellowknife, NT X1A 3S9  
Tel: 867-873-4965  
Fax: 867-873-5801



## WHO WE ARE

The Local Government Administrators of the NWT (LGANT) is the professional organization for **senior administrative staff** of community governments in the NWT.

## WHAT WE DO

LGANT strives for and promotes excellence in the field of local government administration through professional development, career promotion and support programs. We also create awareness of the Community Officer's role in the community.



***LGANT is 33 communities STRONG***

## TO LEARN MORE ABOUT LGANT, CONTACT US:

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**Executive Director**  
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**Phone:** 867-765-5631  
**P.O. Box 2083**  
**Yellowknife NT X1A 2P6**  
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**Brad Heath,**  
**Communications & Member**  
**Outreach Coordinator**  
**Email:** [information@lgant.com](mailto:information@lgant.com)  
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# What Do Your Fees Buy?

## ADVOCACY

The NWTAC works **year-round** on advocacy for its members, meeting with **elected officials** and **government representatives** at all levels to promote the interests of NWT communities. These advocacy efforts are informed by the **resolutions** passed at each Annual General Meeting.

## RESOURCES

The NWTAC produces resources like **Smart Management Practices**, sample **policies** and other templates, **posters**, comprehensive **toolkits**, and **videos** for use by members. The NWTAC can support members with custom pieces as well, upon request.

### NWTAC Group Purchasing Program

This program offers member communities **major discounts** on the purchase of a wide range of supplies needed for running a community government. The Purchasing Program is a **strategic partnership** with the Trade Division of the Alberta Association of Municipal Districts and Counties (AAMDC), one of the largest public sector buying groups in Canada. With **145 approved suppliers** serving 800 member communities, AAMDC brings major buying power to negotiation of member discounts. Items like tires, auto parts, fencing and posts, office supplies, safety equipment, construction equipment, and fuel tanks are only some of the products available at discounted rates.

### Toolkits

The NWTAC has developed a series of Toolkits to support communities!

Our Toolkits cover such topics as:

- Healthy Communities
- Built Environment
- Hiring and Managing Your SAO
- Strategic Planning
- Community Research
- Community Emergency Planning

### Smart Management Practices (SMPs)

The NWTAC has SMPs covering the following areas:

- Planning
- Climate Change
- Good Governance
- Energy
- Healthy Communities
- Preventing Internal Crime

## CLIMATE CHANGE

The NWTAC has worked with partners to develop a northern-focused set of climate change-related **standards and guidelines**, a course through the **School of Community Government**, and has undertaken **studies** on the impacts of climate change in our communities.

## ELECTION SUPPORT

Customized **posters** encouraging community members to vote and to run for elected office, materials outlining the **responsibilities of elected officials**, and information about **identification** requirements are all services provided by the NWTAC.

## HEALTHY COMMUNITIES

With our partners at Health and Social Services, the NWTAC has developed a **Healthy Communities Toolkit** to guide community governments. This includes sections on **alcohol, smoking, healthy eating, physical activity, and mental health**.

## COMMUNITY FUNDING

The NWTAC continues to advocate for **fair community funding** from the GNWT, providing information and resources to community members, elected officials, and directly to Members of Legislative Assembly about the **impact of dollars invested at the community level**, and the importance of services provided by community governments.

Contact us for more information on any of these services!

867-873-8359 or 1-866-973-8359

[info@nwtac.com](mailto:info@nwtac.com)

[www.nwtac.com](http://www.nwtac.com)



# Northern Communities Insurance Program (NCIP)

## Northern Communities Insurance Exchange (NORCIX)



The **Northern Communities Insurance Program** is community-owned and operated, covering all property, mobile equipment, vehicles, money, employee bonding, accidental death and dismemberment for council and emergency personnel, public liability including administration errors and omissions, and wrongful dismissal. Insurance rates were rolled back to 2001 levels and frozen. **The self-insurance program has saved communities well over \$25 million since its inception in 2003.**

### Services and Expenses Covered by NCIP

#### MEMBER SERVICES

NWTAC Members have access to **advisory services** in the areas of **legal support**, **human resources**, and **procedural/governance** support. Use of these services is **confidential**.

**Legal Services** include informal verbal advice by phone on our **municipal helpline (1-800-661-9069)**, three hours of **formal legal advice** each year, access to licenced lawyers, **legal opinions**, and resource materials

**Human Resources services** include **unlimited** telephone access to HR experts, **access** to a database of documents and templates, and help customizing policies for your community. Contact Allan Twissell at Northways Consulting in Yellowknife at [allan@nwtac.com](mailto:allan@nwtac.com) or 867-873-5444.

**Procedural and Governance** support on the administration of a community government, including **election** resources, **by-laws**, and help interpreting **legislation**. You can reach David Kravitz at [david@nwtac.com](mailto:david@nwtac.com) or 867-688-9415.

**Loss Prevention Incentive Program:** \$5.5 million has been made available to communities since 2010 for good claims experience and inspections of community buildings. Each community that is a part of NCIP has **annual funds available** to them for simply doing inspections on their buildings to identify existing hazards.

**Appraisal Program:** All buildings, contents, mobile equipment and emergency vehicles are **appraised and updated each year including funding reports** which project the costs and timeframes for the replacement of major building components over the next 25 years. This is very valuable for **budgeting and planning** of building maintenance and the asset management of your property.

**Asset Management:** Working in conjunction with MACA, NCIP is developing **inspection forms** for buildings, mobile equipment and emergency vehicles, **maintenance videos** for heavy trucks and equipment and information on **best practices**.

**Risk Management, Legal Review and Research:** NCIP regularly covers **research costs** on subjects such as procurement, contracting, request for proposals, by-laws, policies, and procedures that can affect communities in the way they do business. The NWTAC has an **online resource library** of bylaws, policies and procedures which we continually develop and add to annually.

**Contract Review:** NCIP helps communities **review contracts** and can pay for the development of professionally reviewed agreements for the performance of contracted services. NCIP continually adds new **sample contracts** to the NWTAC's online resource library.

**Safety Videos:** NCIP offers a suite of **more than 80 short safety videos** on one USB stick, for use in staff training.

**Posters and Advertising:** **Anti-vandalism** posters distributed to all the communities to increase awareness of the damage of vandalism and reduce senseless acts. Advertising has been placed to remind the public to be mindful of potholes; advertising has proven to be a **defense against legal action** in some jurisdictions.

**Lessons from Losses:** NCIP distributes bulletins to members, highlighting losses involving such topics as property, liability, auto and criminal losses. *Lessons from Losses* include details of the loss event, what lead to the loss and how-to steps to **avoid similar losses**.

**Legislation and Standards:** NCIP and the NWTAC regularly participates in the review, amendment and update of NWT **legislation and regulations** that have an impact on community governments including assisting the **Canadian Standards Association** in the development of various new standards for the North.



# Saturday NIGHT BANQUET AND DANCE

Midnight Sun  
Recreation  
Complex

6:30 pm - ???

Hockey  
WILL BE on!

This band  
"Louie Goose" is  
awesome!

YEAH!  
Country, Rock and  
a bit of Everything!



MEANWHILE...





May 12th 2017, 12pm @ Midnight Sun Recreation Complex - Inuvik, NT.  
Lunch will be served.



**TOWN OF INUVIK**  
*Northwest Territories*

The NWTAC would like to  
express our sincere  
appreciation to the Town of  
Inuvik for hosting the 2017  
Annual General Meeting.

**Thank you, Inuvik!**

**May 11 – 14, 2017**





# **TAB 2**

## **Official Business**



**2016 Annual General Meeting  
50<sup>th</sup> AGM  
City of Yellowknife  
Minutes  
May 5 - 7, 2016**

## **Minutes**

The Chairperson (President Furlong) called the meeting to order 3:30 pm.

### ***Welcome from Commissioner Tuccaro***

Commissioner Tuccaro thanked the NWTAC for inviting him to the 50<sup>th</sup> AGM of the NWTAC. Commissioner Tuccaro said he has been to many meetings and shook many hands over the last 6 years that he has been Commissioner, he said it was honour to serve as Commissioner for the NWT and wished the NWTAC a successful meeting.

### ***Welcome from President Furlong***

President Furlong welcomed everyone to the 50<sup>th</sup> Annual General Meeting of the NWTAC. Since 1966 the NWT Association of Communities has proudly served our members. The 2016 AGM is a milestone year and one we know will go down as history in the NWT. President Furlong welcomed the youth ambassadors to the AGM, he said he hoped they would enjoy the conference and take away some important knowledge that will help them in the future. He said he hoped everyone enjoyed the Elected Officials Workshop. President Furlong thanked the Department of Municipal and Community Affairs. For the past number of years', the NWTAC and Municipal and Community Affairs has worked in partnership to further enhance the knowledge of our communities, he said he hoped today's workshop has proven beneficial and delegates have experiences that will in the future benefit your community. President Furlong stated we have a lot of work to go through over the next three days, he looked forward to speaking with you and a successful conference.

### ***Welcome From GNWT***

Deputy Minister Tom Williams from Municipal and Community Affairs gave opening comments and greetings on behalf of MACA and the GNWT. He said Robert C. McLeod sends his regrets and wishes everyone a very successful meeting, he will join us on Saturday. Deputy Minister Williams congratulated the NWTAC on its 50<sup>th</sup> AGM and said he as well as members of MACA's staff look forward to updating everyone over the next couple of days.

### ***Welcome From City of Yellowknife***

Mayor Mark Heyck welcomed everyone to the City of Yellowknife and congratulated the NWTAC on its 50<sup>th</sup>. He said he is happy to see everyone and welcomed everyone to Yellowknife on behalf of Council and the City of Yellowknife.



### ***Welcome From Chief of YKDFN***

Chief Betsina welcomed delegates to Yellowknife's traditional territory on behalf of all members of the Yellowknives Dene First Nation. He wished everyone a great conference.

### **ADOPTION OF THE 2016 AGENDA**

Moved by Councillor Evelyn Krutko (Hamlet of Fort Providence) and second by Chief Roy Fabian (K'atl'odeeche First Nation) that the agenda for the 2016 Annual General Meeting be adopted.

**CARRIED**

### **PRESIDENTS REPORT**

The President's Report was moved by Councillor Linda Bussey (City of Yellowknife) and second by Mayor Mark Heyck (City of Yellowknife).

**CARRIED**

### **ADOPTION OF THE 2015 AGM MINUTES**

Moved by Councillor Clarence Wood (Town of Inuvik) and second by Mayor Rocky Norwegian (Hamlet of Tulita) that the 2015 AGM minutes be adopted.

**CARRIED**

### **ADOPTION OF THE 2015 FINANCIAL STATEMENT**

Moved Councillor Evelyn Krutko (Hamlet of Fort Providence) and second by Councillor Linda Bussey (City of Yellowknife) that the 2015 Financial Statements be adopted.

**CARRIED**

### **ADOPTION OF THE 2015 BUDGET**

Moved Councillor Rommel Silverio (City of Yellowknife) and second by Mayor Lynn Napier-Buckley (Town of Fort Smith) that the 2016 Budget be adopted.

**CARRIED**

## **NWTAC POLICY & BYLAW**

Moved by Deputy Mayor Patrick Simon (Hamlet of Fort Resolution) and second by Mayor Lynn Napier-Buckley (Town of Fort Smith) to accept the 2016 Bylaws of the NWTAC.

### **CARRIED**

Moved by Councillor Evelyn Krutko (Hamlet of Fort Providence) and second by Councillor Roger Candow (Town of Hay River) to accept the 2016 Re-affirmed policies of the NWTAC as follows.

### **CARRIED**

Moved by Deputy Mayor Donna Lee Jungkind (Town of Hay River) and second by Mayor Mark Heyck (City of Yellowknife) to accept the 2016 Standing Policies of the NWTAC as follows.

### **CARRIED**

Moved by Councillor Roger Candow (Town of Hay River) and second by Mayor Charlie Furlong (Hamlet of Aklavik) to accept the 2016 Deleted policies of the NWTAC as follows.

### **CARRIED**

<b>Standing</b>	<b>Re-Affirm</b>	<b>Delete</b>
ST-16-10-01	RA-16-15-01	DL-16-13-07
ST-16-10-05	RA-16-15-02	DL-16-11-04-D
ST-16-10-08	RA-16-15-03	DL-16-11-04-H
ST-16-10-09	RA-16-15-04	DL-16-11-03
ST-16-10-12	RA-16-15-05	DL-16-09-04
ST-16-09-09	RA-16-15-06	DL-16-07-08
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	RA-16-09-08	
	RA-16-09-16	
	RA-16-07-06	
	RA-16-07-12	
	RA-16-06-04	
	RA-16-98-12	

**CARRIED**



## **2016 NWTAC RESOLUTIONS**

NWTAC Resolutions are divided into the following categories:

### **CATEGORY A      Territorial Wide Municipal Issues**

This category will contain resolutions on issues that are of a direct or indirect concern to all territorial Communities.

### **CATEGORY B      Issues which Pertain to Regional Concerns Only or Are Not Within Municipal Jurisdiction**

This category will contain resolutions, which are of a regional concern only or are not within municipal jurisdiction. No action is taken on Category B resolutions.

### **CATEGORY C      Matters Dealt with by the NWTAC in the Previous Three Years**

This category will contain resolutions relating to specific matters, which have already been considered by the NWT Association of Communities within the previous three years.

**WHEREAS** The Annual General Meeting of the NWT Association Communities has been growing over the years;

**WHEREAS** There are only three communities in the NWT that have adequate accommodations to host the AGM – Inuvik, Yellowknife and Hay River;

**THEREFORE BE IT RESOLVED THAT** until such time as other communities have enough accommodation to host the AGM, the AGM be held through a rotation of Inuvik, Hay River and Yellowknife.

**CATEGORY A      CONCURRENCE**

**CARRIED**

**2016-02      Anti-Poverty**

**WHEREAS** living in poverty costs the Territory in health care, education, law enforcement, and other public services;

**WHEREAS** living in poverty has social costs in the form of lost potential, poor health, lower education outcomes, more issues with justice and many other impacts;

**WHEREAS** 1,855 households in the NWT do not have food security;

**WHEREAS** many NWT residents are currently in houses that do not meet their core needs;

**WHEREAS** many NWT residents are also homeless;

**WHEREAS** in 2013 the Territorial Government developed a NWT Anti-Poverty Strategic Framework.

**THEREFORE BE IT RESOLVED THAT** the NWT Association of Communities support the implementation of the NWT Anti-Poverty Strategic Framework and the associated priorities within the 18<sup>th</sup> Legislative Assembly's Mandate.

**CATEGORY A      CONCURRENCE**

**CARRIED**



**WHEREAS** there is a chronic shortage of childcare in the NWT;

**WHEREAS** a lack of available childcare is an impediment to many parents participating in the workforce;

**WHEREAS** even if spaces are available, the cost of childcare is often prohibitive;

**WHEREAS** effective early childhood education programs can greatly affect outcomes for youth later in their school careers;

**WHEREAS** the 18<sup>th</sup> Legislative Assembly currently lists implementing universal and affordable childcare as a priority within their mandate;

**THEREFORE BE IT RESOLVED THAT** the NWT Association of Communities strongly support the implementation of the universal and affordable childcare priority within the 18<sup>th</sup> Legislative Assembly's Mandate.

**CATEGORY A      CONCURRENCE**

**CARRIED**

## **ELECTION OF OFFICERS**

Nomination Committee was chaired by Councillor Clarence Wood and second by Mayor Charles Furlong.

This year the positions of Vice-President for Hamlets, Charter Communities, Tlicho Government and Community Governments and Directors for Cities Towns and Villages and Director for Hamlets, Charter Communities, Tlicho Government or Community Governments were up for election.

The 2016-2017 Board of Directors is as follows:

President	Mayor Charles Furlong Hamlet of Aklavik
Vice President, Cities/Towns/Villages	Councillor Clarence Wood Town of Inuvik
Vice President, Hamlets/Charter Communities Tlicho Government/Community Governments	Mayor Raymond Ruben Hamlet of Paulatuk
Director, City/Towns/Villages	Deputy Mayor Donna Lee Jungkind Town of Hay River
Director, City/Towns/Villages	Mayor Mark Heyck City of Yellowknife
Director, Charter Communities/ Hamlet/Tlicho Government/ Community Governments	Mayor Craig McMaster Hamlet of Enterprise
Director, Charter Communities/ Hamlet/ Tlicho Government/ Community Governments	Mayor Leonard Kenny Charter Community of Deline

## **CARRIED**

Meeting adjourned ~ 5:00 pm. Saturday, May 7, 2016.

---

**President, NWTAC**

---

**CEO, NWTAC**

**NWT Association of Communities  
Board of Directors Meeting  
March 22 & 23, 2016  
YELLOWKNIFE NT  
MINUTES**

**ATTENDANCE**

Mayor Charlie Furlong  
Councillor Clarence Wood  
Mayor Mark Heyck  
Mayor Raymond Ruben  
Councillor Roger Candow

President, Hamlet of Aklavik  
Vice-President, Town of Inuvik  
Director, City of Yellowknife  
Director, Hamlet of Paulatuk  
Director, Town of Hay River

***GNWT***

Tom Williams  
Eleanor Young

Deputy Minister, MACA  
Assistant Deputy Minister, Community Operations

***Staff***

Sara Brown  
Ron Dennill

Chief Executive Officer  
Manager, Northern Communities Insurance  
Program  
Technical Advisor  
Insurance Services Consultant  
Power Up Project Coordinator  
Communications and Policy Coordinator  
Senior Financial Officer/Executive Assistant

Karen Kuronen  
Cynthia Horton  
Chelsey Andrews  
Shannon Crawley  
Yvonne Fleming

Regrets

Chief Leonard Kenny  
Grant Hood

Director, Charter Community of Deline  
President, LGANT

**APPROVAL OF AGENDA**

Moved by Councillor Clarence Wood and seconded by Councillor Roger Candow to accept the agenda.

**CARRIED**



## **PRESIDENT'S REPORT**

President Charlie Furlong updated the Board on the activities of the Association since the last Board Meeting in October 2015. A copy of the President's Report is available on request.

Moved by Mayor Raymond Ruben and second by Mayor Mark Heyck to accept the President's Report.

**CARRIED**

## **APPROVAL OF OCTOBER 2015 MINUTES**

Moved by Councillor Roger Candow and second by Mayor Mark Heyck to accept the October 1, 2015 Minutes.

**CARRIED**

## **APPROVAL OF THE 2015 AGM Minutes**

Moved by Mayor Tina Gargan and second by Chief Leonard Kenny to accept the 2015 AGM Minutes.

**CARRIED**

## **MACA Update**

Premier Bob McLeod, Deputy Minister Tom Williams and Assistant Deputy Minister Eleanor Young joined the Board and staff for dinner. Premier McLeod brought greetings from the GNWT and updated the Board on the fiscal outlook of the GNWT. The GNWT is in fiscal restraint. Premier McLeod said he looks forward to the GNWT especially the Department of MACA working closely with the NWTAC on this issue.

Deputy Minister Tom Williams gave a brief update on the activities of MACA. He and Assistant Deputy Minister Young stated that there are still a lot of communities who are not compliant. The board asked for a list of the communities who are not compliant. The Board agreed that the partnership of MACA and the NWTAC is very strong and committed to doing everything they could to help communities become compliant.

Dinner and meeting with Premier, Deputy Minister William and Assistant Deputy Minister Young adjourned at 9:02pm on March 22, 2016.

## **Report on Meeting with Parliamentary Secretary of Finance**

Mayor Mark Heyck updated the board on his meeting with the Parliamentary Secretary of Finance. Mayor Heyck said he had a good meeting they talked about the federal budget coming in the near future. He said they talked about Infrastructure funding, homelessness, the renewal of climate change was a priority of the Federal government. Overall it was a good meeting.

## **Small Communities Fund**

The small communities fund will support key infrastructure initiatives across the NWT including upgrades to drinking water facilities, road improvement and a new multi-use recreational facility. Through the small community fund the government of Canada and the NWT will continue to work in partnership to fund priority infrastructure projects that will contribute to stronger, more inclusive, and sustainable communities in the North.

## **Funding Advocacy Plan**

Shannon stated that the MLA Reception was well attended, there was a lot of engaging conversations, new MLAs were very interested in learning about the NWTAC and what we had to say. Saturdays meeting went very well with the MLAs and the NWTAC was well received and materials presented were good.

Clarence suggested that the Board meet on an annual basis with the MLAs when meeting as a Board.

## **AGM UPDATE**

Yvonne updated the Board on the 2016 AGM – OUR 50<sup>th</sup>. Logistics are well under way and plans are being worked on

### ***AGM Committees***

#### ***Finance Committee***

Mayor Mark Heyck  
Yvonne Fleming

*Nominating Committee*

Mayor Charlie Furlong  
Councillor Clarence Wood

*Resolution/Bylaw Committee*

Mayor Ray Ruben  
Councillor Roger Candow

The Board discussed the “Expression of Interest” that the NWTAC has for the AGM. The Expression of Interest is being looked at by the Association’s lawyers and will be revised.

The Association’s CEO, Sara Brown advised the Board that this year community Youth Ambassadors will attend the AGM. It was moved by Mayor Ray Ruben and second by Mayor Mark Heyck that the NWTAC wave the registration fee for those youth ambassadors wishing to attend the AGM.

**CARRIED**

**Finance Report**

Yvonne presented the Board with the 2015 NWTAC Financial Statements. Yvonne highlighted some items, page 3 of the financial statements, the Non-consolidated statement of operations, you will note that we budgeted for a \$700.00 surplus for the 2015 fiscal year, however, ended the year with a much better bottom line \$20,585.00 surplus. Our contributions to special projects and working with GNWT departments has strengthened our financial well- being as well as our partnerships. Our Association had worked on a vast number of different projects in the year 2015, some of which included Morel Mushroom project, Weaving our Wisdom conference, Community Healthy Living Fairs, Power Up, Climate change Curriculum Training as well as our on-going partnership with the Department of Municipal and Community Affairs and LGANT. It was moved by Councillor Clarence Wood and second by Councillor Roger Candow to accept the 2015 Financial Statements.

**CARRIED**

**Tri-Party Meeting**

Sara updated the Board on the Tri-Party Meetings between MACA/NWTAC/LGANT. The three continue to meet on a monthly basis, Sara as CEO attends these meetings on behalf of the NWTAC.



## **Health PowerUp! Project**

Chelsey updated the Board on the Power Up Project. Chelsey said that the Project is doing good and that part of the 50<sup>th</sup> AGM the NWTAC and Health and Social Services will be hosting a Healthy Living Fair with similar prizes that were given out to communities who host their own Healthy Living Fairs.

## **Strategic Plan**

Sara advised the Board that the current strategic plan is completely finished. She said it is time that a new round of consultation with the Board and the members. The Board discussed the location of the next Board of Directors meeting. It was moved by Mayor Ray Ruben and second by Councillor Clarence Wood that the next NWTAC Board of Directors meeting be held in Aklavik. Date to be determined.

## **CARRIED**

## **Special Projects Update**

Sara updated the Board on the Special Projects of the NWTAC. The NWTAC continues to work with our partners from the GNWT on projects which range from Morel Mushroom project, Weaving our Wisdom conference, Community Healthy Living Fairs, Power Up, and Climate Change Curriculum Training. The NWTAC will continue to work our partners and hope that more special projects can be worked on over the next few months.

## **Occupational Health and Safety for Communities**

Sara updated the Board on the ongoing work in partnership with MACA in regards to occupational health and safety for communities. NWTAC continues to work with MACA on this initiative.

## **Policy Update**

Shannon updated the Board on the policies and resolutions of the NWTAC. The NWTAC continues to work on the resolutions put forth by our members. The First and second call for 2016 resolutions has been sent to the membership. Policies will be presented at the 2016 AGM.

## **Adjournment**

Meeting adjourned 4:00pm

## NWTAC Member Communities

<p><b>Hamlet of Aklavik</b></p> <p>Mayor Charles Furlong SAO Fred Behrens PO Box 88 Aklavik NT XOE OAO Tel. (867) 978-2361 Fax (867) 978-2434 E-mail: <a href="mailto:saoaklavik@permafrost.com">saoaklavik@permafrost.com</a></p>	<p><b>Community Government of Behchokō</b></p> <p>Chief Clifford Daniels SAO Larry Baran PO Box 68 Behchoko, NT XOE Phone: (867) 392-6500 Fax: (867) 392-6139 Email: <a href="mailto:sao@behchoko.ca">sao@behchoko.ca</a></p>
<p><b>Colville Lake Settlement Corporation</b> (Behdzi Ahda First Nation)</p> <p>Chief William Kochon Band Manager Joseph Kochon PO Box 53 Colville Lake, NT XOE OVO Tel. (867) 709-2200 Fax (867) 709-2202 E-mail: <a href="mailto:tarzelaw@behziahda.com">tarzelaw@behziahda.com</a></p>	<p><b>Charter Community of Deline</b></p> <p>Chief Raymond Tutcho SAO Phebie Kenny P.O. Box 180 Deline, NT XOE OGO Tel. (867) 589-4800 Fax (867) 589-4106 E-mail: <a href="mailto:raymond.tutcho@gov.deline.ca">raymond.tutcho@gov.deline.ca</a></p>
<p><b>Hamlet of Enterprise</b></p> <p>Mayor Craig McMaster SAO Tammy Neal 526 Robin Road Enterprise NT XOE OR1 Tel. (867) 984-3491 Fax (867) 984-3400 E-mail: <a href="mailto:sao@enterprise-nt.ca">sao@enterprise-nt.ca</a></p>	<p><b>Charter Community of Fort Good Hope</b> (K'asho Got'ine Charter Community Council)</p> <p>Chief Wilfred Glenn McNeely Jr. SAO Wilbert Cook PO Box 80 Fort Good Hope, NT XOE OHO Tel. (867) 598-2231 Fax (867) 598-2024 E-mail: <a href="mailto:sao@kashgotine.com">sao@kashgotine.com</a></p>

<p><b>Hamlet of Fort Liard</b></p> <p>Mayor Steven Steeves          SAO Mike Rudkin          GENERAL DELIVERY          FORT LIARD NT XOG OAO          Tel: (867) 978 2351          Fax: (867) 978 2434          Email: <a href="mailto:sao@fortliard.com">sao@fortliard.com</a></p>	<p><b>Hamlet of Fort McPherson</b></p> <p>Mayor Elizabeth Vittrekwa          SAO Osei Bosompem          PO Box 57          Fort McPherson, NT XOE OJO          Tel. (867) 952-2428          Fax (867) 952-2752          E-mail: <a href="mailto:supervisor@fortmcperson.ca">supervisor@fortmcperson.ca</a></p>
<p><b>Hamlet of Fort Providence</b></p> <p>Mayor Samuel Gargan          SAO Susan Christie          PO Box290          Fort Providence, NT XOE OII'J          Tel. (867) 699-3441          Fax (867)699-3360          E-mail: <a href="mailto:sao@fortprovidence.ca">sao@fortprovidence.ca</a></p>	<p><b>Hamlet of Fort Resolution</b></p> <p>Mayor Garry Bailey          SAO Tausia Kailu-u-Lal          General Delivery          Fort Resolution, NT XOE OMO          Tel. (867) 394-4556          Fax (867) 394-3322          E-mail: <a href="mailto:tausia.sao@gmail.com">tausia.sao@gmail.com</a></p>
<p><b>Village of Fort Simpson</b></p> <p>Mayor Darlene Sibbeston          SAO William Bennett          PO Box 438          Fort Simpson, NT XOE ONO          Tel. (867) 695-2253          Fax (867) 695-2005          E-mail: <a href="mailto:sao@vofs.ca">sao@vofs.ca</a></p>	<p><b>Town of Fort Smith</b></p> <p>Mayor Lynn Napier Buckley          SAO Keith Morrison          PO Box 147          Fort Smith, NT XOE OPO          Tel. (867) 872-8400          Fax (867) 872-8401          E-mail: <a href="mailto:kmorrison@fortsmith.ca">kmorrison@fortsmith.ca</a></p>
<p><b>Community Government of Gameti</b></p> <p>Chief David Wedawin          SAO- Judal Dominicata          PO Box 1          Gameti, NT XOE 1RO          Tel. (867) 997-3441          Fax (867) 997-3411          E-mail: <a href="mailto:sao@gameti.org">sao@gameti.org</a></p>	<p><b>Town of Hay River</b></p> <p>Mayor Bradley Mapes          SAO Judy Goucher          73 Woodland Drive          Hay River, NT XOE 1G1          Tel. (867) 874-6522          Fax (867) 874-3237          E-mail: <a href="mailto:sao@hayriver.com">sao@hayriver.com</a></p>



<p><b>Hay River Reserve</b> (K'atlodeeche First Nation)</p> <p>Chief Roy Fabien CEO Peter Groenen PO Box 3060 Hay River NT XOE 1G4 Tel: (867) 874-6701 Fax: (867) 874-3229 E-mail: <a href="mailto:kfnceo@katlodeeche.com">kfnceo@katlodeeche.com</a></p>	<p><b>Town of Inuvik</b></p> <p>Mayor Jim McDonald SAO Grant Hood PO Box 1160 Inuvik, NT XOE OTO Tel. (867) 777-8608 Fax (867) 777-8601 E-mail: <a href="mailto:SAO@inuvik.ca">SAO@inuvik.ca</a></p>
<p><b>Jean Marie River First Nation</b> (Designated Authority)</p> <p>Chief Gladys Norwegian Band Manager Donkrison Moore General Delivery Jean Marie River, NT XOE ONO Tel. (867) 809-2000 Fax (867) 809-2002 E-mail: <a href="mailto:sao@jmrfn.com">sao@jmrfn.com</a></p>	<p><b>Kakisa</b> (Ka'a'gee Tu First Nation)</p> <p>Chief Lloyd Chicot Band Manager Ruby Landry PO Box 4428 Hay River NT XOE 1G4 Tel: (867) 825-2000 Fax: (867) 825-2002 E-mail: <a href="mailto:kaageetu_manager@northwestel.net">kaageetu_manager@northwestel.net</a></p>
<p><b>Lutsel K'e Dene Band</b></p> <p>Chief Felix Lockhart SAO Agatha Laboucan BOX 28 LUTSELK'E NT XOE 1AO Phone: 867-370-7000 Fax: 867-370-3010 Email: <a href="mailto:sao.LKDFN@gmail.com">sao.LKDFN@gmail.com</a></p>	<p><b>Nahanni Butte Dene Band</b></p> <p>Chief Peter Marcellais SAO Mark Pocklington General Delivery Nahanni Butte NT XOE ONO Tel: (867) 602-2900 Fax: (867) 602-2910 E-mail: <a href="mailto:manager@nahadeh.org">manager@nahadeh.org</a></p>
<p><b>Town of Norman Wells</b></p> <p>Mayor Nathan Watson Town Manager Catherine Mallon PO Box 5 Norman Wells, NT XOE OVO Tel. (867) 587-3700 Fax (867) 578-3701 E-mail: <a href="mailto:townmgr@normanwells.com">townmgr@normanwells.com</a></p>	<p><b>Hamlet of Paulatuk</b></p> <p>Mayor Raymond Ruben Sr. Supervisor Grant Scott P.O. Box 98 Paulatuk, NT XOE 1NO Tel. (867) 580-3531 Fax (867) 580-3703 E-mail: <a href="mailto:hopenlatuk@hotmail.com">hopaulatuk@hotmail.com</a></p>

<p><b>Hamlet of Sachs Harbour</b></p> <p>Mayor Floyd Lennie  SAO Stephen Wylie  P.O. Box 90  Sachs Harbour, NT XOE OZO  Tel. (867) 690-4351  Fax (867) 690-4802  E-mail: <a href="mailto:hamlet_ceo@northwestel.net">hamlet_ceo@northwestel.net</a></p>	<p><b>Trout Lake- Samba K'e Dene Band</b></p> <p>Chief Dolphus Jumbo  Band Manager Ruby Jumbo  PO Box 10  Trout Lake NT XOE 1ZO  Tel: (867) 206-2800  Fax: (867) 206-2828  E-mail: <a href="mailto:manager@sambaake.org">manager@sambaake.org</a></p>
<p><b>Charter Community of Tsiigehtchic</b></p> <p>Chief Phillip Blake  SAO Bill Buckle  General Delivery  Tsiigehtchic, NT XOE OBO  Tel. (867) 953-3201  Fax (867) 953-3302  Email: <a href="mailto:sao@tsiigehtchic.ca">sao@tsiigehtchic.ca</a></p>	<p><b>Hamlet of Tuktoyaktuk</b></p> <p>Mayor Darrel Nasogaluak  SAO Duncan Walker  PO Box 120  Tuktoyaktuk, NT XOE 1CO  Tel. (867) 977-2286  Fax (867) 977-2110  E-mail: <a href="mailto:sao@tuktoyaktuk.ca">sao@tuktoyaktuk.ca</a></p>
<p><b>Hamlet of Tulita</b></p> <p>Mayor Rocky Norwegian Sr.  SAO Bradly Menacho  P.O. Box 91  Tulita, NT XOE OKO  Tel. (867) 588-4471  Fax (867) 588-4908  E-mail: <a href="mailto:sao@hamletoftulita.ca">sao@hamletoftulita.ca</a></p>	<p><b>Hamlet of Ulukhaktok</b></p> <p>Mayor Laverna Klengenberg  SAO -William Bennett  PO Box 157  Ulukhaktok NT XOE OSO  Tel. (867) 396-8000  Fax (867) 396-8001  E-mail: <a href="mailto:ulukhaktok_sao@northwestel.net">ulukhaktok_sao@northwestel.net</a></p>
<p><b>Community Government of Wekweeti</b></p> <p>Chief Johnny Arrowmaker  SAO Robert Moretti  PO Box 69  Wekweeti, NT XOE 1WO  Tel. (867) 713-2010  Fax (867) 713-2030  E-mail: <a href="mailto:finance.wekweeti@netkaster.ca">finance.wekweeti@netkaster.ca</a></p>	<p><b>Community Government of Whati</b></p> <p>Chief Alfonz Nitsiza  SAO Lisa Nitsiza  P.O. Box 71  Whati, NT XOE 1PO  Tel. (867) 573-3401  Fax (867) 573-3018  E-mail: <a href="mailto:sao@whati.ca">sao@whati.ca</a></p>

**Wrigley - Pehdzeh Ki First Nation**

Chief David Moses  
Band Manager D'arcy Moses  
General Delivery  
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**Yellowknives Dene First Nation (Dettah)**

Dettah Chief Edward Sangris  
CEO Michael Cheeks  
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**Yellowknives Dene First Nation (N'dilo)**

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**City of Yellowknife**

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## **NWT Association of Communities Board of Directors 2016-2017**

### **President**

Mayor Charles Furlong  
Hamlet of Aklavik  
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### **Vice-President - Cities/Towns/Villages**

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### **Directors - Cities/Towns/Villages**

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Mayor Mark Heyck  
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**Vice-President - Charter Communities/Hamlets/Community Governments**

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**Directors - Charter Communities/Hamlets/Settlements**

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Mayor Craig McMaster  
Hamlet of Enterprise  
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**Ex-Officio Members**

CEO Sara Brown  
NWT Association of Communities  
200,5105-50<sup>th</sup> Street  
YELLOWKNIFE NT X1A 1S1

P (867) 873-8359  
F (867) 873-3042  
E [sara@nwtac.com](mailto:sara@nwtac.com)



## CURRENT OFFICERS OF THE ASSOCIATION

President	Mayor Charles Furlong
Vice President – Cities/Towns/Villages	Councillor Clarence Wood
Vice-President –	Raymond Ruben
Charter Communities/Hamlets	
Director	Deputy Mayor
	Donna Lee Jungkind
Director	Mayor Mark Heyck
Director	Chief Raymond Tutcho
Director	Mayor Craig McMaster

## *Past Presidents*

2013 – 2014	Tina Gargan
2012 – 2013	Mervyn Gruben
2006 – 2012	Gordon Van Tighem
2000-2005	Blake Lyons
2000-	George Roach
(Term Ended November 2000)	
1998-1999	George Roach
1997-1998	George Roach
1996-1997	Dennis Bevington
1995-1996	Dennis Bevington
1994-1995	Dennis Bevington
(Term Began November 1994)	
1994	Pat McMahon
(Term Ended November 1994)	
1993-1994	Pat McMahon
1992-1993	Pat McMahon
1991-1992	Pat McMahon
1990-1991	Pat McMahon
1989-1990	Pat McMahon
1988-1989	Kelvin Ng
1987-1988	Walter Kudelik
1986-1987	Walter Kudelik

### *Past Presidents*

1985-1986	Charles Dent/Ted Blondin/ Walter Kudelik
1983-1984	Don Sian
1982-1983	Cynthia Hill
1981-1982	Walter Kudelik
1980-1981	Walter Kudelik
1979-1980	Fred Henne
1978-1979	Fred Henne
1977-1978	Jim Robertson
1976-1977	Jim Robertson
1975-1976	Jim Robertson
1974-1975	Arnold McCallum/Bob Findlay
1973-1974	Don M. Stewart
1972-1973	Don M. Stewart
1971-1972	Fred Henne
1970-1971	Fred Henne
1969-1970	Fred Henne
1968-1969	Earl L. Covery
1967-1968	G. Brian Purdy

### *Honorary Life Members*

Dennis Bevington  
Winnie Cadieux  
Verne Tordoff



## Staff List

### Chief Executive Officer

Sara Brown

E-mail: [sara@nwtac.com](mailto:sara@nwtac.com)

### Sr. Finance Officer/Executive Assistant

Yvonne Fleming

E-mail: [yvonne@nwtac.com](mailto:yvonne@nwtac.com)

### Communications and Policy Coordinator

Nicole Spencer

E-mail: [nicole@nwtac.com](mailto:nicole@nwtac.com)

### Health Power Up! Project Coordinator

Chelsey Andrews

E-mail: [chelsey@nwtac.com](mailto:chelsey@nwtac.com)

### Manager of Northern Communities Insurance Program (NCIP)

Ron Dennill

Cell (867) 445-1422

E-mail: [ron@nwtac.com](mailto:ron@nwtac.com)

### Insurance Services Consultant (NCIP)

Cynthia Horton

E-mail: [cynthia@nwtac.com](mailto:cynthia@nwtac.com)

### Technical Advisor (NCIP)

Karen Kuronen

E-mail: [karen@nwtac.com](mailto:karen@nwtac.com)

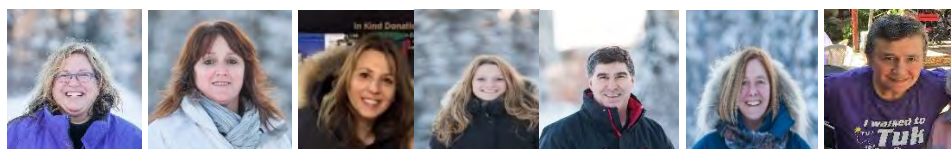
NWT Association of Communities  
200, 5105-50<sup>th</sup> Street  
Yellowknife, NT X1A 1S1

**Tel. (867) 873-8359**

**Toll Free: 1-866-973-8359**

**Fax (867) 873-3042**

**Website: [www.nwtac.com](http://www.nwtac.com)**







*Thank you to our Supportive Members*



*Your Support Makes Us Stronger! Thank you!!!*

The background of the slide is a photograph of several curved wooden hulls of traditional boats, possibly from Southeast Asia, arranged in a row. The wood is light-colored and shows signs of wear and traditional lashing. The text is overlaid on this image.

**TAB 3**

**2016**  
**Financial Statements**

**NWT ASSOCIATION OF COMMUNITIES**  
**Yellowknife, NT**

**NON-CONSOLIDATED FINANCIAL STATEMENTS**  
**For the year ended December 31, 2016**

DRAFT - FOR DISCUSSION PURPOSES ONLY

## TABLE OF CONTENTS

	Page
Management's Responsibility for Reporting	
Independent Auditor's Report	
Non-consolidated Statement of Financial Position	1
Non-consolidated Statement of Changes in Net Assets	2
Non-consolidated Statement of Operations	3
Non-consolidated Statement of Cash Flows	4
Notes to the Non-consolidated Financial Statements	5 - 14
Schedule of Deferred Revenue	15



## **MANAGEMENT'S RESPONSIBILITY FOR REPORTING**

The accompanying non-consolidated financial statements have been prepared by management, which is responsible for the reliability, integrity and objectivity of the information provided. They have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. Where necessary, the statements include amounts that are based on informed judgments and estimates by management, giving appropriate consideration to reasonable limits of materiality.

In discharging its responsibility for the integrity and fairness of the non-consolidated financial statements and for the accounting systems from which they are derived, management maintains the necessary system of internal controls designed to provide assurance that transactions are authorized, assets are safeguarded and proper records are maintained. These controls include quality standards in hiring and training employees, written policies and procedures manuals, and accountability for performance within appropriate and well-defined areas of responsibility. The Board's management recognizes its responsibility for conducting the Board's affairs in accordance with the requirements of applicable laws and sound business principles, and for maintaining standards of conduct that are appropriate.

Avery Cooper & Co. Ltd. Chartered Professional Accountants annually provides an independent, objective audit for the purpose of expressing an opinion on the non-consolidated financial statements in accordance with Canadian generally accepted auditing standards.

Sara Brown, P.Eng.  
Chief Executive Officer  
NWT Association of Communities

May 11, 2017



# AVERY COOPER & Co. LTD.

Chartered Professional Accountants

4918—50th Street, P.O. Box 1620  
Yellowknife, NT X1A 2P2  
www.averycooper.com

Telephone: (867) 873-3441  
Facsimile: (867) 873-2353  
Toll-Free: 1-800-661-0787

## INDEPENDENT AUDITOR'S REPORT

To the Members of  
NWT Association of Communities

We have audited the accompanying non-consolidated financial statements of NWT Association of Communities, which comprise the Non-consolidated Statement of Financial Position as at December 31, 2016, and the Non-consolidated Statements of Changes in Net Assets, Operations, and Cash Flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Non-consolidated Financial Statements*

Management is responsible for the preparation and fair presentation of these non-consolidated financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of non-consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these non-consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the non-consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the non-consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the non-consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Association's preparation and fair presentation of the non-consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the non-consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the non-consolidated financial statements present fairly, in all material respects, the financial position of NWT Association of Communities as at December 31, 2016, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Avery Cooper & Co. Ltd.  
Certified General Accountants  
Yellowknife, NT

May 11, 2017



AVERY COOPER IS A MEMBER OF MSI, AN INTERNATIONAL ASSOCIATION OF INDEPENDENT PROFESSIONAL FIRMS

# NWT ASSOCIATION OF COMMUNITIES

## NON-CONSOLIDATED STATEMENT OF FINANCIAL POSITION

December 31, 2016

### ASSETS

	<u>2016</u>	<u>2015</u>
<b>CURRENT</b>		
Cash	\$ 428,386	\$ 215,381
Term deposits (note 3)	127,500	145,000
Accounts receivable (note 4)	19,747	210,439
Prepaid expenses and deposits	<u>27,518</u>	<u>70,845</u>
	603,151	641,665
<b>INVESTMENTS (note 5)</b>	99,454	64,869
<b>TANGIBLE CAPITAL ASSETS (note 6)</b>	20,581	33,899
<b>DUE FROM RELATED PARTY (note 8)</b>	<u>56,633</u>	<u>55,063</u>
	<u><u>\$ 779,819</u></u>	<u><u>\$ 795,496</u></u>

### LIABILITIES

<b>CURRENT</b>		
Wages and benefits payable (note 13)	\$ 36,520	\$ 42,752
Trade payables and accruals	47,636	31,414
Contributions repayable (note 7)	7,685	57,645
Deferred revenue (note 7)	<u>273,271</u>	<u>293,814</u>
	365,112	425,625
<b>EMPLOYEE FUTURE BENEFITS (note 8)</b>	<u>81,397</u>	<u>80,406</u>
	<u><u>446,509</u></u>	<u><u>506,031</u></u>

### NET ASSETS

<b>RESERVE per page 2</b>	50,000	50,000
<b>ACCUMULATED SURPLUS per page 2</b>	262,729	205,566
<b>INVESTED IN CAPITAL ASSETS per page 2</b>	<u>20,581</u>	<u>33,899</u>
	<u><u>333,310</u></u>	<u><u>289,465</u></u>
	<u><u>\$ 779,819</u></u>	<u><u>\$ 795,496</u></u>

Approved:

\_\_\_\_\_  
CEO

\_\_\_\_\_  
Director

# NWT ASSOCIATION OF COMMUNITIES

## NON-CONSOLIDATED STATEMENT OF CHANGES IN NET ASSETS

For the year ended December 31, 2016

	2016			
	<u>Reserve</u>	<u>Accumulated Surplus</u>	<u>Invested in Capital Assets</u>	<u>Total</u>
<b>BALANCE, opening</b>	\$ 50,000	\$ 205,566	\$ 33,899	\$ 289,465
Excess of revenues over expenses	-	43,845	-	43,845
Amortization of tangible capital assets	-	18,405	(18,405)	-
Purchase of tangible capital assets	-	(5,087)	5,087	-
<b>BALANCE, closing</b>	<u>\$ 50,000</u>	<u>\$ 262,729</u>	<u>\$ 20,581</u>	<u>\$ 333,310</u>
	2015			
	<u>Reserve</u>	<u>Accumulated Surplus</u>	<u>Invested in Capital Assets</u>	<u>Total</u>
<b>BALANCE, opening</b>	\$ 50,000	\$ 164,674	\$ 53,933	\$ 268,607
Excess of revenues over expenses	-	20,858	-	20,858
Amortization of tangible capital assets	-	20,034	(20,034)	-
<b>BALANCE, closing</b>	<u>\$ 50,000</u>	<u>\$ 205,566</u>	<u>\$ 33,899</u>	<u>\$ 289,465</u>



# NWT ASSOCIATION OF COMMUNITIES

## NON-CONSOLIDATED STATEMENT OF OPERATIONS

For the year ended December 31, 2016

	(note 16) 2016 Budget	2016 Actual	2015 Actual
<b>REVENUES</b>			
Admin recoveries	\$ 573,500	\$ 588,103	\$ 573,890
Contributions for special projects	300,000	432,962	683,017
GNWT core funding	240,000	232,500	240,000
Membership fees	128,500	128,769	129,895
AGM revenues	120,000	105,311	102,732
Supportive membership	15,000	15,000	15,000
Investment income (note 5)	-	4,376	3,937
	<u>1,377,000</u>	<u>1,507,021</u>	<u>1,748,471</u>
<b>EXPENSES</b>			
AGM	85,000	112,019	91,576
Communications	8,000	8,013	7,967
Computer	12,000	11,258	13,949
GST not recoverable	8,500	17,262	6,029
Honoraria	20,000	11,600	16,600
Insurance	1,000	931	860
Interest and bank charges	2,000	1,501	1,214
Memberships	3,000	195	4,387
Office and administration	8,500	7,854	9,407
Office photocopy	7,000	5,082	6,124
Office publications	1,200	3,370	1,271
Postage and courier	1,000	97	415
Professional fees	15,000	14,173	14,144
Rent	65,000	72,370	68,992
Salaries and benefits	850,000	807,606	708,555
Special projects	210,000	331,243	695,197
Travel - Board members	33,000	30,642	30,581
Travel - CEO	26,000	20,239	15,738
Travel - Staff	2,000	408	1,391
	<u>1,358,200</u>	<u>1,455,863</u>	<u>1,694,397</u>
<b>EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS</b>	<u>18,800</u>	<u>51,158</u>	<u>54,074</u>
<b>OTHER INCOME (EXPENSES)</b>			
Amortization of tangible capital assets	(20,000)	(18,405)	(20,034)
Bad debts	-	(700)	(792)
Change in market value of investments (note 5)	1,500	11,792	(12,390)
	<u>(18,500)</u>	<u>(7,313)</u>	<u>(33,216)</u>
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<u><u>\$ 300</u></u>	<u><u>\$ 43,845</u></u>	<u><u>\$ 20,858</u></u>

# NWT ASSOCIATION OF COMMUNITIES

## NON-CONSOLIDATED STATEMENT OF CASH FLOWS

For the year ended December 31, 2016

	<u>2016</u>	<u>2015</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES (note 15)</b>		
Cash receipts from GNWT	\$ 767,243	\$ 962,589
Cash receipts from fees, recoveries and other	902,452	821,517
Cash receipts from Government of Canada	33,500	-
Interest received	4,851	2,150
Contributions repaid to GNWT	(58,042)	(75,802)
Cash paid for salaries and benefits	(924,002)	(776,432)
Cash paid for materials and services	<u>(502,616)</u>	<u>(969,857)</u>
	<u>223,386</u>	<u>(35,835)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Increase in term deposits	(127,500)	(145,000)
Decrease in term deposits	145,000	119,605
Purchase of investments	(22,793)	(77,260)
Purchase of tangible capital assets	<u>(5,088)</u>	<u>-</u>
	<u>(10,381)</u>	<u>(102,655)</u>
<b>INCREASE (DECREASE) IN CASH</b>	213,005	(138,490)
<b>CASH, opening</b>	<u>215,381</u>	<u>353,871</u>
<b>CASH, closing</b>	<u><u>\$ 428,386</u></u>	<u><u>\$ 215,381</u></u>

# NWT ASSOCIATION OF COMMUNITIES

## NOTES TO THE NON-CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2016

### 1. NATURE OF OPERATIONS

NWT Association of Communities (NWTAC) is a not-for-profit organization incorporated under the Societies Act of the Northwest Territories and provides administrative and support services to its membership, Northern Communities Insurance Program (NCIP), and Northern Communities Insurance Exchange (NORCIX). The Association is exempt from income taxes under paragraph 149(1)(l) of the Income Tax Act (Canada).

### 2. SIGNIFICANT ACCOUNTING POLICIES

These non-consolidated financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

#### (a) Basis of presentation

The Association has elected to report each controlled entity by providing the disclosure as set out in note 10. Accordingly, these non-consolidated financial statements present the financial position, results of operations and cash flows of NWTAC and exclude the accounts of NCIP and NORCIX. The financial position, results of operations and cash flows of NCIP and NORCIX are presented in a separate set of financial statements that do not include the financial position, results of operations and cash flows of the Association.

#### (b) Cash equivalents

The Association considers all investments with maturities of three months or less from the date of acquisition, and bank loans with no fixed terms of repayment to be cash equivalents.

#### (c) Financial instruments

The Association initially measures its financial assets and liabilities at fair value, except for certain non-arm's length transactions. The Association subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

#### (d) Tangible capital assets

Tangible capital assets are recorded at cost. The Association provides for amortization using the straight-line method at rates designed to amortize the cost of the tangible capital assets over their estimated useful lives. One half of the year's amortization is recorded in the year of acquisition. No amortization is recorded in the year of disposal. The annual amortization rates are as follows:

Computer equipment	3 years
Office equipment	5 years

Amortization of leasehold improvements is recorded over the remaining term of the lease plus the first renewal option.

# NWT ASSOCIATION OF COMMUNITIES

## NOTES TO THE NON-CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2016

### 2. SIGNIFICANT ACCOUNTING POLICIES, continued

#### (d) Tangible capital assets, continued

Contributed capital assets are recorded at fair value at the date of contribution. When fair value cannot be reasonably determined, the contributed capital asset is recorded at nominal value.

#### (e) Employee future benefits

Under the terms and conditions of employment, the Association's long-term employees may earn post-employment severance benefits based on years of service which can be carried forward. The benefits are paid upon resignation of an employee. The expected cost of providing such benefits accrue when employees render service, provided that payment of the benefits is probable and the amount can be reasonably estimated.

#### (f) Pension plan

Defined contribution plan accounting is applied to a multi-employer pension plan, whereby contributions are expensed when due as the Association has insufficient information to apply defined benefit plan accounting.

#### (g) Revenue recognition

The Association follows the deferral method of accounting for contributions. Externally restricted contributions received or receivable related to expenses of future years are deferred and recognized as revenue in the same year or years in which the related expenses are incurred.

Restricted contributions for the purchase of capital assets that will be amortized are deferred and recognized as revenue on the same basis as the amortization expense related to the acquired capital assets.

Restricted contributions for expenses of the current year are recognized as revenue in the current year.

Unrestricted contributions are recognized as revenue in the current year when received or receivable if the amount to be received can be reasonably estimated and ultimate collection is reasonably assured.

Membership fees are recognized as revenue when received or receivable.

Revenues from NCIP administrative cost recoveries are recognized on a straight-line basis over the period of benefit of one year ending on March 31st.

#### (h) Contributed materials and services

The Association recognizes contributions of materials and services, but only when a fair value can be reasonably estimated and when the materials and services are used in the normal course of the Association's operations and would otherwise have been purchased.

# NWT ASSOCIATION OF COMMUNITIES

## NOTES TO THE NON-CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2016

### 2. SIGNIFICANT ACCOUNTING POLICIES, continued

#### (i) Allocation of expenses

The Association engages in administrative and support services. The costs of special projects include the costs of personnel, premises and other expenses that are directly related to providing the special projects. NWTAC also incurs a number of general support expenses that are common to the administration of the organization and each of its special projects. Accordingly, such expenses are allocated among special projects consistently each year based on time, space, per capita basis, or proportionately on the same percentage as the direct costs of the project.

General support, including communications, computer, insurance, office and administration, office photocopy, office publications, and postage and courier expenses, are allocated to special projects on a per capita basis. Rent expense is allocated based on square footage. Salaries and benefits expense is allocated based on actual time.

#### (j) Measurement uncertainty

The preparation of these non-consolidated financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make certain judgments, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the non-consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Significant estimates are used in determining the useful lives of depreciable assets, employee future benefits, and allocating common administrative and general support expenses to special projects.

### 3. TERM DEPOSITS

The Association invests in redeemable guaranteed investment certificates (GICs) with the Bank of Montreal, having an annual interest rate of 1.50% (2015 - 1.55%), an aggregate cost of \$127,500 (2015 - \$145,000), a fair value of \$128,946 (2015 - \$146,921) including accrued interest, with a maturity date of March 30, 2017.



# NWT ASSOCIATION OF COMMUNITIES

## NOTES TO THE NON-CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2016

### 4. ACCOUNTS RECEIVABLE

	<u>2016</u>	<u>2015</u>
Fees	\$ 16,122	\$ 62,618
Contributions	2,179	147,350
Interest income	<u>1,446</u>	<u>1,921</u>
	19,747	211,889
Less: Allowance for doubtful accounts	<u>-</u>	<u>1,450</u>
	<u>\$ 19,747</u>	<u>\$ 210,439</u>

Contributions receivable of \$2,179 (2015 - \$147,350) includes \$nil (2015 - \$121,350) pertaining to the current year.

### 5. INVESTMENTS

Investments consist of common and preferred shares managed by the Bank of Montreal with an aggregate cost of \$100,052 (2015 - \$77,260) having a market value of \$99,454 (2015 - \$64,869). Net investment income for the year is as follows:

	<u>2016</u>	<u>2015</u>
Realized investment income:		
Interest from GICs	\$ 1,778	\$ 1,922
Dividends from investments in shares	<u>2,598</u>	<u>2,015</u>
	4,376	3,937
Unrealized investment income (loss):		
Change in market value of investments	<u>11,792</u>	<u>(12,390)</u>
Net investment income (loss)	<u>\$ 16,168</u>	<u>\$ (8,453)</u>

# NWT ASSOCIATION OF COMMUNITIES

## NOTES TO THE NON-CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2016

### 6. TANGIBLE CAPITAL ASSETS

	<u>2016</u>		<u>2015</u>	
	<u>Cost</u>	<u>Accumulated amortization</u>	<u>Net</u>	<u>Net</u>
Computer equipment	\$ 8,379	\$ 4,139	\$ 4,240	\$ 1,100
Leasehold improvements	132,523	116,182	16,341	32,799
Office equipment	14,441	14,441	-	-
	<u>\$ 155,343</u>	<u>\$ 134,762</u>	<u>\$ 20,581</u>	<u>\$ 33,899</u>

### 7. DEFERRED REVENUE

As detailed in the schedule on page 15, deferred revenue represents premium recoveries received in advance, and externally restricted money received or receivable related to expenses of future years to be recognized as revenue in the year in which the related expenses are incurred. Changes in deferred revenue during the year are summarized as follows:

	<u>2016</u>	<u>2015</u>
DEFERRED REVENUE, opening	\$ 293,814	\$ 246,640
Contributions and recoveries	1,176,341	1,559,133
Contributions repayable	(18,900)	(111,192)
Transfers	-	(10,000)
Revenue recognized	<u>(1,177,984)</u>	<u>(1,390,767)</u>
DEFERRED REVENUE, closing	<u>\$ 273,271</u>	<u>\$ 293,814</u>

The Association has various contribution agreements with the Government of the Northwest Territories (GNWT), Departments of Municipal and Community Affairs (MACA), Industry, Tourism and Investment (ITI), and Health and Social Services (HSS). Agreements stipulate that any money advanced to NWTAC and not expended prior to the termination or expiry of the contract shall be refunded to the GNWT.

During the year, contributions repayable increased \$4,066 (2015 - \$111,192) for unexpended funding, decreased \$10,818 and \$43,208 (2015 - \$76,882) for revenue recognized and repay unexpended contributions to the GNWT, respectively.

### 8. EMPLOYEE FUTURE BENEFITS

Employees are entitled to severance pay if, among other things, an employee has 10 or more years of continuous employment, at the weekly rate of pay to a maximum of 13 weeks. Changes during the year to employee future are as follows:

# NWT ASSOCIATION OF COMMUNITIES

## NOTES TO THE NON-CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2016

### 8. EMPLOYEE FUTURE BENEFITS, continued

	2016	2015
EMPLOYEE FUTURE BENEFITS, opening	\$ 80,406	\$ 73,135
Severance benefits earned by employees during the year	991	7,271
EMPLOYEE FUTURE BENEFITS, closing	81,397	80,406
Less severance benefits recoverable from NCIP:		
DUE FROM RELATED PARTY, opening	55,063	49,845
Severance benefits earned by employees during the year	1,570	5,218
DUE FROM RELATED PARTY, closing	56,633	55,063
Net employee future benefits obligation	\$ 24,764	\$ 25,343

It is management's opinion that the obligation will not be settled within the coming year. Accordingly, the obligation is presented as a non-current liability on the non-consolidated statement of financial position. The Association intends to recover NCIP's portion and settle the obligation simultaneously.

### 9. RELATED PARTY TRANSACTIONS

Parties related by direct control through a common Board of Directors include:

(a) Northern Communities Insurance Program (NCIP), a program offered to members of the NWTAC, which insures property, liability, automobile and other risks that communities in the NWT are required to insure. NCIP is subject to the same tax treatment as the NWTAC, and

(b) Northern Communities Insurance Exchange (NORCIX), an unincorporated formal Insurance Reciprocal Exchange licensed in the NWT, is governed by the NWT Insurance Act to administer insurance on behalf of NCIP subscribers. The Exchange is exempt from income taxes under paragraph 149.1(1)(d.3) of the Income Tax Act (Canada). The Exchange is economically dependent on the premiums paid into the Exchange by the subscribing communities of the Insurance Reciprocal Exchange.

The transactions, consisting of fees charged by the Association to provide various administrative services to related parties, are in the normal course of operations and are recorded at fair value. Such services include the cost for providing staff, offices, communications, and other office expenses. Except as otherwise noted, amounts due to or from related parties are unsecured, non-interest bearing, and due on demand, with no specified terms of repayment. Reimbursable expenses paid on behalf of related parties are excluded from revenues and expenses.

# NWT ASSOCIATION OF COMMUNITIES

## NOTES TO THE NON-CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2016

### 9. RELATED PARTY TRANSACTIONS, continued

#### (a) Transactions

	2016	2015
Revenues - Admin recoveries - NCIP		
Premium recoveries	\$ 588,253	\$ 567,222
Severance benefits recoverable	<u>1,570</u>	<u>5,218</u>
	<u>\$ 589,823</u>	<u>\$ 572,440</u>
Deferred revenue - NCIP	<u>\$ 129,250</u>	<u>\$ 127,750</u>

#### (b) Due from related party

	2016	2015
NCIP	<u>\$ 56,633</u>	<u>\$ 55,063</u>

The balance consists of the accumulated cost of severance benefits which are recoverable from NCIP, when benefits are paid upon resignation of an employee. It is management's opinion that the balance will not be settled within the coming year. Accordingly, the balance is presented as a non-current asset on the non-consolidated statement of financial position.

### 10. CONTROLLED ENTITIES

Summary financial information as at March 31, 2016 and for the year then ended as per the most recent audited financial statements of NCIP and NORCIX are as follows:

	2016 NCIP	2016 NORCIX	2015 NCIP	2015 NORCIX
Total assets	\$ 731,064	\$ 14,506,152	\$ 660,300	\$ 13,910,922
Total liabilities	<u>64,063</u>	<u>1,341,998</u>	<u>70,234</u>	<u>1,015,198</u>
Net assets	<u>667,001</u>	<u>13,164,154</u>	<u>590,066</u>	<u>12,895,724</u>
Revenues	\$ 3,694,577	\$ 1,816,101	\$ 3,368,071	\$ 2,570,181
Expenses	<u>3,617,642</u>	<u>1,547,671</u>	<u>3,436,173</u>	<u>1,524,968</u>
Annual surplus (deficit)	<u>76,935</u>	<u>268,430</u>	<u>(68,102)</u>	<u>1,045,213</u>
Cash from operations	\$ 87,583	\$ 1,252,211	\$ (101,696)	\$ (248,030)
Cash used for investing	<u>(110,336)</u>	<u>(1,297,686)</u>	<u>(9,538)</u>	<u>226,538</u>
Increase (decrease) in cash	<u>(22,753)</u>	<u>(45,475)</u>	<u>(111,234)</u>	<u>(21,492)</u>

As at March 31, 2016, the net assets of NORCIX of \$13,164,154 (2015 - \$12,895,724) includes \$3,492,926 (2015 - \$1,901,125) in internally restricted net assets for its Loss Prevention Incentive Program. In addition, net assets of NCIP of \$667,001 (2015 - \$590,066) includes \$393,589 (2015 - \$306,761) in internally restricted net assets for its Loss Prevention Reserve.

# NWT ASSOCIATION OF COMMUNITIES

## NOTES TO THE NON-CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2016

### 11. COMMITMENTS

The Association has entered into various operating leases including for the premises expiring May 31, 2018, and office equipment expiring September 15, 2016. The lease for premises includes a five year renewal option to May 31, 2023. Future minimum lease payments for operating leases are as follows:

2017	\$	56,754
2018		<u>9,459</u>
	\$	<u><u>66,213</u></u>

### 12. PENSION PLAN

The Association and its employees make contributions to a Registered Pension Plan. Sufficient information is not available to use defined benefit plan accounting. As such, defined contribution plan accounting is used. During the year, employee contributions to the Plan is \$55,031 (2015 - \$48,611), and employer contributions to the Plan is \$55,031 (2015 - \$48,611).

### 13. FINANCIAL INSTRUMENTS

The Association's financial instruments consist of cash, term deposits, accounts receivable, investments, trade payables and accruals, contributions repayable, and wages and benefits payable. Unless otherwise noted, it is management's opinion that the Association is not exposed to significant interest rate, market, currency, credit, liquidity or cash flow risks arising from these financial instruments and that the fair value of these financial instruments approximate their carrying values, unless otherwise noted.

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The required disclosures provide information that assists users of non-consolidated financial statements in assessing the extent of risk related to financial instruments.

Included in wages and benefits payable at December 31, 2016 is \$21,837 (2015 - \$28,128) for amounts payable in respect of government remittances consisting of payroll taxes.

The Association has credit cards limits totalling \$50,000 available from US Bank Canada, a division of U.S. Bank National Association.

#### Market risk

Market risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices, whether the factors are specific to the instrument or all instruments traded in the market.

The Association's investments in publicly traded securities expose the Association to market risk since these equity investments are subject to price fluctuations in the open market.



# NWT ASSOCIATION OF COMMUNITIES

## NOTES TO THE NON-CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2016

### 14. RESERVE

The NWTAC internally restricted \$50,000 (2015 - \$50,000) of the unrestricted accumulated surplus as a reserve for future special projects at the discretion of the Board of Directors.

### 15. SUPPLEMENTAL CASH FLOW INFORMATION

The reconciliation during the year of the excess (deficiency) of revenues over expenses to cash flows from (used for) operating activities is as follows:

	2016	2015
Deficiency of revenues over expenses per page 3	\$ 43,845	\$ 20,858
Items not requiring cash:		
Amortization of tangible capital assets	18,405	20,034
Change in market value of investments	(11,792)	12,390
Bad debts	700	792
Accrued interest income	475	(1,787)
Net severance benefits	(578)	2,053
	<u>51,055</u>	<u>54,340</u>
Net change in non-cash operating working capital accounts:		
Decrease (increase) in accounts receivable	189,517	(117,712)
Decrease (increase) in prepaid expenses and deposits	43,327	(61,060)
Increase (decrease) in wages and benefits payable	(6,232)	25,537
Increase (decrease) in trade payables and accruals	16,222	(18,424)
Increase (decrease) in contributions repayable	(49,960)	34,310
Increase (decrease) in deferred revenue	(20,543)	47,174
	<u>172,331</u>	<u>(90,175)</u>
Cash flows from (used for) operating activities per page 4	<u>\$ 223,386</u>	<u>\$ (35,835)</u>

### 16. BUDGET AMOUNTS

The 2015 budget amounts on the non-consolidated statement of operations on page 3 were approved on May 5, 2016, are unaudited, and are presented for information purposes only.

# NWT ASSOCIATION OF COMMUNITIES

## NOTES TO THE NON-CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2016

### 17. CONTRACTUAL RIGHTS

At December 31, 2016, the Association entered into the following multi-year contribution agreements with departments of the GNWT so that the Association may continue to provide future services in the communities:

<u>Department</u>	<u>Project / Term</u>
MACA	Core Support / April 1, 2014 - March 31, 2017
HSS	Pan-Territorial On The Land Summit / November 1, 2016 - March 31, 2017

Future maximum contributions remaining under these agreements are as follows:

	<u>Core Support</u>	<u>On The Land Summit</u>	<u>Total</u>
2017	<u>\$ 60,000</u>	<u>\$ 514,500</u>	<u>\$ 574,500</u>

### 18. COMPARATIVE FIGURES

The non-consolidated financial statements have been reclassified, where applicable, to conform to the presentation used in the current year.

# NWT ASSOCIATION OF COMMUNITIES

## SCHEDULE OF DEFERRED REVENUE

For the year ended December 31, 2016

(note 7)

Programs	Opening balance	Cash funding received	Funding receivable	Repayments	Transfers	Total funding available	Revenue recognized	Closing balance
<b>ADMINISTRATIVE RECOVERIES</b>								
<b>Northern Community Insurance Program (NCIP)</b>								
Premium recovery received in advance	\$ 127,750	\$ 517,000	\$ -	\$ -	\$ -	\$ 644,750	\$ 515,500	\$ 129,250
<b>CONTRIBUTIONS</b>								
<b>Government of Canada</b>								
<b>Aboriginal Affairs &amp; Northern Development Canada (AANDC)</b>								
Climate Change Adaptation Guide 2014	60,374	-	-	-	-	60,374	60,374	-
<b>GNWT - Department of Industry, Tourism and Investment (ITI)</b>								
EOS Needs Assessment	4,066	-	-	(4,066)	-	-	-	-
Traditional Foods		20,000	-	-	-	20,000	2,859	17,141
Total ITI	4,066	20,000	-	(4,066)	-	20,000	2,859	17,141
<b>GNWT - Department of Health and Social Services (HSS)</b>								
Community Healthy Living Fairs	41,624	47,183	-	-	-	88,807	88,807	-
Anti-Poverty Roundtable		15,000	-	(4,834)		10,166	10,166	-
Power Up! (includes \$20,000 from University of Alberta)	-	143,908	-	-	-	143,908	143,908	-
Total HSS	41,624	206,091	-	(4,834)	-	242,881	242,881	-

# NWT ASSOCIATION OF COMMUNITIES

## SCHEDULE OF DEFERRED REVENUE

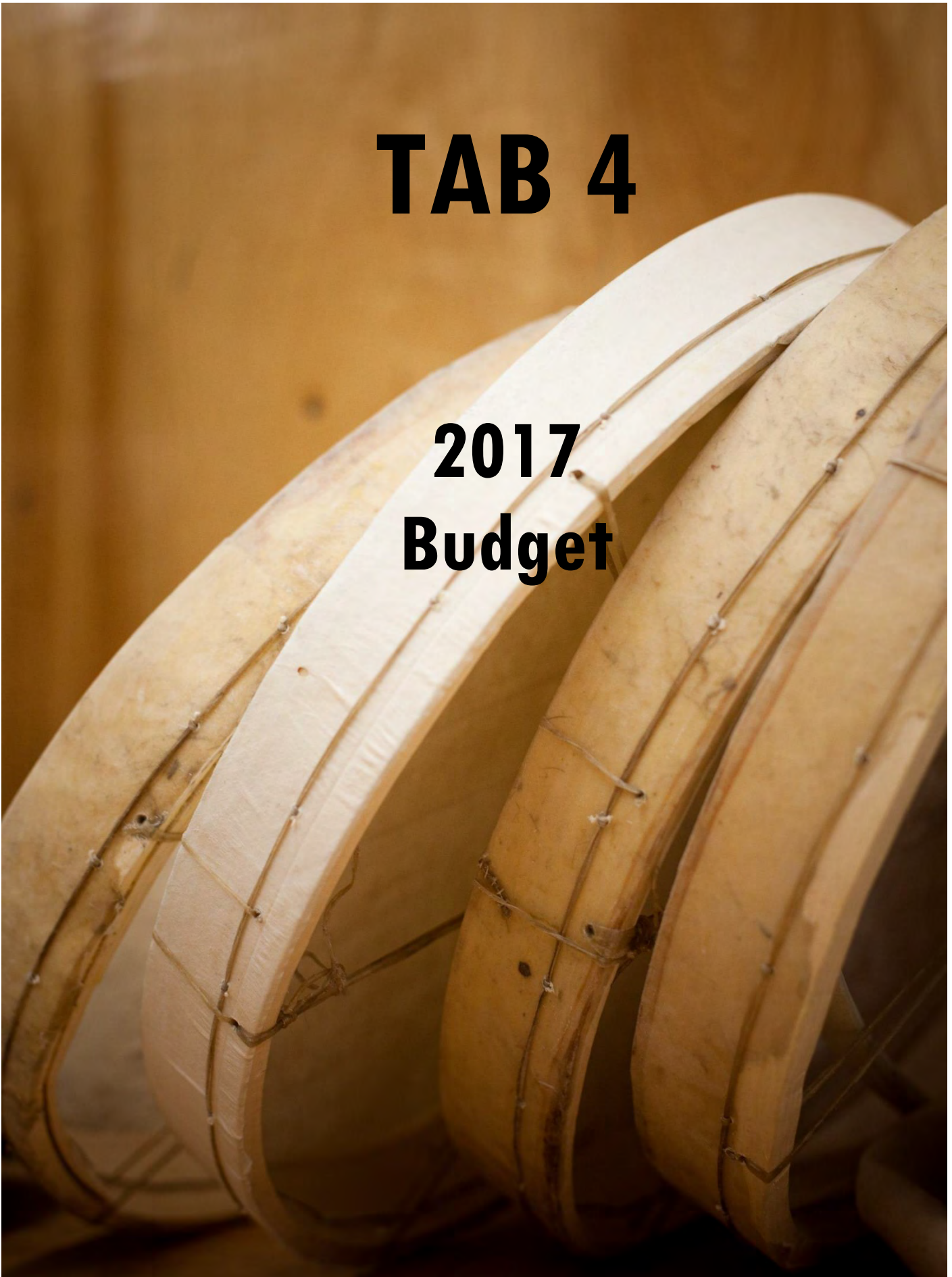
For the year ended December 31, 2016

(note 7)

Programs	Opening balance	Cash funding received	Funding receivable	Repayments	Transfers	Total funding available	Revenue recognized	Closing balance
<b>GNWT - Department of Municipal and Community Affairs (MACA)</b>								
Core Support	60,000	240,000	-	(10,000)	-	290,000	232,500	57,500
Annual General Meeting	-	23,250	-	-	-	23,250	23,250	-
ENR Climate Change Workshops		130,000				130,000	60,620	69,380
Climate Change Curriculum Training	-	40,000	-	-	-	40,000	40,000	-
<b>Total MACA</b>	<b>60,000</b>	<b>433,250</b>	<b>-</b>	<b>(10,000)</b>	<b>-</b>	<b>483,250</b>	<b>356,370</b>	<b>126,880</b>
<b>Total GNWT</b>	<b>105,689</b>	<b>659,341</b>	<b>-</b>	<b>(18,900)</b>	<b>-</b>	<b>746,131</b>	<b>602,109</b>	<b>144,021</b>
<b>Total contributions</b>	<b>166,064</b>	<b>659,341</b>	<b>-</b>	<b>(18,900)</b>	<b>-</b>	<b>806,505</b>	<b>662,484</b>	<b>144,021</b>
<b>Total recoveries and contributions</b>	<b>\$ 293,814</b>	<b>\$ 1,176,341</b>	<b>\$ -</b>	<b>\$ (18,900)</b>	<b>\$ -</b>	<b>\$ 1,451,255</b>	<b>\$ 1,177,984</b>	<b>\$ 273,271</b>

# **TAB 4**

**2017  
Budget**



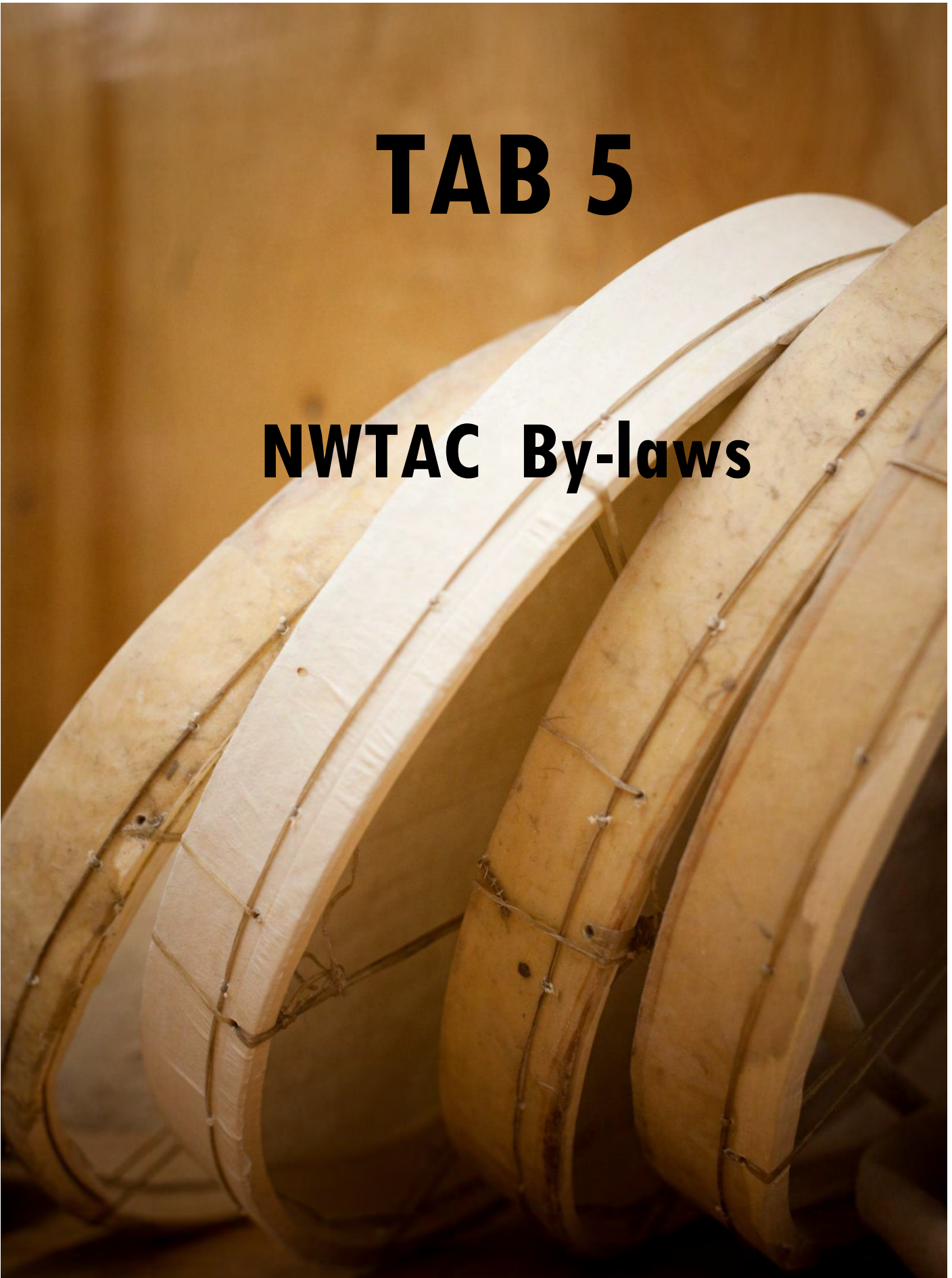


# NWT Association of Communities 2017 Budget

	2016 Budget	2017 Budget
<b>Revenue</b>		
Government of the NWT Core Funding	240000	230000
Contributions for Special projects	300000	400000
Admin Recoveries	573500	597000
Membership Dues	128500	129800
AGM Revenues	120000	100000
Supportive Membership	15000	15000
Interest Income	1500	4000
<b>Total Revenue</b>	<b>\$ 1,378,500</b>	<b>\$ 1,475,800</b>
<b>Expenditures</b>		
AGM Expenses	85,000	70,000
Communications	8,000	8,000
Computer Expenses	12,000	12,000
Honoraria	20,000	18,000
Insurance	1,000	1,000
Interest and Bank Charges	2,000	1,100
Membership Dues	3,000	3,000
Office and Administration	8,500	8,500
GST Not Recoverable	8,500	6,500
Office Photocopy	7,000	7,000
Office Publications	1,200	1,200
Postage and Courier	1,000	1,000
Professional Fees	15,000	15,000
Recoverable Expenses		
Rent	65,000	65,000
Salaries & Benefits	850,000	898,000
Special Projects	210,000	290,000
Travel Board	33,000	30,000
Travel Chief Executive Officer	26,000	21,000
Travel Staff	2,000	1,200
<b>Total Expenditures</b>	<b>1,358,200</b>	<b>1,457,500</b>
<b>Excess of Revenues over expenses from operations</b>	<b>\$ 20,300</b>	<b>\$ 18,300</b>
<b>Other expenses (Income)</b>		
Amortization	20,000	18,000
Loss of disposal on capital assets		
Other		
Bad Debts		
<b>Total other expenses</b>	<b>20,000</b>	<b>18,000</b>
<b>Excess (Deficiency) of revenues over expenses</b>	<b>\$ 300</b>	<b>\$ 300</b>

# **TAB 5**

## **NWTAC By-laws**





# Association Bylaws

## 2017

The Bylaws describe the Vision and Mission of the NWT Association of Communities, Membership Rules and Responsibilities, Roles and Responsibilities of the Board of Directors and how the association shall be run.

<b>ARTICLE 1 - DEFINITIONS.....</b>	<b>1</b>
1.1 Defined Terms .....	1
<b>ARTICLE 2 - MEMBERSHIP .....</b>	<b>2</b>
2.1 Members .....	2
2.2 Terms of Admission .....	2
2.3 Non-voting Members.....	3
2.4 Withdrawal from Membership .....	3
2.5 Expulsion from Membership .....	3
2.6 Readmission to Membership .....	3
<b>ARTICLE 3 - DUES .....</b>	<b>3</b>
3.1 Establishment of Dues .....	3
3.2 Time for Payment.....	4
<b>ARTICLE 4 - BOARD OF DIRECTORS .....</b>	<b>4</b>
4.1 Board Composition .....	4
4.2 Qualifications of the Board.....	4
4.3 Appointment of Chief Executive Officer .....	4
4.4 Election of Directors .....	4
4.5 Board Meeting.....	4
4.6 Board Quorum .....	5
4.7 Remuneration and Expenses .....	5
4.8 Voting .....	6
4.9 Disqualification of a Director .....	6
4.10 Board Vacancies .....	6
4.11 Procedure for Elections .....	7
<b>ARTICLE 5 - DUTIES OF DIRECTORS .....</b>	<b>8</b>
5.1 The President.....	8
5.2 Vice-President.....	8
5.3 The Power and Authority of the Board .....	8
5.4 Chief Executive Officer .....	8
<b>ARTICLE 6 - NOMINATING COMMITTEE .....</b>	<b>9</b>
6.1 Appointment of Nominating Committee .....	9
6.2 Responsibilities of the Nominating Committee .....	9
6.3 Member Consent Required for Nomination .....	9
6.4 Floor Nominations .....	9
<b>ARTICLE 7 - RESOLUTION COMMITTEE .....</b>	<b>9</b>
7.1 Resolutions .....	9
7.2 Communication of Resolutions .....	9
7.3 Rules and Procedures .....	9
7.4 Board Resolutions.....	9
7.5 Introduction of Resolutions .....	9
<b>ARTICLE 8 - OTHER COMMITTEES.....</b>	<b>10</b>
8.1 Other Committees .....	10
<b>ARTICLE 9 - MEETINGS.....</b>	<b>10</b>
9.1 Annual General Meeting .....	10
9.2 Quorum at the Annual General Meeting .....	10
9.3 Participation at the Annual General Meeting .....	10
9.4 Notice of Annual General Meeting .....	10
9.5 Special Meetings.....	10

9.6	Time of Special Meetings .....	10
9.7	Notice of a Special Meeting .....	11
9.8	Quorum at a Special Meeting .....	11
9.9	Representations of Members .....	11
9.10	Member Meeting by Conference Call .....	11
<b>ARTICLE 10 - VOTING.....</b>		<b>11</b>
10.1	Number of Votes .....	11
10.2	Majority Vote .....	12
10.3	Alternative Methods of Voting .....	12
<b>ARTICLE 11 - ACCOUNTS.....</b>		<b>12</b>
11.1	Financial Records .....	12
11.2	Audit.....	12
11.3	Financial Reporting .....	12
11.4	Financial Statements .....	12
11.5	Budget.....	12
<b>ARTICLE 12 - BORROWING POWERS .....</b>		<b>13</b>
12.1	Borrowing Funds.....	13
12.2	Capital Expenditures .....	13
<b>ARTICLE 13 - GENERAL .....</b>		<b>13</b>
13.1	Execution of Documents .....	13
13.2	Seal .....	13
13.3	Fiscal Year .....	14
13.4	Minutes and Records .....	14
13.5	Altering, Rescinding or Repealing Bylaws .....	14
13.6	Interpretation .....	14



## **NWTAC VISION:**

Working together to achieve all that our communities want to be.

## **NWTAC MISSION:**

We are working together to serve our communities by addressing common issues, delivering programs and exchanging information. We are the unified voice for communities on municipal goals determined by our members.

## **ARTICLE 1 - DEFINITIONS**

### **1.1 Defined Terms**

For the purposes of these Bylaws, the terms set out below shall have the following meaning:

- (a) "Act" means the Societies Act R.S.N.W.T. 1988, c. S-11, as amended from time to time;
- (b) "AGM" means the Annual General Meeting to be held pursuant to Section 9.1, hereof;
- (c) "Associate Member" means any society, corporation, Community Government, or board situated within the geographic boundaries of the Northwest Territories the activities of which include, but are not restricted to, the provision of services in or for a Municipal Corporation;
- (d) "Association" means the Northwest Territories Association of Communities;
- (e) "Board" means the Board of Directors of the Association established pursuant to Article 4, hereof;
- (f) "Caucus" means Caucus One or Caucus Two;
- (g) "Caucus One" means those Members that are a City, Town or Village;
- (h) "Caucus Two" means those Members that are a Hamlet, Settlement, Charter Community, Tlicho Community or a Community Government;
- (i) "Charter Community" means a municipal corporation with the status of a charter community as defined in the Charter Communities Act S.N.W.T. 2003, c. 22 s.1;
- (j) "Chief Executive Officer" means that individual appointed to such position pursuant to Section 4.3, hereof;
- (k) "Community Government" means a council, self government group or other group of persons in respect of an area where a Municipal Corporation does not exist, which carries out activities that include, but are not restricted to, the provision of services similar to those provided in or for a Municipal Corporation;
- (l) "Council" means the council of a Municipal Corporation or a body of individuals belonging to a Community Government having similar rights and obligations as members of a council of a Municipal Corporation;
- (m) "Delegate" means, for the purposes of attending and voting at any meeting of the Association, an individual that is:

- (ii) the Senior Administrative Officer of a Member who has been authorized by the Member to participate at a meeting of the Association, such authorization to be delivered in writing to the Chief Executive Officer on behalf of the Member before the commencement of such meeting of the Association; or
- (iii) a member of the Council of the Member;
- (n) "Director(s)" means the director(s) of the Association appointed to the Board in accordance with these Bylaws;
- (o) "Dues" means those dues established pursuant to Section 3.1, hereof;
- (p) "Good Standing" means in respect of a Member, Associate Member, Supporting, that all Dues have been paid by such member and that there are no other amounts payable to the Association by such member that are in arrears, as shown in the records of the Association;
- (q) "Honorary Life Member" means an individual that has been granted honorary life membership pursuant to Section 2.3, hereof;
- (r) "Member" means a Municipal Corporation or Community Government that has complied with the requirements of Section 2.2 of the Bylaws;
- (s) "Municipal Corporation" means a corporation established under or continued by or under the Cities, Towns and Villages Act S.N.W.T. 2003, c. 22, s. 2, Hamlets Act S.N.W.T. 2003, c.22, s.3, Charter Communities Act S.N.W.T. 2003 c.22, s.1, the Settlements Act R.S.N.W.T. 1988, c. S-9 or the Tâîchô Community Government Act S.N.W.T. 2004, c.7
- (t) "Senior Administrative Officer" means that individual appointed to such position by a member community;
- (u) "Special Meeting" means a special meeting of the Association contemplated in Section 9.5, hereof;
- (v) "Supporting Member" means a profit or non-profit organization which has been approved for membership by the Board and has paid all Dues required by the Association.
- (w) "Voting Card" means a card issued by the Association to the Member for the purpose of casting a vote at the meeting of the Association for which the card is issued.

## **ARTICLE 2 - MEMBERSHIP**

### **2.1 Members**

Any Municipal Corporation or Community Government in the Northwest Territories is eligible to become a Member.

### **2.2 Terms of Admission**

All applications for membership shall be submitted to the Chief Executive Officer. Upon payment of Dues and subject to the written approval of the Board, an applicant that is eligible for membership in accordance with Section 2.1 above shall receive a copy of the Bylaws and be enrolled as a Member. Acceptance of a copy of the Bylaws of the Association by the new Member shall constitute its adherence to the terms thereof.

## **2.3 Non-voting Members**

An Associate Member is entitled to receive a copy of the Bylaws and may attend the AGM and may have the privilege of the floor, but shall have no vote, nor shall their representatives be entitled to be elected to any office in the Association.

Applications for associate membership shall be submitted to the Chief Executive Officer. Upon payment of Dues and subject to the written approval of the Board, applicants under this section who meet the definition of Associate Member shall be enrolled as an Associate Member.

An honorary life membership may be conferred upon an individual authorized by the NWTAC Board of Directors. An Honorary Life Member is entitled to receive a copy of the Bylaws, is not required to pay Dues, and shall have no vote."

Supporting Members may be admitted to membership in the Association if a Supporting Member application, satisfactory to the Chief Executive Officer is submitted, any required membership Dues are paid and the written approval of the Board is obtained. A Supporting Member is entitled to receive a copy of the Bylaws and may attend the AGM as an observer, but may not have the privilege of the floor and shall have no vote.

## **2.4 Withdrawal from Membership**

Any Member, Associate Member or Supporting Member of the Association may withdraw from the Association by submitting to the Chief Executive Officer a notice of withdrawal in writing and by discharging any lawful liability upon the books of the Association against such Member, Associate Member or Supporting Member at the time of withdrawal and such withdrawal shall take effect after any lawful liability upon the books of the Association against such Member, Associate Member or Supporting Member. Immediately upon delivery of the notice of withdrawal to the Chief Executive Officer, any and all rights and privileges of the Member, Associate Member or Supporting Member, as the case may be, shall cease.

If such notice of withdrawal in writing is received before March 31 of any year, that Member, Associate Member or Supporting Member, as the case may be, will be refunded Dues paid for that year. However, if such notice of withdrawal in writing is received after March 31 of any year all Dues paid for that year shall be unconditionally forfeited to the Association.

## **2.5 Expulsion from Membership**

Any Member, Associate Member or Supporting Member that is not in Good Standing for a continuous period of one (1) year shall automatically cease to be a Member, Associate Member, or Supporting Member, as the case may be, effective as of January 2 immediately following the completion of the aforesaid continuous period of one (1) year.

## **2.6 Readmission to Membership**

Any Member, Associate Member or Supporting Member who has withdrawn or who has been expelled from the Association may be reinstated as a Member, Associate Member or Supporting Member upon complying with the provisions of Section 2.2 or 2.3 respectively and upon payment of current and unpaid accounts.

# **ARTICLE 3 - DUES**

## **3.1 Establishment of Dues**

The annual Dues of Members, Associate Members and Supporting Members shall be determined by the Members at the AGM or any Special Meeting.

### **3.2 Time for Payment**

The Dues of all Members, Associate Members and Supporting Members shall be payable by January 1 of each year.

## **ARTICLE 4 - BOARD OF DIRECTORS**

### **4.1 Board Composition**

The Board shall consist of seven (7) Directors: the President, two (2) Vice-Presidents and four (4) Directors. One (1) Vice-President and 2 Directors shall be elected by the members from Caucus One and one (1) Vice-President and two (2) Directors shall be elected by the members from Caucus Two. The President may be elected from either Caucus as per Section 4.11.1.

The Chief Executive Officer shall be entitled to attend and participate at all Board meetings, except they shall not be entitled to vote on any matter put before the Directors for a vote.

In no event shall more than one (1) Director from any Member be permitted to serve as a Board Director at the same time.

### **4.2 Qualifications of the Board**

Except for the Chief Executive Officer, only an individual that is a member of a Council of a Member in Good Standing is eligible to be a Director.

### **4.3 Appointment of Chief Executive Officer**

The Directors shall appoint a Chief Executive Officer, also known as the Executive Director, as and when required.

### **4.4 Election of Directors**

The President shall be elected at an AGM, and shall hold office for two (2) years following the AGM at which he/she was elected.

The Vice-Presidents shall be elected at an AGM, and shall hold office for two (2) years following the AGM at which he/she was elected.

Four (4) Directors (two (2) Directors from each Caucus) shall be elected at an AGM and shall hold office for a period of two (2) years following the AGM at which he/she was elected.

Elections of the Directors shall be ordered in such a manner that:

4.4.1 at each second AGM (for example, odd numbered years) the President, the Vice-President for Caucus One and the Vice-President for Caucus Two shall be elected; and

4.4.2 at each alternative second AGM (for example, even numbered years) two (2) Directors from each Caucus shall be elected.

### **4.5 Board Meeting**

Board meetings may be formally called by

4.5.1 the President; or

4.5.2 any Director on the direction in writing of two (2) Directors.

Notice of the time and place of every Board meeting shall be given by the Chief Executive Officer or any Director to each other Director personally, by telephone, by email, or by facsimile transmission not less than seven (7) days before the date and time fixed for the holding of such Board meeting, provided that any Board meeting may be held at any time and place without such notice if all the Directors are present thereat and signify their waiver of such notice at such meeting.

Directors may participate in any Board meeting by conference telephone call, videoconference or other electronic means that permits each Director to hear and be heard at such meetings. Any resolution passed by the Directors at such meeting shall have the same effect as if all Directors were physically present at such meeting.

#### **4.6 Board Quorum**

Four (4) Directors, including the President or one (1) of the Vice-Presidents, shall constitute a quorum.

#### **4.7 Remuneration and Expenses**

Subject to the approval of a majority of the Directors at a Board meeting, (except for attendance at the AGM, Board meetings held in conjunction with the AGM and teleconference Board meetings under 1.5 hours duration), a Director traveling to Board meetings or otherwise for the purpose of discharging his obligations as a Director engaged in the business and affairs of the Association may be reimbursed for the following expenses and receive the following honoraria:

4.7.1 hotel room costs or fifty dollars (\$50.00) per day for private accommodation

4.7.2 meals and incidentals reimbursed as per Government of the Northwest Territories reimbursement policy and rates in effect at the time;

4.7.3 economy class return airfare to the meeting attended by the Director;

4.7.4 ground transportation as per the Government of the Northwest Territories reimbursement policy and rates in effect at the time;

##### **4.7.5 Honorarium**

4.7.5.1 for a full day meeting, the lesser of two hundred (\$200.00) dollars or the actual lost income from business or employment incurred by the Director for such day;

4.7.5.2 for a half day, the lesser of one hundred (\$100.00) dollars or the actual lost income from business or employment incurred by the Director for such half day;

4.7.5.3 one third of honorarium paid to directors will be designated as an expense allowance.

All claims for honoraria or reimbursement of those expenses set forth in this Section must be set out on the Association's expense form, accompanied by reasonably acceptable receipts, invoices or vouchers and submitted to the Chief Executive Officer within thirty (30) days from the date upon which such expenses are incurred or honoraria earned.

Notwithstanding any provision within these bylaws to the contrary, if a Director is absent from a Board meeting without the permission of the Board, the Director shall not be entitled to any honoraria or reimbursement for any expenses set forth herein relating to the day(s) of such absence. For the purposes

of these Bylaws, absent means absent from all or any portion of a Board meeting without the consent of a majority of the Directors participating at such Board meeting.

Any changes to remuneration or honorarium to be provided to the Directors shall be determined for the immediately ensuing year by the Members at the AGM.

#### **4.8 Voting**

At Board meetings, each Director, including the chairman of the meeting shall have one (1) vote. Every matter to be voted upon shall be decided by not less than a majority of the votes cast. In the case of a tie, the motion shall be lost.

#### **4.9 Disqualification of a Director**

A Director is disqualified immediately and a vacancy on the Board shall exist if:

- 4.9.1 a Director resigns in writing from his position of Director or from his/her position as President or Vice-President;
- 4.9.2 a Director ceases to be a member of a Council; or
- 4.9.3 a Director is absent from two (2) consecutive Board meetings without the advance consent of the Board and it is resolved by a majority of the Directors participating in the immediately following Board meeting that the Director be removed. The Director affected by such resolution shall not be entitled to vote on such resolution in any manner.

#### **4.10 Board Vacancies**

Should a vacancy on the Board occur, the following shall apply, subject to Section 4.1:

4.10.1 If the vacancy involves the director serving as President:

- (i) the Vice President of the same caucus as the departing President shall become President.

4.10.1.1 If that position is vacant as well, then the remaining Vice President shall become President

4.10.1.2 The appointment as President shall be for the unexpired portion of the departing President's term or the next opportunity for an election at an AGM, whichever comes first

4.10.1.3 At the next AGM, an election shall be held for the position of President for the unexpired portion of the departing President's term if any remains.

4.10.2 if the vacancy involves the director serving as a Vice-President:

- (i) the President shall appoint a successor from among the Directors that have been elected by the former Vice President's Caucus to fill the vacancy in the position of Vice-President for the affected Caucus to serve for the unexpired portion of the former Vice-President's term or the next opportunity for an election at an AGM, whichever comes first

4.10.2.1 At the next AGM, an election shall be held for the position of Vice President for the unexpired portion of the departing President's term if any remains



4.10.2.2 If the position is filled by a Director whose initial term for which they were elected has not expired, then they may return to their original elected position when the term as vice-president is completed;

4.10.3 if the vacancy involves a Director that is not the President or a Vice-President:

- (i) the position shall first be offered to another representative of the community of the disqualified directors if the community remains a Member in Good Standing and is from the same caucus;

4.10.3.1 If the offer above is declined then the President will appoint a member of a Council from a Member in Good Standing from the same Caucus to fill the vacancy in the Director position;

4.10.3.2 The appointment shall be to serve for the unexpired portion of the Director's term or the next opportunity for an election at an AGM, whichever comes first;

4.10.3.3 If there is no Director returning from an appointment as Vice-President as per clause 7.19(b)(iii) then at the next AGM, an election shall be held for the director's position for the unexpired portion of the departing director's term if any remains.

#### **4.11 Procedure for Elections**

Nominations may be made by the nominating committee, as per Article 6 of these Bylaws, or from the floor.

##### **4.11.1 President and Vice Presidents**

First call for nominations for these positions shall be called during the first day of an AGM. Second call for nominations for these positions shall be on the second day. Third and final call for nominations for the position of President shall be during the morning of the last day of the AGM. Once the election of the President has been completed, the third and final call for the position of Vice President shall be called.

The President shall be elected by the Members at large. The Vice-President for Caucus One shall be elected by the Members within Caucus One. The Vice-President for Caucus Two shall be elected by the Members within Caucus Two.

A Director may run for the position of President and/or Vice President for the Caucus to which such Director belongs. If he/she is unsuccessful he/she shall retain his/her Director position for the term of which they were elected. If he/she is elected, his/her Director position will be deemed to be vacant and Section 4.10(c) shall apply.

##### **4.11.2 Directors**

First call for nominations for the Director positions shall be called during the first day of an AGM. Second call for nominations shall be in the morning of the second day. Third and final call for nominations shall be during the last day of the AGM following the election for President and Vice-Presidents of Caucuses.

Directors for Caucus One shall be elected from and by the Members within that Caucus. Directors for Caucus Two shall be elected from and by the Members within that Caucus.

The two (2) candidates with the most votes within their Caucus shall be elected as Directors.

#### 4.11.3 Candidate Speeches

Each candidate with an accepted nomination for President, Vice-President or Director, shall have the opportunity to speak to the members for a period of no more than two minutes prior to their respective elections.

## ARTICLE 5 - DUTIES OF DIRECTORS

### 5.1 The President

The President shall preside at the AGM and all Special Meetings. He or she shall sign all instruments that require his or her signature and shall perform all duties incidental to his or her office, as well as such other duties and powers as may from time to time be assigned to the President by the Members.

The President shall be a member of the Board and shall have one vote at any meeting of the Board.

### 5.2 Vice-President

Vice-Presidents shall be vested with all the powers and shall perform all of the duties of the President in the absence of the President or the disability or refusal to act by the President. If the President is absent, the duties shall be carried out by whichever Vice-President is present at the time action is required. If both Vice-Presidents are available, the exercise of the President's duties and powers shall alternate between the two (2) Vice-Presidents and be exercised firstly by the Vice-President chosen by the majority of the Directors present.

### 5.3 The Power and Authority of the Board

The Board may exercise all such powers and do all such acts and things as may be exercised or done by the Association pursuant to and consistent with objects that are not, by the Bylaws of the Society or by law, expressly directed or required to be done by the Society at a meeting of the Members or otherwise.

### 5.4 Chief Executive Officer

The Chief Executive Officer shall have the care and custody of all funds of the Association and shall deposit the same in such bank account or bank accounts as is reasonable. He or she shall sign or counter-sign such instruments that require the signature of the Chief Executive Officer. He or she shall issue or cause to be issued notices of meetings of the Association when directed to do so by the Board, and shall be responsible for the preparation and custody of the minutes of Association meetings, Directors meeting minutes, Director's correspondence and financial records. He or she shall conform to all lawful orders given to him or her by the Board.

The Chief Executive Officer shall cause to be kept all books, papers, records, correspondence, contracts and other documents belonging to the Association and shall cause the same to be delivered up when required by the Act or when authorized by the Board to such person as may be named by the Board.

## **ARTICLE 6 - NOMINATING COMMITTEE**

### **6.1 Appointment of Nominating Committee**

During the AGM each year, the Vice-Presidents shall appoint a nominating committee of at least three (3) persons. A member of the nominating committee cannot continue as a member of that committee if he or she becomes a candidate for the Board position to be elected at the AGM.

### **6.2 Responsibilities of the Nominating Committee**

The nominating committee shall be responsible for the recommendation of names for offices of the President, Vice-Presidents and Directors. These recommendations shall be submitted to the Members at the AGM.

### **6.3 Member Consent Required for Nomination**

The nominating committee shall recommend persons for election as Directors in accordance with the provisions in Article 4 of these Bylaws, but in no case shall a Member be recommended by the nominating committee unless he or she has given their consent to act if elected.

### **6.4 Floor Nominations**

Nominations for President, Vice-Presidents and Directors may be made from the floor and will be submitted to the Members at the AGM.

## **ARTICLE 7 - RESOLUTION COMMITTEE**

### **7.1 Resolutions**

The Vice-Presidents shall appoint at least two (2) Directors to sit on the resolution committee. The resolution committee shall accept and process resolutions that may be presented by Members.

### **7.2 Communication of Resolutions**

Prior to the AGM, the resolution committee shall communicate for the purpose of considering all resolutions and submit its recommendations on each resolution to the AGM.

### **7.3 Rules and Procedures**

The Board shall establish rules and procedures for the consideration of resolutions, including a process for the consideration of resolutions between annual meetings.

### **7.4 Board Resolutions**

The Board may also submit resolutions for consideration at the AGM or any Special Meeting.

### **7.5 Introduction of Resolutions**

No Member shall have the right to introduce a resolution on the floor of any meeting that has not been approved at a regular or Special Meeting of the Council of the Member, except resolutions of congratulations, condolence, or appreciation.

## **ARTICLE 8 - OTHER COMMITTEES**

### **8.1 Other Committees**

Standing committees of the Association as desired from time to time may be established by the Directors. Subject to Section 5.3 of the Bylaws, such committees shall be given such scope and powers set out in the resolution of the Directors and shall continue to exist until dissolved by a further resolution of the Directors.

The Board may establish any sub-committee comprised of Directors and, subject to Section 5.3 of the Bylaws, may delegate to such sub-committee such powers and duties as may be deemed necessary by the Board. Such sub-committee shall be given such scope and powers set out in the resolution of the Directors and shall continue to exist until dissolved by a further resolution of the Directors.

## **ARTICLE 9 - MEETINGS**

### **9.1 Annual General Meeting**

The AGM will be held on the second Thursday of May each year, the Board reserves the right to alter the date of the AGM as long as the AGM is held within a given fiscal year.

### **9.2 Quorum at the Annual General Meeting**

A quorum at an AGM shall consist of a majority of the Members in Good Standing

### **9.3 Participation at the Annual General Meeting**

While only Members in Good Standing are entitled to vote at the AGM, any Member, Associate Member, Supporting Member or Honorary Life Member may attend and observe at these meetings and the various programs offered there.

### **9.4 Notice of Annual General Meeting**

Notice of the AGM shall be given by the Chief Executive Officer by sending a notice by facsimile, by other electronic means by which written messages may be sent or by ordinary post to the address of each Member, Associate Member, Supporting Member and Honorary Life Member at least twenty-one days (21) before the date of the meeting. The meeting shall be held at the place specified in the notice.

### **9.5 Special Meetings**

Upon delivery by mail, facsimile or email to the office of the Association of a written request for a Special Meeting from no less than fifty (50%) percent of the Members, the President shall call a special meeting of the Association.

The Board may also call a Special Meeting when the majority of the Board considers one necessary.

### **9.6 Time of Special Meetings**

If a Special Meeting is called pursuant to Section 9.5, such Special Meeting shall be held within thirty (30) days after the request is received at the Association office or the Board calls such Special Meeting, as the case may be.

### **9.7 Notice of a Special Meeting**

Notice of a Special Meeting shall be given by the Chief Executive by sending a notice by facsimile, by other electronic means by which written messages may be sent or by ordinary post to the address of each Member, Associate Member, Supporting Member and Honorary Life Member at least twenty-one days (21) before the date of the meeting. The meeting shall be held at the place specified in the notice.

### **9.8 Quorum at a Special Meeting**

A quorum at a Special Meeting shall consist of a majority of the Members in Good Standing.

### **9.9 Representations of Members**

Each Member in Good Standing may be represented at the AGM or any Special Meeting by as many Delegates as it may appoint for that purpose and each Delegate shall have the right to take part in all discussions at the meeting.

### **9.10 Member Meeting by Conference Call**

Delegates of Members in Good Standing may participate in any meeting of the Members by conference telephone call, videoconference or other electronic means that permits each Delegate to hear and be heard at such meeting. The chairman of the meeting will cause to be recorded in the minutes of such meeting:

- 9.10.1 the name of each Member in Good Standing participating in such meeting;
- 9.10.2 the name of each Delegate participating in such meeting; and
- 9.10.3 the number of votes present and cast on behalf of each Member in Good Standing participating in such meeting.

## **ARTICLE 10 - VOTING**

### **10.1 Number of Votes**

At the AGM or any Special Meeting, each Member in Good Standing shall be entitled to vote on the basis of the Member's population. The number of votes for each Member shall be determined as follows:

- 10.1.1 populations less than one thousand five hundred (1500) receive two (2) votes;
- 10.1.2 populations between one thousand five hundred and one (1501) and two thousand four hundred and ninety-nine (2499) receive three (3) votes;
- 10.1.3 populations between two thousand five hundred (2500) and three thousand four hundred and ninety-nine (3499) receive four (4) votes;
- 10.1.4 populations between three thousand five hundred (3500) and four thousand four hundred and ninety-nine (4499) receive five (5) votes; and
- 10.1.5 populations in excess of four thousand and five hundred (4500) receive six (6) votes.

Subject to Section 9.10, at each meeting of the Members, one Voting Card shall be issued to a Delegate of each Member in Good Standing for each vote that such Member is entitled to under this Section 10.1. If no Delegate of a Member personally attends such meeting, the requisite number of Voting Cards may be issued to a Delegate of a different Member in Good Standing on behalf of the Member not in attendance if

the Member not in attendance delivers written authorization to that effect to the Chief Executive Officer before the commencement of such meeting.

### **10.2 Majority Vote**

Subject to any provisions to the contrary which may be contained in these Bylaws or may be prescribed by law, all questions arising at any meeting of the Association shall be decided by a majority of votes cast. In the case of a tie, the motion shall be declared lost. Every question shall be decided in the first instance by a show of voting card(s), but any holder of a voting card may demand that a poll be taken. Such poll shall be taken in such a manner as the individual chairing the meeting shall direct.

### **10.3 Alternative Methods of Voting**

Voting may be conducted by mail, facsimile or by other electronic means by which a written message may be sent.

## **ARTICLE 11 - ACCOUNTS**

### **11.1 Financial Records**

All financial records of the Association shall be maintained in accordance with generally accepted accounting principles, consistently applied and shall be retained for not less than the legal period prescribed by the Income Tax Act, Canada.

### **11.2 Audit**

An auditor appointed by the Board shall audit the books, financial accounts and records of the Society at least once each year.

### **11.3 Financial Reporting**

The Chief Executive Officer or such person designated by the Chief Executive Officer will present the audited financial statements of the Association for the preceding year to the AGM each year.

### **11.4 Financial Statements**

The audited financial statements of the Association for the preceding year shall be available for the inspection by the Members at the AGM.

### **11.5 Budget**

At each AGM, the Chief Executive Officer or such person designated by the Chief Executive Officer shall present to the Association, an operating budget for the current fiscal period that has been approved by the Board.



## **ARTICLE 12 - BORROWING POWERS**

### **12.1 Borrowing Funds**

The Board may, by majority vote, borrow funds for the current operations of the Association, but the total of such funds shall not, at any time, exceed one-half (1/2) of the Association's revenue in the preceding fiscal year.

### **12.1 Capital Expenditures**

The Board may, with the approval of a majority of the Members at a Special Meeting or at an AGM, borrow funds for capital expenditures in the amount and on such terms and conditions authorized by the Members

## **ARTICLE 13 - GENERAL**

### **13.1 Execution of Documents**

Documents shall be executed in the following manner:

13.1.1 cheques, drafts or orders for the payment of monies, notes, acceptances and bills of exchange may be drawn, accepted, endorsed and signed by:

13.1.1.1 any two (2) Directors;

13.1.1.2 one (1) Director together with one (1) of:

13.1.1.2.1 the Chief Executive Officer; or

13.1.1.2.2 the Finance Officer of the Association;

or

13.1.1.3 if authorized in advance and in writing by the Board, the Chief Executive Officer together with the Finance Officer of the Association;  
and

13.1.2 contracts, documents or any instruments in writing requiring execution on behalf of the Association (under seal or otherwise) that are not contemplated in Section 13(1)(a) may be signed by:

13.1.2.1 the President together with a Vice-President;

13.1.2.2 the President or a Vice-President together with the Chief Executive Officer;

13.1.2.3 if authorized in writing by the Board, the Chief Executive Officer alone; or

13.1.2.4 other parties authorized in advance and in writing by the Board from time to time.

### **13.2 Seal**

The seal of the Association shall consist of the word "seal" in a circle formed by the words "Northwest Territories Association of Communities". The seal shall be kept at the office of the Association and shall not be affixed to any instrument or document except in the presence of two (2) Directors or such other parties authorized in advance and in writing by the Board from time to time.

### **13.3 Fiscal Year**

The fiscal year of the Association shall terminate on December 31 of each year

### **13.4 Minutes and Records**

The Chief Executive Officer shall cause to be recorded accurate, legible, written minutes of the proceedings of each of the AGM, all Special Meetings and all Board meetings. The books and records of the Association may be inspected at the offices of the Association by any Member, Associate Member or Honorary Life Member at any time during business hours upon giving reasonable notice and arranging a time satisfactory to the Chief Executive Officer.

### **13.5 Altering, Rescinding or Repealing Bylaws**

The Bylaws of the Association may be rescinded, altered or added to in accordance with Section 6 of the Act.

### **13.6 Interpretation**

Any question or dispute relating to:

- 13.6.1 the interpretation and application of any provision contained in these Bylaws or any other constating documents of the Association;
- 13.6.2 the eligibility of any applicant to become a Member, Associate Member or Supporting Member of the Association;
- 13.6.3 the compliance of a Member, Associate Member or Supporting Member with these Bylaws or any other constating documents of the Association; or
- 13.6.4 any matter related to the operation of the Association pursuant to these Bylaws shall be referred to the Board, whose written decision shall be final.

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Director

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Date

# **TAB 6**

## **2017 Resolutions**



<b>NWT Association of Communities 2016 NEW Resolutions</b>		
<b><i>Resolution No.</i></b>	<b><i>Name of Resolution</i></b>	<b><i>Page</i></b>
<a href="#"><u>2017-01</u></a>	Aurora College Funding	3
<a href="#"><u>2017-02</u></a>	TRC Recommendations	4
<a href="#"><u>2017-03</u></a>	Fiscal Year Resolution	5
<a href="#"><u>2017-04</u></a>	NWTAC AGM	6
<a href="#"><u>2017-05</u></a>	Shoreline Erosion	7
<a href="#"><u>2017-06</u></a>	Untenured Land	8
<a href="#"><u>2017-07</u></a>	CRTC Ruling	9
<a href="#"><u>2017-08</u></a>	Membership fees	10
<a href="#"><u>2017-09</u></a>	Solid Waste and Government Contracts	11
<a href="#"><u>2017-10</u></a>	NWT Highway 1 KM 0 – 86 Expansion	13
<a href="#"><u>2017-11</u></a>	Timing of AGM	14
<a href="#"><u>2017-12</u></a>	UNDRIP as Guide for NWT	15
<a href="#"><u>2017-13</u></a>	Banning of Sugary Drinks	16
<a href="#"><u>2017-14</u></a>	Support of Proposed Sugary Drink Tax	17
<a href="#"><u>2017-15</u></a>	Smoking outdoors regulations	18
<a href="#"><u>2017-16</u></a>	Posting FASD information in alcohol sales points	19
<a href="#"><u>2017-17</u></a>	Posting of warnings at Liquor Sales Locations	20
<a href="#"><u>2017-18</u></a>	Traditional Foods in NWT Institutions	21
<a href="#"><u>2017-19</u></a>	Subsidy for Traditional Foods	22
<a href="#"><u>2017-20</u></a>	Mackenzie Valley Highway	23
<a href="#"><u>2017-21</u></a>	Funding Review Implementation	25
<a href="#"><u>2017-22</u></a>	Housing	26
<a href="#"><u>2017-23</u></a>	Marijuana Legalization Implementation	27



**NWTAC Resolutions are divided into the following categories:**

**CATEGORY A      Territorial Wide Municipal Issues**

This category will contain resolutions on issues that are of a direct or indirect concern to all territorial Communities.

**CATEGORY B      Issues which Pertain to Regional Concerns Only or Are Not Within Municipal Jurisdiction**

This category will contain resolutions, which are of a regional concern only or are not within municipal jurisdiction. No action is taken on Category B resolutions.

**CATEGORY C      Matters Dealt with by the NWTAC in the Previous Three Years**

This category will contain resolutions relating to specific matters, which have already been considered by the NWT Association of Communities within the previous three years.

[Return To Top](#)

**WHEREAS** The purpose of the Aurora College is to deliver adult and post-secondary education, including the delivery of university level programs and the granting of prescribed university degrees and applied bachelor degrees;

**WHEREAS** Aurora College continues to evolve as the needs of the NWT labour market change;

**WHEREAS** The population of the NWT is over 50% aboriginal and that the Truth and Reconciliation Commission Calls to Action highlighted the need for funding for aboriginal education;

**WHEREAS** The vision for Skills4Success is that NWT residents have the skills, knowledge and attitudes for employment success and the Skills4Success Actions Plan Skill Goal #1 is that development and post-secondary education programs are aligned with labour market demands;

**WHEREAS** The NWT Jobs in Demand 15-Year Forecast lists the need for various levels of employment and education backgrounds for the next 15 years;

**WHEREAS** The 2017 Federal Budget has targeted \$90 million in over two years for post-secondary program support for indigenous students to be shared across the territories.

**THEREFORE BE IT RESOLVED** That the GNWT sufficiently fund Aurora College to target education needs based on labour market analysis, with increases to the budget to account for inflation and new technology;

**BE IT FURTHER RESOLVED** that any proposed significant budget changes to the college be made with the input of the Board of Governors who are representatives of regions throughout the north, and with municipal leaders, and indigenous government stakeholders.

**CATEGORY A                      CONCURRENCE**

**Submitted by the Town of Fort Smith**

[Return To Top](#)

**2017-02      TRC Recommendations**

**WHEREAS:** In 2015, the Truth and Reconciliation Commission of Canada put forth 94 recommendations;

**WHEREAS** Many of the recommendations we to be addressed by various levels of government; including Federal, Territorial, Provincial, and Municipal.

**WHEREAS** The population of the NWT is over 50% aboriginal and that many are survivors of residential school or related to residential school survivors;

**THEREFORE BE IT RESOLVED** That the NWTAC recognize the importance of the recommendations and the work done by the TRC Commission and encourages the Territorial Government to bring forth what it sees as responsibilities from the 94 recommendations.

**BE IT FURTHER RESOLVED** that the GNWT put forth a timeline to implement the recommendations of the Truth and Reconciliation by the end of 2017.

**BE IT FURTHER RESOLVED** That the recommendations be implemented or started no later than 2019.

**CATEGORY A                      CONCURRENCE**

**Submitted by the Town of Fort Smith**

[Return To Top](#)



**2017-03      Fiscal Year Resolution**

**WHEREAS** The NWT Cities Towns and Villages Act requires the fiscal year to be the calendar year; and

**WHEREAS** the NWT Charter Communities Act and the Hamlets Act require a fiscal year ending March 31, except in the case of a Municipal Taxing Authority; and

**WHEREAS** all Communities rely on funding from other orders of government whose fiscal year ends on March 31; and

**WHEREAS** it may be in the better interest of each community in the NWT to select a fiscal year end which meets its need;

**THEREFORE BE IT RESOLVED** That the NWTAC urges the GNWT to enact legislative changes that would give all municipalities the option of choosing a fiscal year that matches the calendar year or a fiscal year that ends on March 31; and

**BE IT FURTHER RESOLVED** That this legislative change be identified as a priority for the 18th Legislative Assembly.

**CATEGORY A**

**CONCURRENCE**

**Submitted by the Town of Fort Smith**

[Return To Top](#)

**2017-04**

**NWTAC AGM**

**WHEREAS** The Annual General Meeting of the NWT Association of Communities has been growing over the years;

**WHEREAS** There are only four communities in the NWT that have adequate accommodations to host the AGM - Inuvik, Yellowknife, Fort Smith, and Hay River;

**THEREFORE BE IT RESOLVED** until such time as other communities have enough accommodations to host the AGM, the AGM be held through a rotation of Fort Smith, Inuvik, Hay River and Yellowknife.

**CATEGORY A                      NON-CONCURRENCE**

**Submitted by the Town of Fort Smith**

[Return To Top](#)

**2017-05**      **Shoreline Erosion**

**WHEREAS:** Some communities in the NWT, including Fort Smith, are facing riverbank and soil erosion issues;

**WHEREAS:** Communities are facing huge costs associated with addressing these issues posing significant risks to essential infrastructure, caused by erosion in various forms;

**WHEREAS** Fort Smith has faced significant costs, including loss of life, due to riverbank issues and that there continues to be ongoing riverbank issues that affect Town of Fort Smith infrastructure, including sewage lagoon lines;

**WHEREAS** The water intake for Fort Smith is directly downstream from active slide zones;

**THEREFORE BE IT RESOLVED** That the GNWT make it their priority to find funding, in particular, with other stakeholders to remediate or mitigate these concerns in all communities facing riverbank and soil erosion issues;

**BE IT FURTHER RESOLVED** That Fort Smith and any other community which faces issues beyond that of flooding, also be included in the list of affected communities.

**CATEGORY A** **CONCURRENCE**

**Submitted by the Town of Fort Smith**

[Return To Top](#)

**2017-06      Untenured Land**

**WHEREAS** The GNWT hold untenured lands within municipal boundaries throughout the NWT;

**WHEREAS** All landholders are encouraged to fire smart their properties;

**WHEREAS** Communities throughout the NWT face threat of loss due to the spread of forest fires within municipal boundaries;

**WHEREAS** The cost of preventative measures, specifically to fire smart properties, is significantly less than the cost of loss of infrastructure within a community, as seen in the communities Fort MacMurray and Slave lake;

**THEREFORE BE IT RESOLVED** That the GNWT fire smart untenured Commissioner's lands within municipal boundaries for communities throughout the NWT.

**CATEGORY A                      CONCURRENCE**

**Submitted by the Town of Fort Smith**

[Return To Top](#)

**2017-07      CRTC Ruling**

**WHEREAS** The December 2016 CRTC decision on basic telecommunications services will result in improved services throughout the territory; and

**WHEREAS** Residents of the Northwest Territories have significant restrictions on internet usage and speeds;

**THEREFORE BE IT RESOLVED** That the NWTAC lobby the FCM to advance the decision of the CRTC and the timeline for implementation in the territories.

**CATEGORY A**

**CONCURRENCE**

**Submitted by the Town of Fort Smith**

[Return To Top](#)

**2017-08      Membership Fees**

**WHEREAS** community governments in the Northwest Territories have worked together productively for over 50 years through the NWT Association of Communities;

**WHEREAS** membership fees are an important part of the collaborative working process and demonstrate the commitment of all 33 NWT community governments to support this collective;

**WHEREAS** the diversity of community governments- from size, demographics, location and region - contributes to a comprehensive and fulsome representation of NWT community governments' interests;

**WHEREAS** the principle of equitable engagement has long been a cornerstone of NWT community government collaboration ensuring that all communities contribute appropriately;

**WHEREAS** NWT community governments have lobbied the Government of the Northwest Territories, the federal government and other key funders to ensure equitable treatment when it comes to funding allocations so that smaller provinces, territories and/or communities are not adversely impacted or excluded;

**WHEREAS** NWT community governments have historically rejected per capita funding, and as an alternative, have advocated for and implemented the principle of "Base plus" funding when it comes to funding allocations for the NWT and NWT community governments;

**WHEREAS** best practice comparisons with 'sister' organizations across Canada indicate that of the 14 where the membership fee structure is known, 8 use a base plus model and 4 use a per capita model; one uses 1% of base grant from the PT government and one uses assessments;

**Therefore Be it Resolved** that the NWTAC revise its membership fee structure so that it reflects a "Base plus" model, using a base of \$2,000 for all members plus \$1.63 per capita.

**CATEGORY A                      NON-CONCURRENCE**

**The Board of Directors – Resolutions Committee instead recommends that the City of Yellowknife be capped at \$40,000 per year for membership dues and that the Board of Directors be tasked with securing funding to offset the loss in revenues.**

## **Submitted by City of Yellowknife**

Note: Please see schedule of impacts

[Return To Top](#)



**2017-09      Solid Waste & Government Contracts**

**WHEREAS** Municipal Governments are responsible for the operation and maintenance of the Solid Waste Disposal Facilities within their communities;

**WHEREAS** Construction and demolition projects within the community result in a significant volume and variety of waste being placed in these facilities by contractors;

**WHEREAS** disposal of waste in community Solid Waste Disposal Facilities in a manner that does not comply with community solid waste procedures and standards;

**WHEREAS** indiscriminate dumping of waste (including hazardous waste) in a manner that does not respect the waste disposal and segregation requirements of the facility;

**WHEREAS** dumping of waste outside of the regular operating hours of the facility adds to the problem;

**WHEREAS** These practices result in significant work and cost to the municipality in segregating and relocating the waste to the appropriate areas of the facility.

**WHEREAS** it is imperative that measures be established to ensure all parties utilizing these facilities do so in a manner that conforms to the procedures and standards established by the municipal government.

**WHEREAS** NWT municipal governments have a significant level of control over such practices when they enter into contracts with local businesses, they have little practical control over contractors from outside the community who are undertaking work under contract with government departments or external organizations.

**WHEREAS** there are no financial repercussions on contractors from outside the community who fail to conform to municipal solid waste management practices and standards.

**WHEREAS** A large percentage of construction and/or demobilization contracts awarded to outside contractors for work within municipalities are controlled by GNWT -Public Works and Services and the NWT Housing Corporation.

**WHEREAS** GNWT as steward should be seen to be supporting the environmental, human and financial health of municipalities and the ongoing operational procedures must be undertaken in a manner that contributes to this requirement.

**WHEREAS** current GNWT contracting procedures relating to municipal construction and/or demolition activities are not fully supportive in this regard and should be revised in a manner that will address this concern. The following resolution is proposed:

**THEREFORE BE IT RESOLVED THAT** GNWT and Territorial Agencies should include the requirement for the successful contractor to enter into a written agreement with the community government regarding the disposal of waste resulting from their contracting activities including waste disposal fees, volumes of waste to be deposited, waste segregation and placement requirements, listing of hazardous wastes that will be accepted, and hours of waste disposal facility operation. Contracts should identify a percentage of the contract value that would be held back pending receipt of confirmation by the municipality that the contractor had abided by the waste disposal agreement entered into with the municipality. Costs incurred by the municipality in rectifying any failures of the contractor to fully abide by the terms of their agreement with the community would be paid to the community out of the contract hold back amount.

**CATEGORY A                      CONCURRENCE**

**Submitted by Hamlet of Aklavik**

[Return To Top](#)

**2017-10      NWT Highway 1 KM 0 – 86 Expansion**

**WHEREAS** over the years, there has been a significant increase in traffic since 2006 the AADT (Average Annual Daily Traffic) being 280 and in 2015 the AADT was 450\* NWT 2015 Highway Traffic report page 11. The increase traffic by 62% increase in commercial, tourism and local traffic on the main highway leading into the Northwest Territories.;

**WHEREAS** increased traffic, increases the risk of accidents and the requirement to have a safe place to move a vehicle out of oncoming traffic and await help safely.

**WHEREAS** there is no cell service between the Alberta border and Kilometer 85, stranded motorists have to rely on passerby help them to the next community with a towing service, being Hay River, NT.

**THEREFORE BE IT RESOLVED** The NWTAC petition the GNWT Department of Finance and Transportation to make priority the budget to widen and add additional pull outs to the stretch of Highway 1 from the Alberta Border to Enterprise, NT, as well to budget for expanding cell phone service along said highway 1.

**CATEGORY B**

**Submitted by the Hamlet of Enterprise**

[Return To Top](#)

**2017-11      Timing of AGM**

**WHEREAS** the NWTAC Annual General Meetings are generally held during the months of May each year;

**WHEREAS** for the majority of residents of the Inuvialuit Settlement Region communities, May is an important time to be on the land with families;

**THEREFORE BE IT RESOLVED** that the NWT Association of Communities reschedule the dates for the Annual General Meetings for the second or third week in June in order to not interfere with traditional or cultural activities of the ISR Communities.

**CATEGORY A**

**Submitted by Hamlet of Tuktoyaktuk**

We are proposing to complete an exercise during the AGM to gauge date preferences

[Return To Top](#)

**2017-12      (UNDRIP) as a guide**

**WHEREAS** the United Nations Declaration on the Rights of Indigenous peoples (UNDRIP) was passed by the United Nations general assembly on September 13, 2017, and

**WHEREAS** the Canadian government and the legislative assembly of the NWT also passed and endorsed the declaration that supports all indigenous Peoples, and

**WHEREAS** lands, resources and community governments in the NWT are directly affected by self-government negotiations and agreements, and

**THEREFORE BE IT RESOLVED** that the NWT Association of Communities hereby fully endorses and supports the UNDRIP as a guide in the negotiations with the indigenous peoples of the NWT

**CATEGORY A**

**CONCURRENCE**

**SUBMITTED BY Hay River Reserve**

[Return To Top](#)

**2017-13      Banning of Sugary Drinks**

**WHEREAS** health habits are heavily influenced by the supply of food in different settings and municipalities have a predominant role to play in the development of healthy food environment;

**WHEREAS** the rate of obesity and type 2 diabetes is of serious concern and this condition affects the health, quality of life, and well-being of the populations, in addition to generating significant social costs;

**WHEREAS** the GNWT alone cannot stop the obesity and diabetes epidemic and must count on the contribution of communities;

**WHEREAS** the communities wish to take an active role in promoting health and well-being by helping citizens adopt a healthy lifestyle;

**WHEREAS** numerous community buildings, including sports and recreation facilities, are heavily frequented by children and adolescents;

**WHEREAS** the consumption of sugar drinks can carry health risks for some groups in the populations, including children and adolescents;

**WHEREAS** like many public health organizations, the communities are concerned with the growing consumption of sugar drinks by both young people and adults;

**THEREFORE BE IT RESOLVED** the banning of sugar drinks be encouraged in the community buildings in the NWT.

**CATEGORY A**

**CONCURRENCE**

**Submitted by NWTAC Board of Directors – Resolutions Committee**

[Return To Top](#)

**WHEREAS** a tax on sugary drinks could cut soft drink consumption;

**WHEREAS** Statistics conclude that Canada is fifth in the world when it comes to the number of obese adults and notes that obesity has doubled in adults and tripled in children since 1980.

**WHEREAS** the consumption of sugar drinks can carry health risks for some groups in the populations, including children and adolescents;

**WHEREAS** like many public health organizations, the communities are concerned with the growing consumption of sugar by both young people and adults;

**WHEREAS** a tax imposed on sugar products could produce revenue that could go toward lowering the costs of healthy foods or healthy eating educational resources, healthy food subsidies in schools etc.

**THEREFORE BE IT RESOLVED** the NWTAC supports the taxing of sugary drinks as proposed by the GNWT;

**AND FURTHER THAT** all revenues generated by the sugary drinks tax be spent of Healthy Living and Healthy Communities Initiatives

## CATEGORY A CONCURRENCE

**Submitted by the NWTAC Board of Directors – Resolutions Committee**

[Return To Top](#)



**2017-15      Smoking outdoors regulations**

**WHEREAS** health is often influenced by the environment that people are in;

**WHEREAS** the communities wish to take an active role in promoting health and well-being by helping citizens adopt a healthy lifestyle;

**WHEREAS** numerous municipal buildings and parks, including sports and recreation facilities, are heavily frequented by children and adolescents;

**WHEREAS** smoking in parks and other recreation areas causes potential exposure to secondhand smoke;

**WHEREAS** it has been established by research that even brief exposure can trigger asthma attacks in children, and exposure can have immediate negative health impacts in adults including general respiratory and eye irritation, asthma symptoms, and cardiac effects (e.g., heart attack and vascular injury), particularly for vulnerable individuals;

**WHEREAS** like many public health organizations, the communities are concerned with the growing smoke related cancers and disease;

**THEREFORE BE IT RESOLVED** the NWTAC encourages the GNWT to ban smoking in all outdoor public spaces such as parks and other recreations facilities in the NWT.

**CATEGORY A**

**CONCURRENCE**

**Submitted by the NWTAC Board of Directors – Resolutions Committee**

[Return To Top](#)

**2017-16      Posting FASD information in alcohol sales points**

**WHEREAS** it is known that Fetal Alcohol Spectrum Disorder (FASD) can occur in an individual who was prenatally exposed to alcohol.

**WHEREAS** these effects can include lifelong physical, mental, behavioral difficulties, and learning disabilities;

**WHEREAS** individuals with FASD are at increased risk for early school failure, involvement with the law, family disruption and homelessness;

**WHEREAS** the highest rates of unintended pregnancy occur in women aged 15 – 19 years of age, which is also a population at increased risk for binge drinking.

**WHEREAS** the life-long damage to the brain is the most common and serious result from prenatal exposure to alcohol and can occur at any time during a pregnancy.

**WHEREAS** the safest choice for a woman who is pregnant or planning to become pregnant is not to drink alcohol.

**WHEREAS** education and information is essential to changing and influencing behavior

**THEREFORE, BE IT RESOLVED** the posting of effective and descriptive information at point of sales for alcohol be implemented across the NWT by the GNWT.

**CATEGORY A                      CONCURRENCE**

**Submitted by NWTAC Board of Directors – Resolutions Committee**

[Return To Top](#)

**2017-17      Posting of warnings at Liquor Sales Locations**

**WHEREAS** it is known that alcohol consumption in excess can cause social problems including family violence and abuse; job loss and family breakdown;

**WHEREAS** the effects of alcohol abuse can include lifelong physical, mental, behavioral problems, and contribute to such conditions as FSAD;

**WHEREAS** crashes involving alcohol and/or drugs are the leading criminal cause of death in Canada. On average, approximately 4 people are killed each day in crashes involving alcohol and/or drugs.

**WHEREAS** education and information is essential to changing and influencing behavior in individuals and visual displays are more effective than word;

**THEREFORE BE IT RESOLVED** that the GNWT should implement the posting of effective visual and descriptive information at point of sales for alcohol be implemented across the NWT to deter such behaviors as drinking and driving, excessive drinking etc.

**CATEGORY A**

**CONCURRENCE**

**Submitted by the NWTAC Board of Directors – Resolutions Committee**

[Return To Top](#)

**2017-18      Traditional Foods in NWT Institutions**

**WHEREAS** Traditional foods were consumed throughout history before the modernization and industrialization of the food supply and these foods were free from additives, chemicals and are exceptionally nourishing;

**WHEREAS** Statistics conclude that Canada is fifth in the world when it comes to the number of obese adults and notes that obesity has doubled in adults and tripled in children since 1980.

**WHEREAS** like many public health organizations, the communities are concerned with the growing consumption of sugar by both young people and adults;

**WHEREAS** healthy diets and physical inactivity have been identified as two of the three most important modifiable risk factors for the development of chronic disease

**WHEREAS** Aboriginal peoples in Canada have undergone a significant nutritional transition whereby traditional diets and associated physical activities have been replaced with patterns of consumption that increase the risk of developing chronic disease.

**WHEREAS** benefits associated with traditional diets and a return to traditional dietary practices is advisable;

**WHEREAS** NWT institutions such as schools, nursing homes, prisons, etc are places where people are regulated as to what they consume as determined by the institution;

**THEREFORE BE IT RESOLVED** that NWTAC supports the transition and incorporation of traditional and other healthy foods in all NWT institutions.

**CATEGORY A**

**CONCURRENCE**

**Submitted by the NWTAC Board of Directors – Resolutions Committee**

[\*Return To Top\*](#)

**2017-19      Subsidy for Traditional Foods**

**WHEREAS** Traditional foods were consumed throughout history before the modernization and industrialization of the food supply and these foods are free from additives, chemicals and are exceptionally nourishing;

**WHEREAS** obesity has doubled in adults and tripled in children since 1980.

**WHEREAS** like many public health organizations, the communities are concerned with the growing consumption of sugar by both young people and adults;

**WHEREAS** unhealthy diets can result in the development of chronic disease

**WHEREAS** Aboriginal peoples in Canada have undergone a significant nutritional transition whereby traditional diets have been replaced with patterns of consumption that increase the risk of developing chronic disease.

**WHEREAS** benefits associated with traditional diets and a return to traditional dietary practices is advisable;

**WHEREAS** healthy and traditional food can be expensive and unobtainable by some people;

**WHEREAS** there is currently a subsidy for the import of healthy food to the communities but not locally caught or harvested foods;

**THEREFORE BE IT RESOLVED** NWTAC supports the subsidy of traditional harvested and healthy foods for people in the NWT communities.

**CATEGORY A**

**CONCURRENCE**

**Submitted by the NWTAC Board of Directors – Resolutions Committee**

[Return To Top](#)

## **2017-20      Mackenzie Valley Highway**

**WHEREAS** the on-going impacts of climate change being experienced in the NWT will continue to increase the vulnerability of seasonal transportation connections to Mackenzie Valley communities; and

**WHEREAS** it is critical to provide a year-round transportation link to improve resiliency of communities as well as connecting communities to the rest of the NWT and the rest of Canada; and

**WHEREAS** there is a desire to see the majority of the benefits of the highway construction and maintenance remain within the NWT; and

**WHEREAS** the development of the Mackenzie Valley Highway will

- I.    Decrease the cost of living by increasing access to good and services; and
- II.   Increase access to health care, education, training resources and employment opportunities; and
- III.   Enable communities and families to share social, cultural, recreational and sports activities; and
- IV.   Increase economic activity from the building and maintenance of the highway itself; and
- V.    Will create meaningful opportunities to diversify the economy, increase business development and increase competitiveness; and
- VI.   Support resource exploration, development and production to stimulate the local, regional and national economies; and
- VII.   Develop hospitality and tourism markets and other businesses; and
- VIII.   Reduce the cost of delivering government services

**THEREFORE BE IT RESOLVED THAT** the NWT Association of Communities supports the Government of the Northwest Territories continuing to make the development of strategic transportation corridors like the Mackenzie Valley Highway a priority;

**AND FURTHER** that the NWT Association of Communities strongly urges the Government of Canada to fiscally support the development of the Mackenzie Valley Highway as its potential impact on our Territory cannot be understated;

**AND FURTHER THAT** the development of the Mackenzie Valley Highway should be completed in such a way as to encourage as much local participation as possible both during the construction and maintenance phases;

**AND FURTHER THAT** the project should explore innovative partnerships, with Aboriginal and community governments and their development corporations.

**CATEGORY A**

**CONCURRENCE**

**Submitted by the NWTAC Board of Directors – Resolutions Committee**

[\*Return To Top\*](#)



**2017-21      Funding Implementation**

**RA-16-15-05 Community Funding Review Implementation**

**WHEREAS** the Community Funding Review was completed in 2014;

**WHEREAS** the Funding Review identified significant underfunding of community governments in the order of 37%;

**WHEREAS** there had been little or no increases to the Territorial funding models since 2007;

**WHEREAS** to go 10 years with only minor increases to funding levels is unacceptable;

**WHEREAS** the Territorial Government has only provided some forced growth amounts to operating funds thus meaning that in fact the identified gaps are only increasing;

**WHEREAS** the provision of funds to community governments has the best opportunity to create jobs and stimulate local economies;

**WHEREAS** Community Governments, if properly funded, have been proven to positively affect outcomes in Health, Justice and Education;

**WHEREAS** a strategy to address the identified gaps has yet to be developed;

**WHEREAS** Community Governments have been patiently waiting for appropriate funding but this cannot be sustained;

**THEREFORE BE IT RESOLVED** that the Territorial Government needs to immediately work with community Governments and the NWTAC to develop a strategy to address the funding gaps;

**AND FURTHER THAT** the Territorial Government must make more of an effort to address the very significant underfunding of community governments;

**CATEGORY A**

**CONCURRENCE**

**Submitted by the NWTAC Board of Directors – Resolutions Committee**

[Return To Top](#)

**2017-22      Housing**

**WHEREAS** it is critically important to protect federal investments in affordable housing solutions, including sustaining existing social housing units and a supplementary long-term Northern Affordable Housing Program;

**THEREFORE BE IT RESOLVED THAT** the Government of Canada should work with local and territorial governments and the private sector to fix the housing market in the North by providing:

- tax credits to developers building homes;
- low-rate financing to home buyers and developers building rental housing; and
- funding to service and supply land for housing.

**AND FURTHER THAT** the Government of Canada should provide funds that will support retrofits to existing housing to reduce energy costs;

**AND FURTHER THAT** the Government of Canada should increase the funding for new social housing as well as renew federal housing subsidies to sustain existing social housing;

**AND FURTHER THAT** the Government of Canada introduce trades training and apprenticeship programs to expand skilled construction trades and develop home-building capacity.

**CATEGORY A**

**CONCURRENCE**

**Submitted by the NWTAC Board of Directors – Resolutions Committee**

[Return To Top](#)

**2017-23      Marijuana Legalization Implementation**

**WHEREAS** on April 13, 2017, the federal government tabled legislation to end the prohibition on cannabis and regulate it for recreational use.

**WHEREAS** the legislation allows people to possess up to 30 grams of dried or fresh cannabis and sets the minimum consumption at 18 years of age, although provinces/territories can set a higher legal age. Users can grow up to four plants at home or buy from a licensed retailer.

**WHEREAS** Communities will be responsible for establishing and enforcing new zoning by-laws, by-laws dictating where people can smoke in public, limits on personal cultivation and possession and public nuisance complaints;

**WHEREAS** the importance of an integrated approach between federal, territorial and community governments so that they collectively ensure appropriate systems are in place to educate the public, restrict inappropriate usage, address health and safety issue and enable coordinated enforcement through RCMP and appropriate community law enforcement bodies is critical

**WHEREAS** the NWT has an additional complication of issues surrounding alcohol restricted communities

**WHEREAS** consultation with NWT communities and the NWTAC is a critical element of the design of the Territorial Marijuana Legislation

**THEREFORE BE IT RESOLVED THAT** adequate time and resources are provided for the process of communities participating effectively in the implementation of Marijuana Legalization;

**AND FURTHER THAT** a share of the tax revenues from Marijuana legalization should be transferred to Territorial and Community governments to deal with education of the public, regulatory and enforcement costs, and social and prevention programs;

**AND FURTHER THAT** like the authority of communities to make decisions about alcohol restrictions be extended to include Marijuana;

**CATEGORY A**

**CONCURRENCE**

**Submitted by the NWTAC Board of Directors – Resolutions Committee**

**NWT Association of Communities  
2017 Membership dues compared to 2000 plus base of 1.63 per Capita**

Community	Population as of 2016	\$3.15 Per capita	5% GST On Mem	Total Bill 2017		2000 Base	Base of Add \$1.63 per capita	Total 2000 Base Plus 1.63 per capita	5% GST On Mem	Total of base plus	Difference Of old and new
Aklavik	677	2,132.55	106.63	2,239.18		2,000	1,104	3,104	155	3,259	1,019.51
Fort McPherson	791	2,491.65	124.58	2,616.23		2,000	1,289	3,289	164	3,454	837.56
Inuvik	3,170	9,985.50	499.28	10,484.78		2,000	5,167	7,167	358	7,525	2,959.32
Paulatuk	327	1,030.05	51.50	1,081.55		2,000	533	2,533	127	2,660	1,578.11
Sachs Harbour	117	368.55	18.43	386.98		2,000	191	2,191	110	2,300	1,913.27
Tsiigehtchic	178	560.70	28.04	588.74		2,000	290	2,290	115	2,405	1,815.91
Tuktoyaktuk	996	3,137.40	156.87	3,294.27		2,000	1,623	3,623	181	3,805	510.38
Ulukhaktok	428	1,348.20	67.41	1,415.61		2,000	698	2,698	135	2,833	1,416.91
		-	-	-							-
Fort Liard	615	1,937.25	96.86	2,034.11		2,000	1,002	3,002	150	3,153	1,118.46
Fort Providence	797	2,510.55	125.53	2,636.08		2,000	1,299	3,299	165	3,464	827.99
Fort Simpson	1,209	3,808.35	190.42	3,998.77		2,000	1,971	3,971	199	4,169	170.44
Katloodeeche First Nation	331	1,042.65	52.13	1,094.78		2,000	540	2,540	127	2,667	1,571.72
Jean Marie River	84	264.60	13.23	277.83		2,000	137	2,137	107	2,244	1,965.94
Kakisa	52	163.80	8.19	171.99		2,000	85	2,085	104	2,189	2,017.01
Nahanni Butte	92	289.80	14.49	304.29		2,000	150	2,150	107	2,257	1,953.17
Trout Lake	106	333.90	16.70	350.60		2,000	173	2,173	109	2,281	1,930.82
Wrigley	153	481.95	24.10	506.05		2,000	249	2,249	112	2,362	1,855.81
		-	-	-							-
Colville Lake	160	504.00	25.20	529.20		2,000	261	2,261	113	2,374	1,844.64
Déline	503	1,584.45	79.22	1,663.67		2,000	820	2,820	141	2,961	1,297.21
Fort Good Hope	569	1,792.35	89.62	1,881.97		2,000	927	2,927	146	3,074	1,191.88
Norman Wells	803	2,529.45	126.47	2,655.92		2,000	1,309	3,309	165	3,474	818.41
Tulita	500	1,575.00	78.75	1,653.75		2,000	815	2,815	141	2,956	1,302.00
		-	-	-							-
Enterprise	102	321.30	16.07	337.37		2,000	166	2,166	108	2,275	1,937.21
Fort Resolution	499	1,571.85	78.59	1,650.44		2,000	813	2,813	141	2,954	1,303.60
Fort Smith	2,451	7,720.65	386.03	8,106.68		2,000	3,995	5,995	300	6,295	1,811.80
Hay River	3,728	11,743.20	587.16	12,330.36		2,000	6,077	8,077	404	8,480	3,849.89
Lutselk'e	327	1,030.05	51.50	1,081.55		2,000	533	2,533	127	2,660	1,578.11
		-	-	-							-
Behchokò	2,154	6,785.10	339.26	7,124.36		2,000	3,511	5,511	276	5,787	1,337.78
Gamètì	271	853.65	42.68	896.33		2,000	442	2,442	122	2,564	1,667.48
Wekweètì	148	466.20	23.31	489.51		2,000	241	2,241	112	2,353	1,863.79
Whatì	549	1,729.35	86.47	1,815.82		2,000	895	2,895	145	3,040	1,223.80
		-	-	-							-
Detah	248	781.20	39.06	820.26		2,000	404	2,404	120	2,524	1,704.19
Yellowknife	20,960	66,024.00	3,301.20	69,325.20		2,000	34,165	36,165	1,808	37,973	31,352.16
		-	-	-							-
	44095	\$ 138,899.25	\$ 6,944.96	\$ 145,844.21		\$ 66,000.00	\$ 71,874.85	\$ 137,874.85	\$ 6,893.74	\$ 144,768.59	-\$ 1,075.62

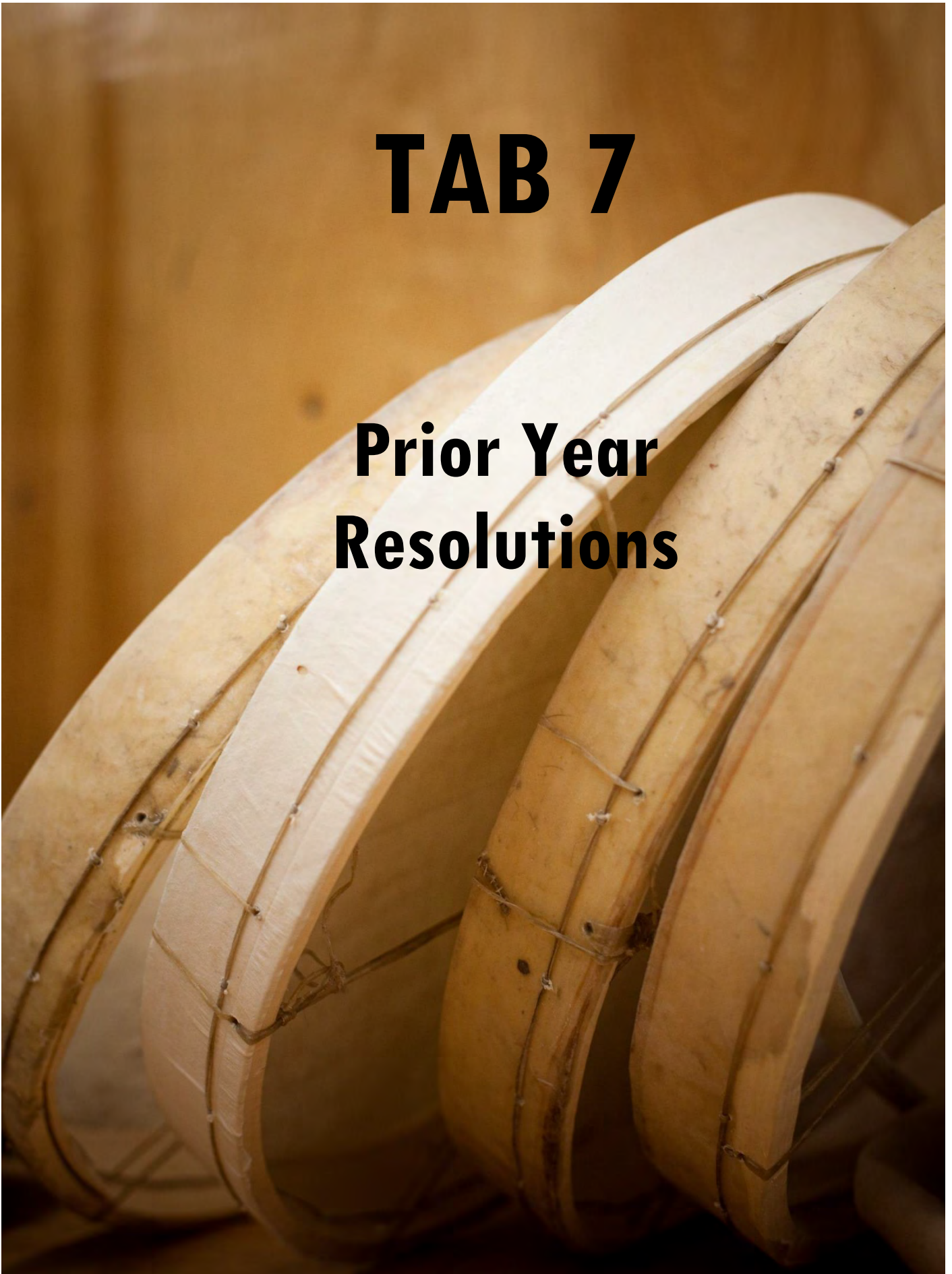
Notes:

- Source: NWT Bureau of Statistics
- The following information is suppressed, but is included in the NWT total:
  - Communities with a population of 50 or less.
  - Unorganized areas.

**Population Estimates as at July 1, by Community  
Northwest Territories, 2001 - 2016**

# **TAB 7**

## **Prior Year Resolutions**



## NWT Association of Communities 2017 STANDING Resolutions

<i><b>Policy Number</b></i>	<i><b>Name of Resolution</b></i>	<i><b>Page #</b></i>
<a href="#"><u>ST-17-10-01</u></a>	NWT Anti-Poverty Strategy	4
<a href="#"><u>ST-17-10-05</u></a>	Proposed routes for Taltson Hydro Expansion transmission lines	5
<a href="#"><u>ST-17-10-09</u></a>	Community consultation on any proposed changes to Electricity delivery	6
<a href="#"><u>ST-17-08-02</u></a>	Housing Assessment	7
<a href="#"><u>ST-17-09-09</u></a>	Year round access to gravel	8
<a href="#"><u>ST-17-07-15</u></a>	911 Emergency Services	10
<a href="#"><u>ST-17-03-07</u></a>	Water Treatment Facilities	12
<a href="#"><u>ST-17-01-07</u></a>	Permanent Stationary Placement of a Community Registered Nurse	13
<a href="#"><u>ST-17-01-11</u></a>	Permanent Placement of a Community RCMP Officer	14



NWTAC Resolutions are divided into the following categories:

**CATEGORY A      Territorial Wide Municipal Issues**

This category will contain resolutions on issues that are of a direct or indirect concern to all territorial Communities.

**CATEGORY B      Issues which Pertain to Regional Concerns Only or Are Not Within Municipal Jurisdiction**

This category will contain resolutions, which are of a regional concern only or are not within municipal jurisdiction. No action is taken on Category B resolutions.

**CATEGORY C      Matters Dealt with by the NWTAC in the Previous Three Years**

This category will contain resolutions relating to specific matters, which have already been considered by the NWT Association of Communities within the previous three years.

# **NWT Association of Communities Policy Breakdown**

## **Standing**

(ST) Refers to a resolution that reflects a standing policy of the NWTAC. The objective may have been achieved once, but may have to be restated because of a change in government ministers or department personnel. It also refers to a resolution not requiring active pursuit for one reason or another.

## **Re-affirm**

(RA) Refers to a resolution whose objective has not been achieved and which should be actively pursued by the NWTAC Board of Directors.

## **Delete**

(DL) These resolutions have been deleted from the NWTAC policy manual.

## **Internal**

(INT) Internal policies are administrative matters.

NB. All active policies are reviewed on an annual basis for discussion / presentation at the Annual General Meeting.



**WHEREAS** 20 per cent of all NWT households have annual incomes below \$30,000, and 40 per cent of households with a senior have incomes below \$30,000; and,

**WHEREAS** the NWT has the highest percentage of households in Canada with houses in need of major repairs; and,

**WHEREAS** the GNWT has no official definition of poverty; and,

**WHEREAS** six provinces have adopted anti-poverty strategies, two more jurisdictions are preparing theirs and the House of Commons recently passed a motion calling on the federal government to "develop an immediate plan for the elimination of poverty"; and,

**WHEREAS** more than a dozen NWT agencies, NGOs and municipal governments recently came together to tell the GNWT it's time to focus on the roots of poverty and combat its effects with a common approach; and,

**WHEREAS** a strategy to eliminate poverty in the NWT would affirm that every person has the right to a standard of living adequate for the well-being of their families and themselves; and

**WHEREAS** the social conditions indicative of poverty such as rates of family violence, substance abuse, illiteracy, crime and incarceration, inadequacy of nutrition, premature death and low educational attainment are consistently among the highest in the country and must be addressed with a unified approach;

**THEREFORE BE IT RESOLVED THAT** the NWTAC urges the GNWT to proceed to create an integrated, fully resourced and cross-government strategy for eliminating poverty in the NWT, on the basis of full public consultations, and before the 2011 Territorial election.

**Policy Committee Recommends: **STANDING****

**November 2016 Update:**

*The GNWT recommends that this Standing Resolution be removed, as it is no longer relevant to the GNWT or NWTAC going forward. The resolution urges the GNWT to create a strategy for eliminating poverty in the NWT, which was fulfilled with the release of the 2013 Anti-Poverty Strategic Framework, the 2014 GNWT Anti-Poverty Action Plan, and the 2015 Territorial Anti-Poverty Action Plan.*

The NWTAC may consider deleting this resolution at the 2017 AGM and replace it with an anti-poverty strategy implementation resolution.

[Back To Top](#)

**Proposed routes for Taltson Hydro Expansion transmission lines**

**WHEREAS** the Taltson hydroelectric expansion project, currently in environmental review, proposes providing electricity to the diamond mines via a transmission line to the east side of Great Slave Lake; and

**WHEREAS** restricting a transmission line to the east side of Great Slave Lake may serve the project partners, but not adequately consider public interests that could accrue to residents from an alternative routing 'across the lake' or 'west side'; and

**WHEREAS** a west-side routing would tie in the diesel communities of Kakisa and Fort Providence, cross the bridge designed to accommodate transmission lines, and link the Snare and Taltson hydro systems with the opportunity to have renewable energy for Avalon secondary processing and the Nico, Tyhee and Avalon mines, and a shorter route from Snare to the diamond mines and/or an option to export electricity south; and

**WHEREAS** Behchoko and Yellowknife would be on an expanded hydro grid and off diesel completely providing a diversified market of hydro customers insulated from the boom and bust of being committed to just one major customer; and

**WHEREAS** the NWT Hydro Corporation strategic plan promises a "feasibility analysis and design of a potential electrical grid for the NWT."; and

**WHEREAS** piecemeal expansion without strategic vision is not in the public interest, especially with recent Biomass Alternate Strategies being studied by the GNWT;

**THEREFORE BE IT RESOLVED THAT** the NWTAC strongly urge the GNWT, as a shareholder, to require a much more thorough consideration of all alternative routes identified with a view toward a more sustainable future than the current proposal provides.

**Policy Committee Recommends: **STANDING****

**November 2016 Update:**

*The GNWT formally responded on September 13, 2016, advising that the Taltson Hydro Expansion project has been halted and is no longer in the environmental assessment process.*

[Back To Top](#)

**Community consultation on any proposed changes to electricity delivery**

**WHEREAS** residents of the Northwest Territories are an important stakeholder with regards to how electricity is supplied across the Territory; and,

**WHEREAS** elected officials within communities represent residents at a local level to ensure that their issues and concerns are accounted for especially when decisions are being made which will have a direct or indirect affect on their livelihood;

**THEREFORE BE IT RESOLVED THAT** the NWTAC urge the NT Hydro Corporation, the NT Power Corporation, the GNWT and all other suppliers of electricity within NWT communities to consult with Local Governments on major projects and/or regulatory changes that will have a direct or indirect effect on residents within the NWT.

**Policy Committee Recommends: **STANDING****

**November 2016 Update:**

On June 14, 2016 MLA (Yellowknife North) Cory Vanthuyne delivered a Member's Statement in the Legislative Assembly on the high cost of power, which included a point about the NTPC replacing its Board with Deputy Directors without any consultation or discussion with the Legislative Assembly. He further noted that if the government is making changes to the Public Utility Board or any changes that will affect the way the NTPC is run and the potential change to costs of electricity, that this must be subject to consultation.

*The formal GNWT response of September 2016 indicated that the GNWT is developing a new Energy Plan in 2016-2017 and will consult with communities on the proposed GNWT approach to energy in the territory.*

The NWTAC continues to participate as an intervenor at the majority of Public Utilities Board filings.

[Back To Top](#)

**ST-17-08-02**

**Housing Assessment**

**WHEREAS** the current assessment method used in the NWT evaluates land and improvements at significantly less than the actual value of sale; and

**WHEREAS** the current assessment method is difficult for most home and property owners to understand the benchmark; and

**WHEREAS** Fair Market Value is much better understood by home and property owners which will allow them to better evaluate the values that are set and thus more effectively participate in the appeal process; and

**WHEREAS** most other jurisdictions have moved to Fair Market Value assessment.

**THEREFORE BE IT RESOLVED THAT** the NWTAC urge the Government of the Northwest Territories to move to Fair Market Value Assessment.

**Policy Committee Recommends: **STANDING****

**November 2016 Update:**

GNWT Response (September 13, 2016)

*MACA assesses land and assets across the whole of the Northwest Territories throughout the Municipal Taxation Authority communities (MTAs) and the General Taxation Areas (GTAs). Property assessment is governed by the Property Assessment and Taxation Act and the Property Assessment Regulations. The Act and the Regulations prescribe the manner in which the values of properties are to be determined for assessment and taxation purposes. A Fair Market Value approach to property assessment is based on there being sufficient sales data from which to develop mathematical models to value properties. In the NWT, there may be sufficient data available in some MTAs to develop a Fair Market Value model for assessing land, but not in all. Additionally, to be effective and accurate with a Fair Market Value, assessments would need to be done much more often, to keep up with the fluctuating markets of the day. Land in the MTAs is assessed using a Fair Market Value approach, as land is subject to far less fluctuations. Improvements in the MTAs are assessed in accordance with the Act and Regulations. Land and improvement valuations in the GTAs are not market-based, but are assessed in accordance with the Act and Regulations. MACA has determined that it is unlikely that a movement to a Fair Market Value approach, applied across the NWT, is feasible in the foreseeable future.*

[Back To Top](#)

**ST-17-09-09      Year round access to gravel**

WHEREAS many communities do not have year-round access to granular sources; and,

WHEREAS the residents and organizations cannot do proper maintenance of roads and driveways so that municipal services cannot be properly provided;

THEREFORE BE IT RESOLVED THAT the NWTAC petition the GNWT to construct a year-round access road to the granular sources, which will reduce infrastructure costs to communities and enable them to successfully implement their capital plans.

**Policy Committee Recommends: STANDING**

**November 2016 Update:**

*The GNWT response dated September 13, 2016 noted that access to granular supply is important for both communities and the GNWT Departments and, as such, opportunities to collaborate on granular production to improve economies of scale and reduce costs are being pursued. The GNWT established an Interdepartmental Granular Committee (IGC) in 2007. In 2011, this Committee was expanded to include environmental liabilities and became the Interdepartmental Granular Committee (IGERC). The Department of Public Works and Services (PWS) chairs this committee and there is membership from MACA, the Department of Transportation (DOT), Environment and Natural Resources (ENR), Lands, and the NWT Housing Corporation (NWT HC). The IGERC is a multi-department committee that aims to facilitate information sharing both within the GNWT and with communities on granular resources. The IGERC is responsible for:*

- Creating the three-year Territorial Granular Resources Forecast (TGRF)*
- Maintaining the Granular Resource Directory (a community-oriented online database on the supply, acquisition, conservation, sustainability and effective management of the territorial granular resources)*
- Reviewing and carrying out in a coordinated way GNWT environmental remediation projects.*

*Communities are provided the annual plans from GNWT departments to help them reach economies of scale in accessing granular resources. These plans can also assist in identifying opportunities for communities to partner with the GNWT on the construction of access roads. The IGERC will continue to integrate and coordinate the granular strategy with a focus on communities that have unique challenges with respect to the provision and acquisition of granular materials.*

*The GNWT has a formal process in place for working in collaboration with community governments that have granular access issues and therefore recommends that this motion be removed as it is no longer relevant for the GNWT of the NWTAC going forward.*

[Back To Top](#)

**WHEREAS** emergency response services play a vital role in the health and safety of residents of the NWT; and

**WHEREAS** centralized dispatch services are the standard throughout North America and can save lives and property; and

**WHEREAS** community governments provide emergency services in cooperation with the GNWT but do not have the authority or capacity to provide centralized 911 dispatch facilities to meet North American standards.

**THEREFORE BE IT RESOLVED** the NWTAC urge the GNWT to formulate an implementation plan to provide 911-dispatch service to all households in the NWT.

**BE IT FURTHER RESOLVED** the NWTAC urge the GNWT to adopt a phased approach for implementation, beginning in the regions with pre-existing telephone switching infrastructure suitable for 911 services.

**Policy Committee Recommends: **STANDING****

[Back To Top](#)

#### **November 2016 Update:**

On June 1, 2016, MLA Cory Vanthuyne (Yellowknife North) spoke in the Legislative Assembly and stated that:

*“A basic 911 service has been budgeted to cost just over half a million dollars to establish, and only \$266,000 a year to operate. Last year, MACA noted that the research is complete for a 911 system. The Standing Committee on Government Operations has recommended that since the value of life-saving potential of a 911 system far outweighs the small cost, it urged the department to move forward with 911.”*

On June 7, MLA (Frame Lake) Kevin O'Reilly received a commitment from MACA Minister R.C. McLeod to change the recorded message that callers hear when calling 911 in the NWT, and further committed to investigating a phased-in approach to implementing 911 services in the territory. In October, new MACA Minister Caroline Cochrane tabled a written response to this commitment, detailing measures taken to date and potential sources of funding. However, she further stated that 911 implementation is not within MACA's 2017-2018 business plan, “in light of the current fiscal environment.” During the later oral question period, MLA O'Reilly asked for specific information about the inquiries undertaken by MACA, and the responses. Minister Cochrane noted at this point

that NorthwesTel is unwilling to change the recorded message because of technical and liability concerns.

*In its official response to the resolutions dated September 13, 2016, the GNWT committed to “A plan for implementation of a territorial-wide 911 system for future consideration” in its response to resolution RA-16-13-05: Highway Rescue Services.*

*This official response also included information about a GNWT interdepartmental advisory committee which, in 2015, completed a report recommending an implementation plan for territorial wide 911. However, given the startup costs and the current fiscal environment, MACA’s business plan does not include work to implement 911 nor has it been identified as identified as a priority for the 18<sup>th</sup> Legislative Assembly.*

*The GNWT is committed to working with partners to identify future opportunities to advance 911 implementation. This keeping in mind 911 is part of a broader system which relies on trained first responders and as such, work to enhance first response capacity at community level needs to continue.*

**April 2017 Update:**

The GNWT has publicly stated its commitment to the implementation of 911.



**ST-17-03-07**

**Water Treatment Facilities**

**WHEREAS** the recent developments of community water services regarding effective treatment to ensure safe drinking water; and

**WHEREAS** many communities in the Northwest Territories having ageing water treatment facilities; and

**WHEREAS** community water services is a crucial component to any community or municipal government.

**THEREFORE BE IT RESOLVED** that the Northwest Territories Association of Communities urge the Government of the Northwest Territories, Department of Municipal and Community Affairs and the Department of Public Works to improve the water treatment facilities of all communities.

**Policy Committee Recommends: **STANDING****

[Back To Top](#)

**November 2016 Update:**

*The GNWT responded on September 13, 2016 with information that the GNWT has been actively working with communities to upgrade water treatment facilities in NWT communities since 2002. Since this time, MACA and Public Works have supported the upgrades of 15 water treatment plants in NWT communities. In addition, the City of Yellowknife and the Town of Inuvik have constructed their own new water treatment plants. The Town of Fort Smith upgraded its system during this time as well. MACA is working with the community governments of Paulatuk, Gameti, and Wekweeti to complete one more bundled water treatment project. These are the last three communities without compliant water treatment plants in the territory. The GNWT believes that this resolution has been addressed and therefore recommends that this motion be removed as it is no longer relevant to the GNWT or the NWTAC.*

A report released on October 25, 2016 by the Auditor General of Canada recognized that MACA's drinking water support for communities was adequate, and that the GNWT has a good understanding of the situation in different communities, with a plan to address any deficiencies.

The NWTAC may consider deletion of this resolution at the 2017 AGM if there is evidence of the consultation process commencing for the remaining three communities.

ST-17-01-07

**Permanent Stationary Placement of a Community Registered Nurse**

**WHEREAS** remote communities in the Northwest Territories are experiencing the deepest impact from the national nurses shortage, often leaving the community with no experienced health care provider; and

**WHEREAS** remote communities in the Northwest Territories already experience health standards far below the national average, the impact of the nurse's shortage has dramatically effected the overall situation in these communities.

**THEREFORE BE IT RESOLVED THAT** the Northwest Territories Association of Communities urge the government of the Northwest Territories, Department of Health & Social Services and other relevant governmental bodies to assist in ensuring permanent stationary placement of a community Registered Nurse in all northern communities within the Northwest Territories.

**Policy Committee Recommends: STANDING**

**November 2016 Update:**

*On September 13, 2016, the GNWT responded that several challenges arise when striving to provide health care services in small communities and these challenges are not unique to the NWT. IN the past, concerns were raised about the safety of a nurse in a community without support. The practice of stationing one nurse in a community was discontinued several years ago. Healthcare is provided to residents in communities without a permanent nurse through nurse visits and also by the Community Health Representative, Community Health Worker, and/or a Community Support worker who reside in the community. The Department of Health and Social Services is embarking on a restructure as identified in Caring for Our People: Improving the Northwest Territories Health and Social Services System. This plan identifies the need to examine nursing services and access to them.*

[Back To Top](#)

**WHEREAS** several remote municipalities have not had a permanent stationary police officer to effectively, monitor and enforce laws and various legislation; and

**WHEREAS** the absences of proper police protection can sometimes put un-due stress on community residents.

**THEREFORE BE IT RESOLVED THAT** the Northwest Territories Association of Communities urge the Government of the Northwest Territories, Department of Justice, the Royal Canadian Mounted Police and other relevant government bodies within all levels of government for a permanent Police Officer in all remote communities within the NWT.

**Policy Committee Recommends: STANDING**

**November 2016 Update:**

The GNWT formally responded to this resolution on September 13, 2016 with information that the Department of Justice continues to be committed to working in partnership with the RCMP and community residents on policing services and local justice programming to enhance safety in communities. As a government, we are committed to ensuring each person has access to policing services, regardless of where they live. Although some of our smaller communities may not have permanent RCMP detachments, they receive policing services through regular patrols from adjacent communities, or by having members dedicated to their community who may spend several days per week in that community. Justice and RCMP "G" Division are continuing their efforts to maintain effective communication with the communities. Each community meets with the RCMP to identify annual policing priorities, and the RCMP provides ongoing reporting on the progress of community policing plans.

In the NWT, building one detachment is a 7.5 to 10 million dollar investment, depending on the size. Running it takes a further several million dollars annually. Directing our limited resources toward the health and safety concerns in existing detachments is the current focus of RCMP infrastructure spending.

While the level of policing services in the NWT is jointly determined by the territorial Minister of Justice and the Commissioner of the RCMP, the internal management of the Territorial Police Service remains the exclusive domain of the RCMP. Any plans to establish a new detachment would rely upon a consultative process between the two.

## NWT Association of Communities 2017 RE-AFFIRMED Resolutions

<i><b>Policy Number</b></i>	<i><b>Name of Resolution</b></i>	<i><b>Page</b></i>
<a href="#"><u>RA-17-15-01</u></a>	Shoreline Erosion	5
<a href="#"><u>RA-17-15-02</u></a>	Pupil to Teacher Ratio (PTR)	7
<a href="#"><u>RA-17-15-03</u></a>	Territorial Ambulance Service	9
<a href="#"><u>RA-17-15-04</u></a>	Power Subsidy and Billing Cycles	11
<a href="#"><u>RA-17-15-05</u></a>	Community Funding Review	13
<a href="#"><u>RA-17-15-06</u></a>	ATIPP Legislation for Communities	17
<a href="#"><u>RA-17-15-07</u></a>	CRTC Review of Telecoms	20
<a href="#"><u>RA-17-15-08</u></a>	Pan-Territorial Board Meeting	23
<a href="#"><u>RA-17-14-01</u></a>	Fees for Households in the General Taxation Area	24
<a href="#"><u>RA-17-14-02</u></a>	Homelessness	26
<a href="#"><u>RA-17-14-03</u></a>	Hazardous Waste in Municipal Landfills	30
<a href="#"><u>RA-17-14-04</u></a>	Vehicle Mechanics and Maintenance	33
<a href="#"><u>RA-17-13-01</u></a>	Regulation of Massage Therapy Providers	35
<a href="#"><u>RA-17-13-02</u></a>	Review and Amendment of the Property Assessment and Taxation Act	37
<a href="#"><u>RA-17-13-03</u></a>	Use of Local Improvement Charges to Assist Residents and Businesses in Implementing Energy Efficiency Retrofits and/or Renewable Energy Technologies	39
<a href="#"><u>RA-17-13-05</u></a>	Highway Rescue Services	41
<a href="#"><u>RA-17-12-03</u></a>	Fiscal Year Legislation	43
<a href="#"><u>RA-17-12-07</u></a>	Reduced Power Rate For Municipalities	44
<a href="#"><u>RA-17-12-09</u></a>	Ground Ambulance	46
<a href="#"><u>RA-17-11-02</u></a>	Claim Staking Within Municipal Boundaries	48
<a href="#"><u>RA-17-11-04</u></a>	Climate Change Adaptation	50
<a href="#"><u>RA-17-11-04-A</u></a>	Climate Data	52
<a href="#"><u>RA-17-11-04-B</u></a>	Research	53
<a href="#"><u>RA-17-11-04-C</u></a>	Adaptation Plans & Community Decision Making	55
<a href="#"><u>RA-17-11-04-E</u></a>	Permafrost	57
<a href="#"><u>RA-17-11-04-F</u></a>	Transportation	61
<a href="#"><u>RA-17-11-04-G</u></a>	Codes and Standards	62
<a href="#"><u>RA-17-11-05</u></a>	Climate Change Mitigation (Energy)	65
<a href="#"><u>RA-17-11-09</u></a>	Volunteer Training	67
<a href="#"><u>RA-17-10-02</u></a>	Hotel Room Levy	69

<a href="#"><u>RA-17-09-06</u></a>	Training for community fire departments	71
<a href="#"><u>RA-17-09-07</u></a>	Consultation with municipalities for training provided through the School of Community Government	74
<a href="#"><u>RA-17-09-08</u></a>	Plumbing inspections	76
<a href="#"><u>RA-17-09-16</u></a>	Updated inventory of community infrastructure needs	78
<a href="#"><u>RA-17-07-06</u></a>	Amendments to the Summary Offences Procedures Act	81
<a href="#"><u>RA-17-07-12</u></a>	Amendment to the GNWT Disaster Assistance Policy	83
<a href="#"><u>RA-17-06-04</u></a>	Building Inspectors	85
<a href="#"><u>RA-17-98-12</u></a>	Limiting the time available to the Territorial Assessment Appeal Tribunal to reach a decision	86



NWTAC Resolutions are divided into the following categories:

**CATEGORY A      Territorial Wide Municipal Issues**

This category will contain resolutions on issues that are of a direct or indirect concern to all territorial Communities.

**CATEGORY B      Issues which Pertain to Regional Concerns Only or Are Not Within Municipal Jurisdiction**

This category will contain resolutions, which are of a regional concern only or are not within municipal jurisdiction. No action is taken on Category B resolutions.

**CATEGORY C      Matters Dealt with by the NWTAC in the Previous Three Years**

This category will contain resolutions relating to specific matters, which have already been considered by the NWT Association of Communities within the previous three years.

# **NWT Association of Communities Resolution Breakdown**

## **Standing**

(ST) Refers to a resolution that reflects a standing policy of the NWTAC. The objective may have been achieved once, but may have to be restated because of a change in government ministers or department personnel. It also refers to a resolution not requiring active pursuit for one reason or another.

## **Re-affirm**

(RA) Refers to a resolution whose objective has not been achieved and which should be actively pursued by the NWTAC Board of Directors.

## **Delete**

(DL) These resolutions have been deleted from the NWTAC policy manual.

## **Internal**

(INT) Internal policies are administrative matters.

NB. All active policies are reviewed on an annual basis for discussion / presentation at the Annual General Meeting.

**WHEREAS** some communities in the NWT are facing riverbank and soil erosion issues;

**AND WHEREAS** communities are facing huge costs associated with addressing these issues posing significant risks to essential infrastructure, caused by erosion in various forms;

**THEREFORE BE IT RESOLVED THAT** the GNWT make it their priority to find funding, in particular with other stakeholders to remediate or mitigate these concerns.

#### **CATEGORY A**

**Submitted by the Village of Fort Simpson**

**Policy Committee Recommends: REAFFIRMED**

#### ***GNWT Response dated August 20, 2015:***

Riverbank and soil erosion are ongoing natural processes that can be accelerated by human activities. Depending on where infrastructure is located, it may be vulnerable to increased erosion in the future by sea level rise, melting permafrost or flooding of river systems due to climate change. The Department of Environment and Natural Resources (ENR) can work with Municipal and Community Affairs (MACA) and community governments to help identify vulnerable areas and prepare adaption plans to reduce risks. Should MACA undertake work associated with the protection or relocation of infrastructure affected by erosion, ENR could contribute technical input to this process.

MACA is currently re-establishing the Community Planning unit and these considerations can be taken into account when community governments update their community plans. The updating of community plans is gas tax eligible within the terms of the 2014-2023 Agreement. MACA will ensure that community governments are aware of this funding opportunity.

#### ***Other Updates:***

NWTAC is continuing to explore funding opportunities with the Territorial Government and unique approaches to access the National Disaster Mitigation Funding to first map the current conditions.

#### **November 2016 Update:**



*The GNWT's official response to this reaffirmed resolution in 2016 was a reiteration of the aforementioned, with the additional encouragement of communities to explore the eligibility of updating their community plans through gas tax funding. MACA further encouraged communities to look at their annual Capital Planning Process allocations to help deal with projects that will support the mitigation of shoreline erosion, and MACA committed to ensuring that community governments are aware of these funding opportunities.*

On an associated note, the Federal Government is funneling Disaster Mitigation Funding for flood control through the territorial government. We will be pushing the Territorial Government to make this funding available to flood impacted communities.

[Return To Top](#)

**WHEREAS** Education is an important factor in the Territorial population and continued growth thereof;

**AND WHEREAS** the Ratio of Pupil to Teacher is an important factor in a young person's learning and a teacher's ability to have contact time with individual students;

**AND WHEREAS** the Northwest Territories had the third worst Pupil to Teacher Ratio in all of Canada in 2010/11, and since the implementation of Junior Kindergarten, this has worsened;

**AND WHEREAS** this body would urge the GNWT to lower the Pupil to Teacher ratio to the best in Canada in an effort to lead the country and increase population growth;

**THEREFORE BE IT RESOLVED** that the NWTAC lobby the GNWT to undertake adjustments to the Pupil to Teacher Ratio to increase capacity and lower the Pupil to Teacher Ratio to Canada's best.

#### **CATEGORY A**

**Submitted by the Town of Fort Smith**

**Policy Committee Recommends: REAFFIRMED**

#### ***GNWT Response dated August 20, 2015:***

Providing high quality education to students of the Northwest Territories is a priority for the Government of the Northwest Territories. The Department of Education, Culture and Employment (ECE) is taking steps to improve outcomes of the education system by looking at many factors that impact the quality of education in addition to pupil teacher ratio (PTR).

ECE has invested significant resources in the Education Renewal and Innovation (ERi) initiative, and together with partners from other GNWT Departments, education authorities, the Northwest Territories Teachers' Association and Aboriginal governments, has developed a holistic 10 year ERi Action Plan aimed at improving the education system and educational outcomes in the NWT. Areas that are being addressed include: improved professional development, which will increase the effectiveness of classroom instruction and assessment strategies; a focus on key competencies to personalize learning, so that all students are well-prepared for college, career, and life; healthy food for schools so that students will be well nourished and able to take advantage of learning opportunities in school; and incorporating

self-regulation and resiliency strategies, so that students can manage their learning strategies and learning environment to optimize their learning.

ECE has also undertaken a review of the Inclusive Schooling Directive and associated funding formula to ensure that teachers are better supported to provide quality instruction for all students through enhanced professional development and access to expert resource personnel. Students with special needs will continue to access learning supports in their community schools.

The Statistics Canada summary of PTR across Canada<sup>1</sup> reported that, in 2010-11, the Northwest Territories' ratio was 13.8, which was also the Canadian average. In 2014-15, EGE estimates the ratio was 12.4, which we anticipate will be one of the lowest ratios in Canada, and includes the staffing allocation during the implementation of Junior Kindergarten in 19 communities.

**Note:**

1 - <http://www.statcan.gc.ca/pub/81-582-x/2013001/tbl/tblc2.3-eng.htm>

***May 2016 Update:***

The priorities of the 18<sup>th</sup> Legislative Assembly include a clause on Education, Training, and Youth Development, which includes a statement on increasing K-12 support systems to improve educational outcomes. This may contribute to a lower pupil-to-teacher ratio.

***November 2016 Update:***

The GNWT provided no new information related to this resolution in their official response dated September 13, 2016.

[\*Return To Top\*](#)

### **RA-16-15-03 Territorial Ambulance Service**

**WHEREAS** this body recognizes that there is a Territorial wide concern and disquiet about the provision of ambulance services;

**AND WHEREAS** this situation has been exacerbated by the GNWT's failure to recognize that Ambulance Services should be part of Health and Social Services;

**AND WHEREAS** this body would urge the GNWT to engage a feasibility study on implementation of a Territorial Ground Ambulance Service;

**THEREFORE BE IT RESOLVED** that the NWTAC lobby the GNWT to undertake a feasibility study and cost analysis of the implementation and operation of a Territorial Ground Ambulance Service; and

**AND FURTHER** THAT the GNWT share this report with the Association at the next AGM.

### **CATEGORY A**

**Submitted by the Town of Fort Smith**

**Policy Committee Recommends: REAFFIRMED**

#### ***GNWT Response dated August 20, 2015:***

In 2007, the GNWT completed a report which estimated the cost to implement ambulance services at more than \$6 million. The GNWT anticipates that these costs are likely greater today. There is currently no ability to increase funding available for ground ambulance and remote rescue services.

MACA offers an annual program of \$400,000 to support the development and delivery of community-based ground ambulance and highway rescue services in the NWT. Additionally the GNWT is undertaking work to update the Highway Emergency Alerting Protocol; address gaps in remote medical rescue through updated protocols; invest in first responder training across the NWT; and set up the overarching legislative structure for 911 in the NWT.

#### ***May 2016 Update:***

*It is recommended that we attempt to convene a meeting of impacted communities, MACA, Health & Social Services & Department of Transportation.*

#### **November 2016 Update:**

On June 7, 2016, MLA Simpson (Hay River North) delivered a member's statement to the Legislative Assembly, addressing the responsibilities of other jurisdictions in providing rescue services on highways. The Town of Hay River frequently takes on rescue services on 800 kms of highway in the South Slave and into Northern Alberta, beyond both the resources and the capacity of the local government. MLA Simpson indicated that the GNWT has absolved itself of providing these services because they know that the Town of Hay River would not refuse to help in an emergency situation, and brought questions to MACA Minister McLeod. Shortly thereafter, he asked the Minister for clarification of who has the legislative responsibility for highway rescue services in the Northwest Territories. Minister McLeod responded that there is no single department with legislative responsibility to provide ground ambulance services, and upon further questioning, said that the communities receive funding that they *could use* for providing emergency highway services, among other things. Minister McLeod went on to provide some detail about the interdepartmental committee and the strategy of strengthening community-based ambulance and highway rescue services.

Importantly: Minister McLeod said that he would like to hear from communities who are spending money and resources on highway rescue, how much they spend on each rescue, and the rationale for expenditures so that the Legislative Assembly can have a clear picture of the needs. He went on to state that *"This has been something that's been on the books for about ten years, and we hear about it every time we attend the NWT Association of Communities Annual General Meeting."*

The issue of rescue training and liability has also been brought forward a number of times in the Legislative Assembly, specifically related to firefighters and rescue services. Minister McLeod noted that at one point, a community purchased an ambulance and, after realizing that it lacked the capacity to deliver appropriate highway rescue services, sold the ambulance to a larger community.

*In the official response to this resolution dated September 13, 2016, the GNWT noted that ground ambulance and highway rescue services remain a point of interest for communities "choosing to deliver such services beyond municipal boundaries." Some communities have realized success through effective administrative tools, while others continue to highlight challenges related to capacity and cost recovery. It is MACA's intention to engage MLAs in the fall of 2016 concerning a suitable strategic direction. The department's business plan will reflect any changes to MACA's mandated priorities.*

The NWTAC will investigate getting an update from MACA and make recommendations to the Board regarding convening a meeting to deal with this issue exclusively.

[Return To Top](#)

#### **RA-17-15-04 Power Subsidy and Billing Cycles**

**WHEREAS** the cost of power is a challenge for residents of the Northwest Territories;

**AND WHEREAS** residents of the Northwest Territories are offered a subsidy on the first 1,000 kWh of power they consume from September 1 – March 31 each year and for the first 600 kWh of power they consume from April 1 – August 31st through the Territorial Power Support Program;

**AND WHEREAS** the elected officials within communities are receiving concerns with respect to the Northland Utilities billing cycles over the winter months which at times extends beyond 30 days resulting in customers being billed at full cost if they have reached the maximum subsidy of 1,000 kWh.

**THEREFORE BE IT RESOLVED THAT** the Government of the Northwest Territories respectfully add one additional month of subsidy at 1,000 kWh to cover the period with less daylight

**AND FURTHER THAT** the billing cycle readings should be relative to the TPSP subsidy level available during that period.

#### **CATEGORY A**

**Submitted by the Hamlet of Fort Providence**

**Policy Committee Recommends: REAFFIRMED**

#### ***GNWT Response dated August 20, 2015:***

The Territorial Power Subsidy Program (TPSP) is managed by the Department of Finance, Accounting Services. We appreciate that the issue identified by the NWTAC Resolution 2015-04 " Power Subsidy and Billing Cycles" could result in higher costs as a result of the application of the subsidy as described within the resolution. We will investigate any options to address these types of occurrences within Northland Utilities Ltd. Billing system limitations, as well as GNWT financial constraints.

#### **November 2016 Update:**

The Territorial Power Subsidy Program currently provides a subsidy towards the cost of household power consumption up to 1000 kWh per month for 7 months each year (September 1 to March 31 of the following year). For the remainder of the year the subsidy only applies to the first 600 kWh per month

of power consumption. The GNWT last revised subsidy levels in 2012 and considers the current level of power subsidy to be sufficient. The GNWT therefore has no intention to expand or increase the total number of months where the larger subsidy would apply.

[Reurn To Top](#)

## **RA-17-15-05 Community Funding Review**

**WHEREAS** NWT Community Governments are essential service providers and ensure our communities are safe, healthy and vibrant;

**AND WHEREAS** the Government of the Northwest Territories (GNWT) is a key partner and ally in ensuring NWT communities continue to function well and are sustainable;

**AND WHEREAS** there has been no significant adjustment or increase in the rates of funding provided to the municipalities since the creation of the New Deal in 2007;

**AND WHEREAS** communities face continuing fiscal pressures on all types of funds including Operating and Maintenance Funds, Capital Funds, and Water and Sewer Services Funds;

**AND WHEREAS** resolutions of the NWTAC and individual communities have called for a review of funding rates for a number of years;

**AND WHEREAS** the Department of Municipal and Community Affairs has completed a review of community funding policies with the participation of a Stakeholders Group of community leaders and administrators representing a cross-section of NWT communities;

**AND WHEREAS** the Funding review process has been completed in a transparent, inclusive and comprehensive manner;

**AND WHEREAS** a comprehensive review and analysis by Municipal and Community Affairs, based on financial analysis and quantifiable need, proves that NWT community governments are underfunded by almost \$40 million annually;

**AND WHEREAS** this chronic underfunding is having long term negative impacts on the safety, well-being and quality of life of community residents, on the useful lifespan of community infrastructure, as well as on the financial viability of community governments;

**AND WHEREAS** there are limited opportunities to raise own source revenues whether due to the economic challenges in a community or because taxation and user fees are already at capacity;

**AND WHEREAS** a commitment was made at the outset of the review process to “red-circle” or “grandfather” the Operations and Maintenance Funding of any communities found to be over-funded under the review process;



**THEREFORE BE IT RESOLVED THAT** the GNWT needs to ensure that communities are adequately funded to deliver the programs that they are legislated, mandated and expected to deliver;

**AND FURTHER THAT** these changes need to be made urgently given the mounting pressures community governments are facing;

**AND FURTHER THAT** formulas should be adjusted in time for implementation in the 2016-17 fiscal year and interim, phased-in funding increases should be implemented in this fiscal year.

**AND FURTHER THAT** like the Gas Tax Fund, these funds need to be indexed so that their value is not eroded over time;

**AND FURTHER THAT** in addition to “red-circling” or “grandfathering” the Operations and Maintenance funding envelopes, this approach needs to be applied to the capital envelopes as well;

**AND FURTHER THAT** the GNWT needs to continue to collaborate with NWT community governments to support and enhance community capacity and resiliency;

## **CATEGORY A**

**Submitted by the NWTAC Board of Directors – Resolution Committee**

**Policy Committee Recommends: REAFFIRMED**

### ***GNWT Response dated August 20, 2015:***

MACA completed a review of their municipal funding policies in 2014. The results of the review have been presented to Cabinet and the Standing Committee on Economic Development and Investment as well as all community governments. MACA has identified the implementation of this new funding model as a transition item for the next Legislative Assembly to consider in light of the fiscal framework. MACA anticipates that implementation will need to be phased in over a number of fiscal years.

MACA will continue to work with community governments and the NWT Association of Communities on the implementation of the funding review recommendations to address the specific concerns specified in the resolution.

### **May 2016 Update:**

Following the official launch of the “My Community Matters” campaign in May, 2015, the NWTAC has developed additional resources for community governments to speak out on their own behalf. This has included web-based

digital postcards, providing sample letters and resolutions for community members and councils, and drafting sample questions for electoral candidates regarding the funding review.

In August, 2015, the NWTAC received a finalized report from the Conference Board of Canada regarding the multiplier effect of community spending. A media release was produced to introduce this report and its findings. The report concludes that dollars invested in community governments add significant value to the economy through job creation, wage contributions, and GDP.

NWTAC staff have held meetings with representatives of the City of Yellowknife to support their advocacy towards the funding review, and one result of this has been the motion of a Yellowknife City Council Resolution on September 14, 2015 urging the GNWT to

- Increase the overall amount of funding provided to community governments, based on the documented and proven need
- Commit to indexing community government funding, as in other major funding commitments such as the Gas Tax
- Adjust the approach to funding formulas, based on the MACA funding review recommendations; and
- Continue to collaborate with NWT community governments to support and enhance community capacity/resiliency, especially with smaller communities.

Further, that these changes need to be made urgently, given the mounting pressures community governments are facing, formulas should be adjusted in time for implementation in the 2016-17 fiscal year and interim, phased-in funding increases should be implemented in this fiscal year.

The NWTAC board has met with the MLA's on this matter both before and after the election a number of times. This issue continues to be a high priority for the Association.

The new priorities of the 18<sup>th</sup> Legislative Assembly includes the mandate to build relationships with community governments and stakeholders and to develop a strategy to implement the findings of the funding review. These speak directly to issues highlighted through the community funding review, and we will be taking this opportunity to align our priorities and identify areas where the NWTAC's resolutions will be met alongside the GNWT's declared priorities.

In April 2016, the Association was pleased to receive a copy of a letter to Minister McLeod from the Yellowknife Chamber of Commerce supporting our resolution.

#### **November 2016 Update:**

The GNWT increased funding to MACA by 2% in the 2016/2017 Budget. MLA (Nahendeh) Shane Thompson acknowledged during the June 6, 2016 members' speech period that this is a good start, but "a little short of the \$40 million."

*In September, MACA delivered its response to NWTAC resolutions and deferred the Community Funding Review as a transition item for the next Legislative Assembly, in light of the current fiscal framework. MACA anticipates that the implementation will require a phased-in approach over several years. MACA reiterated its commitment to working with the NWTAC and community governments towards the implementation of recommendations made under the funding review, and commits to working in partnership with the NWTAC to "Develop a strategy for full implementation and aims to make the needs-based approach model to fund communities a focal point of the 2017-2018 Business Plan Process."*

Reviewing the MACA budget on June 24, 2016, MLA (Kam Lake) Kieran Testart questioned Minister R. C. McLeod on the \$40 million gap across community infrastructure funding and water and sewer, and asked how the department is meeting this gap. Minister R. C. McLeod responded that the department has contributed just over \$2.1 million towards that, and clarified that the gap is \$38 million. He said that they are working to help communities address the gap as the fiscal situation improves. MLA Testart pushed for MACA to readjust the funding formula earlier than projected in order to address the now-\$36 million shortfall. Minister McLeod reviewed the breakdown of where the gap exists in terms of O&M and capital, and reiterated that MACA is working with communities to address the funding shortfall and seeking opportunities for federal dollars.

MLA Testart brought forward the benefits of economic investment at the community level, and strongly encouraged the Minister and department to be proactive on the issue rather than wait for unpredictable and fluctuating Federal funding.

Later, after different questioning, Minister McLeod stated that the Premier has committed to no reductions in community funding. MLA (Yellowknife North) Cory Vanthuyne followed this with a commendation of the NWTAC's efforts to assess the funding gaps and help further the funding formula.

On October 20, 2016, the MACA budget was debated in the Legislative Assembly. Acting Deputy Minister Eleanor Young brought forward the funding gap and stated that MACA is currently recalculating their numbers and will be bringing forward a plan in 2017 to address the infrastructure gap.

Upon additional questioning from other MLAs, Minister Cochrane indicated that throughout her tenure as Minister of MACA, no communities will see a decrease in funding.

NWTAC will continue working with MACA to review the plan to address this gap.

[Return To Top](#)

**RA-17-15-06**

**ATIPP Legislation for Communities**

**WHEREAS** for a number of years the Privacy Commissioner for the Northwest Territories has recommended that the Access to Information and Protection of Privacy Act be amended so as to capture municipalities;

**AND WHEREAS** communities are committed to the principle of transparency with respect to its operations and to protecting the privacy interests of its citizens but does not currently have a mechanism in place for doing so, other than existing practices; and

**AND WHEREAS** the grass-roots nature of community governments already ensures transparency and accountability;

**AND WHEREAS** other legislation governing the activities of community governments already requires a high level of disclosure and public posting;

**AND WHEREAS** the Department of Municipal and Community Affairs already tracks and monitors community operations and reports on their health through the Accountability Framework;

**AND WHEREAS** the implementation of the ATIPP Legislation has proven a challenge even at the GNWT scale;

**AND WHEREAS** most communities have neither the systems in place, nor the resources or the capacity to effectively implement a ATIPP program;

**AND WHEREAS** communities have already proven to be underfunded to the order of 37%;

**THEREFORE BE IT RESOLVED THAT** the implementation of ATIPP legislation to communities needs to be done in a measured, realistic and highly planned way;

**AND FURTHER THAT** any implementation plan needs to include adequate resources and training to ensure its success.

**CATEGORY A**

**Submitted by the NWTAC Board of Directors – Resolution Committee**

**Policy Committee Recommends: REAFFIRMED**

**GNWT Response dated August 20, 2015:**

In September 2014, the Department of Municipal and Community Affairs distributed a discussion paper to NWT community governments to obtain feedback from community governments on the potential application of the *Access to Information and Protection of Privacy Act* (ATIPP). The discussion paper "*Possible Application of A TIPP Act to Community Governments*", was developed in consultation with a working group made up of representatives from the (MACA), the Department of Justice, the Northwest Territories Association of Communities and the Local Government Administrators of the Northwest Territories. Three main topics were presented and discussed in the paper:

- Applying the ATIPP Act to Community Governments;
- Implementation Issues; and
- Financial Resources.

MACA received comments and feedback from six community governments. In order to make sure that as many communities as possible provided comments, MACA contacted each community government and gave them an opportunity to provide responses and feedback via telephone. Following this call-out MACA compiled feedback from a total of twenty-one community governments. The responses received reiterate previously expressed concerns relating to the capacity of community governments to be able to manage responsibilities under legislation of this nature.

The feedback and concerns received by community governments will help to shape a final report, including recommendations on the application of ATIPP to community governments. The report will be completed in the fall of 2015 as a transitional issue for the consideration of the 18th Assembly.

**Update May 2016:**

There is a "comprehensive review" going on by the Department of Justice in reviewing access laws of other jurisdictions, which has been ongoing for several years. It was slated as an issue for the 18<sup>th</sup> legislative assembly by the previous assembly, and there may be public consultations on this issue this year which we will keep an eye on.

The recently-released Priorities of the 18<sup>th</sup> Legislative Assembly include "Increasing transparency, accountability, and strengthening consensus government." While the GNWT is taking steps to implement that at the territorial level, we may see some action on ATIPP.

As the Federal Government has recently interpreted that the Federal Privacy Act applies to NWT Communities, and requested one of our communities to develop

a policy which applied, the loss prevention program had a template developed for the community and all other NWT communities.

**November 2016 Update:**

On June 27, 2016, after being questioned about open and transparent government initiatives undertaken to date, Minister Louis Sebert spoke to the comprehensive review of ATIPP that was currently underway, and noted that the consultation is an important aspect allowing the general public to contribute to important legislation.

During the summer of 2016, the NWTAC provided comments on the ATIPP legislation review that reflected and reiterated this resolution.

In the 2015/2016 Privacy Commissioner's Report, the GNWT was again urged to include municipalities in ATIPP legislation.

*The official GNWT response to resolutions, received in September 2016 was a reiteration of the original response from 2015, with the additional note that the application of ATIPP to community governments will be considered by the 18<sup>th</sup> Legislative Assembly this fall as part of the GNWT's comprehensive review of the Access to Information and Protection of Privacy Act. Previous feedback from community governments as well as the renewed resolution RA-16-15-06 will inform the deliberations. If a decision is made to proceed, further discussions will take place with municipalities to plan for implementation.*

[Return To Top](#)

## **RA-17-15-07 CRTC Review of Telecoms**

**WHEREAS** the Canadian Radio-Television and Telecommunications Commission (CRTC) is embarking on a national consultation on Basic Telecommunication Services;

**AND WHEREAS** the nature of the geography of our territory and the size of our communities makes the use of telecommunications and broadband even more critical than many other areas of Canada;

**AND WHEREAS** the current limitations of telecommunications and broadband services in the NWT has been flagged repeatedly as a significant obstacle in the growth of the NWT;

**AND WHEREAS** NWT residents should have access to affordable, competitive and reliable telecommunications and broadband services, similar to those available in Southern Canada;

**THEREFORE BE IT RESOLVED THAT** the CRTC and the Government of Canada consider the interests of the GNWT, communities, residents and businesses when making any decisions regarding telecommunications or broadband that could affect the North;

**AND FURTHER THAT** the NWTAC register and participate as an Intervenor with the CRTC's national consultation on behalf of its member communities;

**AND FURTHER THAT** the NWTAC work with our partners such as the GNWT as well as Yukon and Nunavut Associations of Communities to ensure that the voice of the North is heard in the CRTC Consultations

### **CATEGORY A      CONCURRENCE**

**Submitted by the NWTAC Board of Directors – Resolution Committee**

**Policy Committee Recommends: REAFFIRMED**

### ***GNWT Response dated August 20, 2015:***

The GNWT is pleased to see this resolution come forward as a NWTAC priority. The GNWT Office of the CIO, which manages the GNWT's involvement in CRTC regulatory matters, meets with the NWTAC when there are Proceedings that have the potential to impact northern telecommunications and broadband environment and services. Most recently, the GNWT met with Sara Brown, Executive Director, regarding CRTC 2015-134 "Review of Basic Telecommunications Services" Proceeding and its potential impact and

relevance for the North. We continue to share information of interest to NWT communities with NWTAC.

The GNWT appreciates the NWTAC's interest in these matters, and is pleased to see the NWTAC registered as an Intervener in the Proceeding. The NWTAC has an influential voice with respect to NWT communities, and is a welcome ally in highlighting the needs and interests of Northerners in matters before the Commission.

GNWT's goals in CRTC Proceedings are to ensure that:

- o The CRTC and Government of Canada consider the interests of the GNWT, and NWT communities, residents and businesses, in decisions regarding market regulation of required telecommunications services;
- o Northerners have access to affordable, competitive and reliable telecommunications and broadband services, similar to those available in southern Canada;
- o An open, competitive environment for telecommunications and broadband companies in the North;

#### **Update May 2016:**

The resolution was also submitted to Peter Menzies and Linda Vennard of the CRTC, and correspondence is ongoing.

Last March, the CRTC instructed NorthwestTel to stop charging customers an extra \$20-\$30 each month for a standalone DSL connection. NorthwestTel complied but on February 1, 2016 reversed its decision, and effective April 1, 2016 the standalone DSL charge will be reinstated.

The NWTAC submitted an intervention in the CRTC Review of Basic Telecoms Consultation in 2015 and will be presented in April 2016 at the hearing in Ottawa. This work is being completed in consultation with the GNWT and FCM.

#### **November 2016 Update:**

A June 16, 2016 communique from the Federation of Canadian Municipalities detailed a decision of the Supreme Court of Canada clarifying the constitutional powers of local government in regards to the siting of radio-communications and telecommunications infrastructure (ie antenna towers, cables, poles, etc). In its decision, the Supreme Court has endorsed the principle that radio-communications and telecommunications, including the location of infrastructure, are matters of exclusive federal jurisdiction. The ruling is based on two older decisions of the Privy Council, from 1905 and 1932 respectively. The result is that the Court leaves very little constitutional room for direct municipal intervention outside existing federal processes.

Although FCM intervened in this case with the view that the Court would recognize a constitutional role for municipal governments in determining the



location of telecom infrastructure, in practical terms the decision does not diminish existing consultation and approval processes.

For radio-communication antennas, the existing consultation process that was strengthened in 2014 at the request of FCM, requires extensive municipal input although final siting decisions rest with the federal government. With respect to telecommunications, the *Telecommunications Act* specifically requires municipal consent in order for telecom companies to have access to municipal rights-of-way. Disputes on terms of access for telecom infrastructure will continue to be adjudicated by the CRTC.

In April of 2016, the NWTAC presented at the CRTC hearing and consulted with the GNWT and FCM on the presentation content. Both parties' presentations also well-represented the concerns of NWT communities.

*In the September 2016 response from the GNWT, it is noted that the resolution is directed to the attention of the CRTC and the Government of Canada. The Office of the Chief Information Officer is encouraged to see that the resolution also directs the NWTAC to take a more direct role as an intervenor in CRTC regulatory matters, and for the NWTAC to work with the GNWT and other partners to ensure that the voice of the North is heard in CRTC consultations. On behalf of the NWTAC, the Office of the Chief Information Officer would be pleased to direct this resolution to the attention of the CRTC, to the Federal Minister Responsible for the Department of Canadian Heritage, and to the Minister Responsible for Innovation, Science, and Economic Development; both of whom share responsibility for the oversight of the CRTC.*

[Return To Top](#)

**WHEREAS** as NWTAC has an excellent working relationship with our sister organizations of the Association of Yukon Communities and Nunavut Association of Municipalities;

**AND WHEREAS** as through a recent strategic planning exercise the three Associations have developed a workplan for working together;

**AND WHEREAS** the three Associations and our member communities have many challenges and conditions in common;

**AND WHEREAS** the three territorial governments meet regularly to discuss matter of mutual interest under the terms of a Memorandum of Understanding.

**THEREFORE BE IT RESOLVED** that the three Associations work together to host a pan Territorial Board Meeting.

**AND FURTHER BE IT RESOLVED** that at this meeting a Memorandum of Understanding which integrates or echoes the Territorial MOU is established.

**AND FURTHER BE IT RESOLVED** that given the importance and extreme value of this joint meeting the territorial governments participate in and fund the meeting.

**CATEGORY A**

**CONCURRENCE**

**Submitted by:** NWTAC Board of Directors

**Policy Committee Recommends:** **REAFFIRMED**

***GNWT Response dated August 20, 2015:***

MACA is encouraged by the NWTAC Resolution to work more closely with the municipal associations from Yukon and Nunavut to explore ways in which they can work together to address areas of common concern. Through collaborative efforts such as a tri-territorial meeting, many best practices and solutions can be shared to enhance capacity and learning.

After careful consideration of the resolution, MACA would be able to participate in the meeting where appropriate but is unable to provide funding to support this meeting.

**November 2016 Update:**

MACA reiterated their earlier response and highlighted that they would like to participate in any such pan-territorial meeting but would not offer any financial assistance in support of it.

Some dialogue on this seems to be taking place between the territories, and the NWTAC will continue to push accordingly.

[Return To Top](#)

**RA-17-14-01**

**Fees for Households in the General Taxation Area**

**WHEREAS** the Government of the Northwest Territories is responsible for the services and associated fees for households in the General Taxation Area;

**AND WHEREAS** the Government of the Northwest Territories is responsible for the assessment and determination of the mill rates for these households;

**AND WHEREAS** these households typically make use of municipal services such as landfill, water and sewer systems, emergency services, etcetra.

**NOW THEREFORE BE IT RESOLVED THAT** the Government of the Northwest Territories develop a policy whereby the mill rate levied to these households, in proximity to established communities, mirrors municipal mill rates; and the monies collected by the Department of Municipal and Community Affairs be distributed to the nearest community that provides for municipal services.

**CATEGORY A      CONCURRENCE**

**Policy Committee Recommends: REAFFIRMED**

The presence of rural residences surrounding tax-based communities is significant and growing. Services provided by municipalities for their community residents are being accessed by residences which do not contribute taxes and fees to the cost of these communities' municipal services. Property taxes collected by MACA on rural properties are not directly transferred to the adjacent municipalities, and assessment rates are generally much lower than those levied in the neighboring municipalities. With the transfer of land management responsibility under devolution, there is potential for the volume of rural residency to grow.

GNWT Response: Under the NWT property tax legislation, the Minister of Finance establishes mill rates in the General Taxation Area (GTA) to raise property tax for territorial purposes. These tax revenues go into general revenues and are allocated to GNWT programs and services based on government priorities, including funding to all community governments to support their programs and services under the Community Government Funding Policy. Tax-based community government establish their own municipal mill rates and collect property taxes from their residents to fund their municipal services.

Household living in proximity to tax-based community governments do not receive the municipal services like municipal enforcement, water, sewer, and

garbage pickup that the households within the municipal boundaries receive. Therefore, applying the same mill rates to households outside the municipal boundaries as applied to household with the established community governments is not equitable tax treatment.

Municipal councils are already able to raise revenue from households living outside municipal boundaries who use municipal services by charging user fees. Some NWT municipalities distinguish between residents and non-residents when charging user fees for emergency response services so that individuals living outside municipal boundaries are charged higher fees for fire and ambulance services than municipal residents. Municipal councils also have the ability to change the<sup>3</sup> property tax/user fee mix to extract higher user fees so that more of the cost recovery is paid by the user of the service, regardless of whether the user is a resident or non-resident than through general property taxes.

**November 2016 Response:**

The GNWT's official response to this resolution, dated September 13, 2016, reiterated its previous response and concluded that, based on these findings, no changes to the *Property Assessment and Taxation Act*, or existing policies in this regard are envisioned for the foreseeable future.

[Back To Top](#)

**WHEREAS** poverty is not a crime and whereas homelessness is neither a crime nor a lifestyle choice; and

**AND WHEREAS** homelessness is a violation of human dignity and of human rights; and housing is a basic human need and a precondition for a decent life and social inclusion;

**AND WHEREAS** homelessness represents the most extreme form of poverty and deprivation, and has increased in recent years in virtually all Member communities;

**AND WHEREAS** the Northwest Territories is witnessing an unprecedented increase in homelessness;

**AND WHEREAS** the social and family profiles of people using social housing have changed, and there is increased demand for housing;

**AND WHEREAS** in some Member Communities there is a shortage of social housing facilities and an increasing need for affordable housing;

**AND WHEREAS** homelessness is by its very nature a multifaceted problem and requires a multifaceted response that include Health and Social Service agencies as well as Housing agencies;

**AND WHEREAS** there is increasing evidence that housing-led approaches to homelessness are the most effective;

**AND WHEREAS** the immediate responsibility for addressing homelessness lies with the Government of the Northwest Territories.

**NOW THEREFORE BE IT RESOLVED THAT** be it resolved that the GNWT fully fund Homeless Shelters within the boundaries of its communities; and,

**AND FURTHER THAT** the GNWT direct and fund its departments to end homelessness in the Northwest Territories.

**CATEGORY A      CONCURRENCE**

**Policy Committee Recommends: REAFFIRMED**

*GNWT Response: The Government of the NWT is committed to the goal of ending homelessness by assisting those who are homeless or at risk of becoming homeless to achieve or maintain adequate and appropriate housing*

*while having access to support services that help them address underlying conditions that may result in homelessness.*

*GNWT departments and agencies including Health and Social Services, the Northwest Territories Housing Corporation, Education, Culture and Employment and Justice work collaboratively under the auspices of overarching direction such as the NWT Anti-Poverty Strategic Framework: Building on the Strengths of Northerners to end poverty. Priorities for action under the Framework are key components of addressing homelessness: Safe and Affordable Housing; Sustainable Communities; and an Integrated Continuum of Services.*

*The GNWT provides support to community partners for the provision of short term, community driven homelessness support services such as day shelters, overnight shelters and soup kitchens.*

*Current GNWT social programming such as public housing, income assistance, community wellness, mental health support, addiction service, and reintegration programs comprise some of the main actions in combatting homelessness. To maximize limited resources, the GNWT is also looking at ways to enhance current coordination and collaboration between departments.*

*The City of Yellowknife's Community Advisory Board on Homelessness, established in April 2014, revealed plans in early 2015 to conduct a count of the city's homeless in March, 2015. The purpose of this survey, which is part of the Housing First strategy, is to gather data towards the development of a longer-term housing program.*

*The Northwest Territories Housing Corporation (NWT HC) has a "Small Community Homelessness Fund", which allocates funding to small communities throughout the territory with an identified need for meal/food bank programs. All of this funding has been allocated in the 2014-2015 year, and has supported such services as soup kitchens, food banks, and food vouchers. The NWT HC also has a Homelessness Assistance program and a Shelter Enhancement Fund, providing single-year and emergency support funding for individuals in crisis. These funds can be accessed by local governments, Aboriginal governments, non-government organizations, and individuals, according to the funding type and situation.*

*Homelessness and the policy challenges that delay or inhibit the resolution of this issue are topics of ongoing discussion in the Legislative Assembly, and these activities and conversations are consistently monitored.*

*In February, 2015, the NWTAC received a letter from Minister R.C. McLeod in response to previous correspondence in October, 2014. In this letter, the Minister acknowledged that homelessness can result from a culmination of a number of social problems, and that the GNWT recognizes that the best chance of long-term well-being for individuals and families is to address each of the destabilizing*

*factors. He agreed that the foundation of any wellness plan starts with affordable, adequate, suitable housing, and noted the differences between smaller communities and larger centres in the territory.*

*The Minister further outlined some of the initiatives undertaken through the NWT HC, but did highlight that some projects are in the planning stage and have not yet received finalized agreements to move forward.*

#### **Update May 2016:**

NWTAC staff met with John Howard Society Executive Director Lydia Bardak regarding ways the organization could support homeless individuals in NWT communities in voting. As a result, NWTAC produced an information postcard and poster for distribution among members of the Yellowknife street community and to other communities through our SAO contacts. These resources are also available on the NWTAC website.

The Priorities of the 18<sup>th</sup> Legislative Assembly include addressing the cost of living by “Increasing the availability of safe, affordable housing and creating solutions for addressing homelessness.”

The NWTAC worked with Health and Social Services to facilitate the Anti-Poverty Roundtable at the end of March.

#### **November 2016 Update:**

There has been a great deal of media coverage and government discussion about homelessness within the Legislative Assembly, the City of Yellowknife, and other communities.

Of note:

June 7, 2016: MLA (Kam Lake) Kieran Testart addressed Minister Responsible for Homelessness Caroline Cochrane in the oral question period and sought clarification on the Housing First program undertaken by the City of Yellowknife. She identified the danger of cutting funding to shelters in favour of the Housing First program, and identified the various shelters and housing currently in place, clarifying that the Housing First program and emergency shelters for the homeless are separate issues.

June 8, 2016: MLA (Yellowknife Centre) Julie Green delivered a Member's Statement to the Legislative Assembly regarding the impact of migration on homelessness in Yellowknife. Specifically, she identified the reasons for people from smaller communities to migrate to Yellowknife, where they become homeless, and the impact this has on the City of Yellowknife.

June 16, 2016: MLA Herbert Nakimayak (Nunakput) raised a question about community access to homelessness funding, specifically regarding residents who have already accessed the one-time Homelessness Assistance Fund but are in additional need. Minister Responsible for Homelessness Caroline Cochrane

responded that counselling services are provided now alongside the HAF support, which can address underlying causes, and are then referred to community social workers. MLA Nakimayak then asked about the women's emergency centre in Tuktoyaktuk and the funding for 2016-2017. Minister Cochrane then detailed the funding received and how it was prioritized among the shelters. MLA Nakimayak then asked a final question about the planned work for Paulatuk, Sachs Harboru, and Ulukhaktok to access homelessness funding. Minister Cochrane responded that the Housing Corp is working with communities to enable them to prioritize their own homelessness needs and elaborated on the services that are currently funded in these communities.

*The Official GNWT response from September 2016 identifies that addressing homelessness is a priority of the 18<sup>th</sup> Legislative Assembly, and that the NWT Housing Corporation works with other GNWT departments in a multi-faceted approach to addressing this issue in the NWT.*

*The majority of the response was repetitious of the original response from 2014; however, the GNWT did add an example of the northern adaptation of Housing First, a model that is being explored which demonstrates the importance of housing and integrated service delivery to end homelessness. It highlighted that services need to focus on housing retention, and that once stable housing is obtained, the focus can shift to such issues as addiction and mental health.*

On October 21, the City of Yellowknife unveiled a new plan to tackle homelessness including a sobering centre, alcohol management program, and more space at emergency shelters. The Yellowknife Homelessness Road Map Action Plan breaks down 11 recommendations under three priority areas: improved coordination, new or enhanced services, and long-term planning and strategic framework development. The strategy calls for an investment of \$600,000 within six months for more beds in emergency shelters.

The NWT Housing Corporation is administering \$600,000 provided by the Federal Government, which will be used to create semi-independent living spaces. Minister Responsible for Homelessness Caroline Cochrane indicated the importance of the GNWT creating shelters and resources outside of Yellowknife, to deter those from outside of the city from flocking to Yellowknife to take advantage of the program. A number of other programs and services were identified as part of the road map, with an emphasis on relieving the pressure on emergency workers, the RCMP, and hospitals.

[Back To Top](#)



**WHEREAS** the hazardous waste stockpiled in the Norman Wells and the Fort Good Hope municipal solid waste facilities are legacy waste deposited over several decades;

**AND WHEREAS** the stockpiled hazardous waste is evidently from a number of institutional, commercial and industrial sources including federal and territorial government departments and corporations in addition to municipal sources;

**AND WHEREAS** land ownership of landfills and jurisdictional authority over landfills has been shared or has changed hands over time;

**AND WHEREAS** the Town of Norman Wells and the K'asho Go'tine Charter Community are committed to improving municipal solid waste management and staff have already dedicated substantial resources in staff time and equipment to segregate, contain, label and inventory several hazardous waste streams;

**AND WHEREAS** the estimates received by the communities for handling, transportation and disposal of the hazardous waste far exceed the means of the community governments' budget;

**AND WHEREAS** substantial efficiencies can be found by addressing waste on a regional scale;

**AND WHEREAS** the municipal landfills are not constructed nor licensed to store hazardous waste over time;

**AND WHEREAS** the existing hazardous waste represents a real threat to the environment and community source water

**AND WHEREAS** communities throughout NWT are challenged with similar situations.

**NOW THEREFORE BE IT RESOLVED THAT** Environment Canada, Aboriginal Affairs and Northern Development, and the Government of Northwest Territories partner to reach an agreement for shared responsibility in the costs of disposing of existing stockpiles of hazardous waste in communities throughout NWT;

**AND FURTHER THAT** the Government of Northwest Territories collaborate with community and regional governments to develop a comprehensive strategy to manage, store, handle, transport and dispose of hazardous waste in the future at a regional scale.

**CATEGORY A**

**Policy Committee Recommends: REAFFIRMED**

Funded by Environment Canada, Tulita, Fort Good Hope, Colville Lake and Normans Wells contracted the preparation of inventories of hazardous wastes in their landfills. Inventories document the volume of hazardous wastes including fuel drums, liquid wastes, batteries, propane tanks, paints and contaminated plastics. Wastes were segregated and estimates were provided on the cost of removing inventoried wastes to safe disposal sites. The total estimated cost of safe removal for the four communities is approximately \$1 million. Similar inventory projects have been carried out for the Inuvialuit settlement communities. Costs of safe removal are beyond communities' financial means under current budgets.

***GNWT Response:** Managing the stockpiles of hazardous waste in municipal disposal facilities is a shared responsibility of all three levels of government: federal, territorial and municipal. At this point, GNWT departments have not had discussions with the federal government departments regarding their future involvement in cleaning up the historic stockpiles of hazardous waste.*

*MACA and ENR are currently engaged with municipal governments throughout the NWT on cleaning up their disposal sites and preventing the stockpiles of hazardous waste from reoccurring. MACA and ENR believe that there are significant advantages to coordinating transportation and disposal of hazardous waste at a regional scale. The costs associated with the hazardous waste stockpiles are not currently accounted for in municipal or territorial operating budgets.*

*ENR and MACA are also currently engaged with the NWT Association of Communities to further define our shared responsibility and identify a path towards successful resolution. These tri-party meetings are ongoing, and an update will be provided at the Annual General Meeting (AGM) in May 2015.*

**November 2016 Update:**

*In its official response to resolutions dated September 13, 2016, the GNWT stated that ENR and MACA are collaborating on an action plan with the NWTAC called the "Clean-Up Clean Start" campaign to address the current state of hazardous waste stockpiles and hazardous waste management at municipal disposal facilities.*

A report released by the Auditor General of Canada on October 25, 2016 indicated that only 6 communities have a hazardous waste management plan. The Auditor General indicated that MACA has not done enough to support community governments in addressing solid waste, and especially hazardous waste.

The NWTAC has continued to sit on a working group on Hazardous Waste and an advisory committee on waste reduction. It will be interesting to see if the Auditor General's Report will accelerate the work of these groups.

[Back To Top](#)

**WHEREAS** most communities in the Northwest Territories are relatively small;

**AND WHEREAS** there is an absence of private sector firms to attract certain skilled labour forces including certified mechanics;

**AND WHEREAS** these communities lack the “know-how” for taking proper care of and servicing community service vehicles;

**AND WHEREAS** the cost of employing certain mechanics is not economically feasible at this time;

**AND WHEREAS** these communities and ultimately the territorial government would benefit greatly from the services of a certified mechanic;

**NOW THEREFORE BE IT RESOLVED THAT** the Government of the Northwest Territories provide a Floating Certified Mechanic to serve these communities;

**AND FURTHER THAT** the Government of the Northwest Territories provide guidelines to assist communities in the regular maintenance procedures of community service vehicles.

## **CATEGORY A**

**Policy Committee Recommends: REAFFIRMED**

The NWTAC Asset Management Program offers a variety of maintenance schedules, checklists, vehicle inspection and best practices guides for the maintenance of vehicles and equipment, which can be marketed to communities in cooperation with MACA.

***GNWT Response:** Community Governments have it within their authority to partner with other communities or other organizations in their own communities to share the costs of a mechanic or other skilled labour. Communities are encouraged to work with other communities in their region to explore whether a joint contract would provide some cost savings.*

*One of the focuses of the new Gas Tax Agreement is asset management. MACA and the NWTAC are forming an Asset Management Working Group that will provide overall guidance on an asset management strategy for all NWT communities. Included in this strategy will be the development of guidelines and tools available for all communities on the maintenance of their assets.*

*The NCIP and NORCIX are exploring how communal tenders for these types of services could be offered to member communities.*

**November 2016 Update:**

*According to the September 13, 2016 response from the GNWT, in 2016 MACA is launching the first round of pilot projects in communities to implement the NWT Asset Management Strategy. This strategy was developed in partnership with the NWTAC and community government staff, and will use a phased-in approach to improve asset management in all communities. It will assist community staff with maintenance schedules, procedures, and best practices.*

[Back To Top](#)

**WHEREAS** concerns regarding the regulation of persons and businesses that provide massage therapy have been expressed to both the City of Yellowknife and the Territorial Government over the past several years by professional associations, individual service providers and members of the public; and

**WHEREAS** there are now persons and/or businesses offering massage therapy in more than one community in the Northwest Territories; and

**WHEREAS** Provinces including British Columbia, Newfoundland and Ontario have chosen to regulate this activity in the interests of public safety and consumer protection; and

**WHEREAS** the Government of the Northwest Territories is well positioned to regulate the activity through its Department of Health and Social Services; and

**WHEREAS** the Government of the Northwest Territories is considering legislation that would regulate a number of health and social services professions in the Northwest Territories;

**NOW THEREFORE BE IT RESOLVED THAT** the NWTAC urge the Territorial Government to consider the regulation of massage therapy as part of the proposed Health and Social Services (Umbrella) Professions Legislation.

**Policy Committee Recommends: REAFFIRMED**

*GNWT Response: The Department of Health and Social Services is currently drafting the proposed Health and Social Services Professions Act (HSSPA) and we expect to have the bill ready for introduction in the Legislative Assembly this fall. The HSSPA will establish an application process for health and social services professions wishing to be regulated under the Act. In addition, the HSSPA will set out criteria to help prioritize which professions should be regulated under the Act and when. Once the HSSPA is finalized, the Department will begin drafting regulations for the first four professions to be addressed under the HSSPA. These professions have been identified as Emergency Medical Service Providers, Psychologists, Licensed Practical Nurses, and Naturopaths. Additional professions will be considered once these four profession-specific regulations are completed.*

**November 2016 Update:**

*The GNWT responded in September, 2016, with an update that the Department of Health and Social Services is currently drafting profession-specific regulations under the Health and Social Services Professionals Act. The first set of professions to be regulated under this have been established and do not include*

*massage therapy providers. The Executive council is responsible for deciding which professions will be included under the Act, and once it comes into effect, professional associations can initiate the process of becoming regulated through an application process. A number of criteria have been developed to determine which professions should be designated under this Act, including regulatory status in other jurisdictions, and whether the means to regulate members exist outside of the Act. The potential risk to health and safety to the public if the profession is unregulated, as well as potential economic consequences of regulation, are also under consideration.*

[Back To Top](#)

**Review and Amendment of the *Property Assessment and Taxation Act*, R.S.N.W.T. 1988 c.P-10, as amended and the *Grants-In-Lieu of Property Taxes Policy 21.09***

**WHEREAS** the Government of the Northwest Territories and the Commissioner are not liable to taxation pursuant to Section 73(2) of the *Property Assessment and Taxation Act*; and

**AND WHEREAS** the Government of the Northwest Territories makes grants in lieu of taxes pursuant to the *Grants-In-Lieu Of Property Taxes Policy 21.09* in recognition of the services it receives from municipal governments and to pay its share of the costs to municipalities where territorial property is located; and

**AND WHEREAS** the Government of the Northwest Territories does not pay Grants-In-Lieu of Property Taxes on property it leases to third parties; and

**AND WHEREAS** municipal governments cannot sell territorial property to recover unpaid taxes against defaulting tenants and are forced to take other measures, including making court applications, to recover unpaid taxes and such actions often never allow a municipality to recoup the loss; and

**AND WHEREAS** the Government of Canada is exempt from taxation pursuant to Section 125 of the *Constitution Act, 1867* but makes payments in lieu of property taxes to local governments; and

**AND WHEREAS** the Government of Canada recognized that the term "grant" for the payments made in lieu of property taxes did not reflect the value of the services provided by municipal levels of government to federal properties and proceeded to amend the name of the act to "Payments in Lieu of Taxes"; and

**AND WHEREAS** the Government of Canada recognized the difficulty encountered by municipal governments in recovering unpaid taxes against tenants of federal property and beginning in the 2000 tax year included a provision in the *Property in Lieu of Taxes Act* for municipalities to request a payment in lieu of taxes on federal property occupied by a defaulting tenant, after demonstrating that every reasonable attempt has been made to collect the taxes from the tenant without success;

**AND WHEREAS** various provincial governments have recognized the difficulty encountered by municipal governments in recovering unpaid taxes against tenants of provincial property and have included provisions in the applicable legislation to allow municipal governments to request a payment in lieu of taxes if all reasonable attempts to collect the outstanding taxes have not been successful;



**AND WHEREAS** there have been instances where municipal governments have not been able to collect unpaid property taxes from tenants of territorial property and have not received any grant in lieu of taxes; and

**AND WHEREAS** the purpose of the grants made in lieu of taxes is to deal equitably and fairly with municipalities;

**NOW THEREFORE BE IT RESOLVED THAT** the Northwest Territories Association of Communities urge the Government of the Northwest Territories to consider:

- (i) amending the *Property Assessment and Taxation Act* and the Grants-In-Lieu of Properties Policy to allow municipal governments to request a payment in lieu of taxes if all reasonable attempts to collect the outstanding taxes have not been successful in accordance with what the federal and other provincial governments have already done; and
- (ii) changing the name of the 'Grants-In-Lieu of Properties Policy' to the 'Payments-In-Lieu of Properties Policy' to emphasize the territorial government's responsibility as a property owner to share in the cost of local government, rather than its generosity in making a payment which it is not legally obliged to make.

**Policy Committee Recommends: REAFFIRMED**

*GNWT Response: A legislative review of the Property Tax Assessment and Taxation Act will not take place during the sitting of the 17<sup>th</sup> Assembly, and is not on MACA's list of legislative priorities. Due to the limited capacity of the Department to perform the work that is required to develop new or amend legislation, it has become necessary for MACA to prioritize its legislative initiatives. It has been MACA's long-standing policy to engage stakeholders and communities on any legislative work done by the Department and MACA will notify the NWTAC of any future consultations with regards to the revision of the PATA.*

**November 2016 Update:**

*The GNWT responded in September 2016 to state that a legislative review of the Property Assessment and Taxation Act will not take place during the sitting of the 18<sup>th</sup> Legislative Assembly, and is not on MACA's list of legislative priorities.*

[Back To Top](#)

RA-17-13-03

**Use of Local Improvement Charges to Assist Residents and Businesses in Implementing Energy Efficiency Retrofits and /or Renewable Energy Technologies**

**WHEREAS** fossil fuel use contributes to climate change inducing greenhouse gas emissions; and

**WHEREAS** the high cost of energy in the North is a major factor in the high cost of living in northern communities and impedes growth, economic development and social sustainability; and

**WHEREAS** many municipal governments across Canada have begun using Local Improvement Charges (LICs) to assist their residents and businesses in reducing greenhouse gas emissions and lowering their cost of living through energy efficiency retrofits and/or the implementation of renewable energy technologies; and

**WHEREAS** the use of LICs for energy efficiency retrofits and/or the implementation of renewable energy technologies represents a practical and cost-effective method of assisting residents and businesses to address the high cost of living; and

**WHEREAS** the Government of the Northwest Territories governs the use of Local Improvement Charges for NWT community governments through sections 117-121 of the Cities, Towns and Villages Act (CTV Act), and relevant sections in the Charter Communities Act and Hamlets Act; and

**WHEREAS** sections 117-121 of the CTV Act and relevant sections in the Charter Communities Act and Hamlets Act may impede NWT community governments in using LICs to assist residents and businesses in implementing energy efficiency retrofits and/or renewable energy technologies;

**NOW THEREFORE BE IT RESOLVED THAT** the Northwest Territories Association of Communities urge the Government of the Northwest Territories to consider amending the various acts to enable community governments to use LICs for the purpose of assisting residents and/or businesses in implementing energy efficiency retrofits and/or renewable energy technologies.

**Policy Committee Recommends: REAFFIRMED**

GNWT 2013 Response: "There are currently a number of amendments to the municipal acts being considered by the Department of Municipal and Community Affairs including...a possible amendment to permit the use of Local Improvement

Charges to assist residents and businesses to implement energy efficient retrofits as a part of the overall review of the existing municipal legislation.”

There have been changes to legislation and regulations in Nova Scotia and Ontario. With the exception of Halifax, Canadian municipalities including Toronto and Halifax have implemented these measures. Other municipalities are still in the program development stage and are still determining the best way to act on the new authority. MACA says it will monitor progress made on these programs and initiatives and consider making similar amendments to legislation related to tax-based municipalities.”

**May 2016 Update:**

The priorities of the 18<sup>th</sup> Legislative Assembly does not have wholesale review of this legislation in their schedule but the NWTAC will be pursuing legislative amendments to facilitate this priority.

**November 2016 Update:**

On June 24, 2016, MLA (Frame Lake) Kevin O'Reilly questioned MACA Minister Robert C McLeod and MACA staff about changes to the Cities, Towns and Villages Act, specifically regarding tax-based municipalities using local improvement charges for energy retrofits. He referenced the NWTAC being on record as having had requested this, and that it seemed like a fairly simple and straight-forward change. He suggested that a change of this nature should not need four years to implement. Minister McLeod implored MLA O'Reilly to give MACA time to conduct its research and make a determination based on all considerations. Deputy Minister Tom Williams also spoke to the issue, suggesting that there are a number of other issues raised by the NWTAC that require MACA's attention.

*In the GNWT's official response dated September 13, 2016, the MACA stated that it will review a possible amendment to permit the use of Local Improvement Charges to assist residents and businesses to implement energy efficient retrofits as part of the overall review of the existing municipal legislation. MACA also continues to monitor progress in other jurisdictions making similar amendments to legislation related to tax-based municipalities.*

On October 25, 2016, MLA (Kam Lake) Kieron Testart asked the Minister when they expected changes.

The City of Yellowknife also continues to lobby on this issue. The City commissioned a study to look at what is happening in this area in other jurisdictions. The City has provided it to the NWTAC. We offered to provide it to MACA, but they confirmed that they already have a copy.

[Return To Top](#)

**WHEREAS:** The Government of the Northwest Territories maintains a highway system and encourages tourism and economic development opportunities by promoting safe and affordable transportation by road to travellers on the highway systems; and

**WHEREAS:** The Government of the Northwest Territories has no strategy to provide emergency medical services to those travellers who may be injured through accident or weather while travelling on the NWT Highway System; and

**WHEREAS:** The Minister of Municipal and Community Affairs has made a statement in the Legislative Assembly that there is a shortage of qualified First Responders and equipment in the communities to respond to this essential service.

**THEREFORE BE IT RESOLVED THAT** the Government of the Northwest Territories develop a strategic plan for highway rescue and ground ambulance with adequate funding.

**Policy Committee Recommends: REAFFIRMED**

GNWT Response: MACA continues to lead an Interdepartmental Advisory Committee composed of the departments of Justice, Transportation and Health and Social Services to implement a strategy to support delivery of community-based ground ambulance, highway and medical remote rescue services in the Northwest Territories. Progress is underway in a number of areas:

- Community funding for equipment, training and vehicles has increased to \$400,000 annually from \$200,000
- New funding of \$150,000 has been allocated for the delivery of first responder training starting in 2014-15
- A community toolkit is near completion to help communities recruit and retain volunteer first responders
- Work has begun on updating the Highway Emergency Alerting Protocol (HEAP) to ensure good communication and coordination between key emergency response agencies involved in highway rescue. This work will also help develop a public communications strategy.

***May 2016 Update:***

*It is recommended that we attempt to convene a meeting of impacted communities, MACA, Health & Social Services & Department of Transportation.*

**November 2016 Update:**

On June 24, 2016, during the Legislative Assembly's examination of the budget for MACA, MLA (Hay River North) R.J. Simpson questioned the reduction in ground ambulance and highway rescue budget from \$400,000 to \$185,000. It came forward thereafter that this budget was under-subscribed in the previous year, as it is an application-based program with maximum allocations of \$40,000. MLAs asked more questions about the administration of this budget, and Minister R.C. McLeod detailed the long-term goal of building capacity and ensuring that communities have the resources, equipment, and training to provide highway rescue. Issues of liability for improperly trained staff were also discussed. MLA (Frame Lake) Kevin O'Reilly asked if the cap of \$40,000 per project could be raised, to which Minister McLeod responded that a conversation with committee could help with the development of a redesigned program, and made a commitment to this process.

*The GNWT's official response from September, 2016 included an update from the interdepartmental committee formed in 2012 to implement a strategy strengthening community-based ground ambulance and highway rescue services. The strategy is now complete, and the GNWT parties remain committed to continued dialogue with stakeholders to identify future opportunities to increase highway safety. The strategy resulted in the following progress:*

- *\$1.63 million provided to community governments to support community-based ambulance and highway rescue services, including:*
  - *Upgrades, major repairs or enhancements to existing mobile equipment or the purchase of new mobile equipment;*
  - *Training*
  - *Equipment*
  - *Studies, operating procedures, and/or manuals*
  - *Minor capital infrastructure upgrades or renovations*
- *Community-based first responder training to improve the capacity of staff and volunteers and increased the availability of qualified first responders;*
- *A comprehensive web-based toolkit to help communities recruit and retain volunteer first responders;*
- *A web-based Multi-Agency Rescue Coordination System (MARCS) to promote and support coordination of emergency response efforts on NWT highways;*
- *A plan for implementation of a territorial-wide 911 system for future consideration;*
- *A safe NWT Highway Travel Strategy to encourage and support safe travel on NWT highways; and*
- *Implementation of procedures for the safe transport of injured or sick individuals from remote locations not accessible by ground ambulance.*

**WHEREAS** the NWT Cities Towns and Villages Act requires the fiscal year to be the calendar year; and

**WHEREAS** the NWT Charter Communities Act and the Hamlets Act require a fiscal year ending March 31, except in the case of a Municipal Taxing Authority; and

**WHEREAS** all Communities rely on funding from other orders of government whose fiscal year ends on March 31; and

**WHEREAS** it may be in the better interest of each community in the NWT to select a fiscal year end which meets its need;

**NOW THEREFORE BE IT RESOLVED THAT** the NWTAC urges the GNWT to enact legislative changes that would give all municipalities the option of choosing a fiscal year that matches the calendar year or a fiscal year that ends on March 31; and

**BE IT FURTHER RESOLVED THAT** this legislative change be made no later than 2013 and be effective for fiscal years beginning in 2014.

**Policy Committee Recommends: REAFFIRMED**

Possible adjustment of fiscal year ends will be an element of a promised review of legislation. MACA Minister Robert C. McLeod has said this work is unlikely to be undertaken prior to the 18th Legislative Assembly. NWTAC will monitor this review through contacts with MACA and seek opportunities to further this objective.

***May 2016 Update:***

The priorities of the 18<sup>th</sup> Legislative Assembly does not have wholesale review of this legislation in their schedule but the NWTAC will be pursuing legislative amendments to facilitate this priority.

[Back To Top](#)

WHEREAS the cost of power is a significant portion of all communities annual expenditures;

WHEREAS municipalities are continuing to be charged full economic or government rates by the NWT Power Corporation;

AND WHEREAS this rate was determined on the premise that municipalities are funded by the GNWT and that this reduction in power rates would consequently require a comparable reduction in transfer payments;

AND WHEREAS municipalities generate revenues from other sources such as user fees and taxes and are only partially funded by the GNWT;

AND WHEREAS tax based municipalities derive a large portion of their revenue from residents in the form of property tax;

AND WHEREAS communities were not notified that they would not be receiving the reduced rates as advertised and therefore assumed that they would be receiving the reduced rates for commercial customers as that is the rate category that they are billed at;

THEREFORE BE IT RESOLVED THAT the power rate for municipalities be based on a pro-rated portion of the full economic rate that reflects the portion of their operating revenues that is provided by the GNWT;

AND FURTHER THAT the NWT Association of Communities be consulted in the future prior to the establishment of future rate setting of this nature;

AND FURTHER THAT the NWT Power Corp. needs to communicate with municipalities when rates are established contrary to those advertised.

AND FURTHER THAT the NWTAC ask the GNWT to request, in light of the recent 2012 General Rate Application, that the Office of the Auditor General perform a complete operational review of the NWT Power Corp.

**Policy Committee Recommends: REAFFIRMED**

The GNWT has not requested an Auditor General's review of NTPC operations. NTPC's request for a rate rider increase due to low water levels has prompted strong negative reaction from communities, including criticism of the lack of contingency plans to deal with low water levels. NWTAC has commented in the application, calling for the rate increase to be refused, and for the referral of NTPC operations to Auditor General of Canada review.



**May 2016 Update:**

In a meeting with the Office of the Auditor General, NWTAC requested the recommended review.

**November 2016 Update:**

On June 9, 2016, MLA (Kam Lake) Kieran Testart delivered a Member's Statement in the Legislative Assembly urging the GNWT to do more to lower the cost of power and rely less on subsidized traditional sources of power for NWT residents. During question period, he went on to ask the Minister Responsible for the NTPC about the subsidies received by the NTPC and why rates continue to increase for consumers, and about the NTPC's plan to deal with continually-rising costs. Minister Sebert answered with information about emerging renewable energy options and the investments required to make this possible in the NWT.

*In September 2016, the GNWT responded that the 2012 response remains applicable, and added that in the fall of 2016 the GNWT intends to solicit public input into the development of a new energy plan as well as a Climate Change Strategic Framework. Discussions will include the future approach to electricity, and the NWTAC has been involved in the Electricity Review. It is anticipated that the GNWT will seek to involve the NWTAC again in discussions with communities, and these can include the approach to community government electricity rates. However, it should be noted that reducing the electricity rates for community governments means increasing the electricity rates for other customers.*

The NWTAC is currently helping to facilitate community participation in regional meetings on climate change, including energy and adaptation, and will also be working in an advisory capacity on this issue.

The NWTAC also continues to participate as an intervenor on all applicable PUB filings. We understand that a letter of objection from our office on temporary increases received considerable credence in the Board's decision to not allow the increases without a full filing.

[Back To Top](#)



**WHEREAS** the GNWT has provided small contributions in the past years to municipalities for the provision of ground ambulance services on the adjacent GNWT highways; and,

**WHEREAS** the access to this funding has been very prescriptive, by allowing only small equipment purchases rather than for larger capital items such as a ground ambulance;

**WHEREAS** when a municipality responds to an emergency call on a GNWT highway this often means that there is no ambulance service being provided in that community;

**THEREFORE BE IT RESOLVED THAT** the NWTAC urge the GNWT Department of Transportation (highway), the Department of Health (ambulatory care) and the Department of Municipal and Community Affairs to develop and implement a formal, multi-year, contribution program which will allow for municipalities to continue offering essential emergency services;

**BE IT FURTHER RESOLVED THAT** the future contribution programs be flexible to allow municipalities to use the funding for equipment/supplies, O&M and Capital funding related to the servicing of GNWT highways with safe and secure ground ambulance services.

**Policy Committee Recommends: REAFFIRMED**

*GNWT Response: MACA received approval in its 2014-15 Main Estimates for an additional \$200,000 to add to existing Ground Ambulance and Highway Rescue Services Funding. A total annual program offering of \$400,000 is now available to help ensure support for the communities seeking to develop and administer critical life-safety services. In early summer 2014, MACA obtained approval for the following funding changes aimed at maximizing value from available resources:*

- Increase the maximum annual allowable amount for communities to \$50,000 from \$30,000*
- Include minor capital infrastructure projects as an eligible expense category*
- Permit multi-year projects to a maximum of two years.*

*To date, MACA has provided communities \$1,160,000 since 2007 to help support and strengthen community-based ground ambulance and highway rescue services in the NWT. In addition, new funding of \$150,000 has been identified in 2014-2015 for first responder curriculum development and delivery. First Responder training is necessary to improve the capacity of community*

*volunteers and staff involved in services such as ground ambulance, highway rescue and patient transportation.*

**May 2016 Update:**

*It is recommended that we attempt to convene a meeting of impacted communities, MACA, Health & Social Services & Department of Transportation.*

**November 2016 Update:**

*The GNWT responded in September, 2016 that since the introduction of ground ambulance and highway rescue services funding in 2007, more than \$1.63 million has been approved to communities to support the purchase of vehicles, equipment, training, supplies, and policy development. In 2014-2015, the program was expanded as indicated in a previous update. In an effort to help manage GNWT expenditures, MACA's 2016-2017 Main Estimates include a reduction of \$215,000 from the 2015-2016 funding level. Community governments may use annual community public infrastructure and operations and maintenance funding to continue supporting future service delivery.*

It is unclear if the \$1.63 million indicated is the same as the amount listed in response to resolution RA-16-13-05: Highway Rescue Services, though this seems likely. It should be noted that this amount was explained as part of a strategy developed starting in 2012 that has now been completed.

It should be noted that the ground ambulance and highway rescue were not included in the funding review, so the statement that CPI or O&M money could be used is problematic. Please see RA-16-15-03 and RA-16-13-05.

[Back To Top](#)

WHEREAS currently, persons may stake mineral claims within municipal boundaries;

AND WHEREAS this creates difficulties in allowing municipalities to deliver or offer services to their residents and businesses;

AND WHEREAS this creates financial burdens on municipalities resulting from disputes over ownership or use of municipal infrastructure (i.e. quarries);

AND WHEREAS previous claims and mines have proven to be costly to taxpayers in the reclamation and remediation of ongoing and expired leases;

THEREFORE BE IT RESOLVED THAT the NWTAC request that the GNWT ensure the staking of claims not be allowed to take place without the approval of the municipality.

**Policy Committee Recommends: REAFFIRMED**

Letter dated September 22, 2014, from ITI, Director Sonya Saunders. In her letter she stated that as of April 1, 2014 ITI became responsible for the *NWT Mining Regulation*, which govern the issuance of mineral claims. To ensure a seamless transfer of responsibilities, ITI monitored the federal Mining Regulations.

As with most jurisdictions in Canada and the United States, the Mining Regulations are based on a free entry system, which allows prospecting for minerals and staking of mineral claims on public land, including municipal lands. The GNWT does not have any plans to make changes to the Mining Regulations that would alter this approach.

The letter stated that there are several opportunities that exist for pursuing its interests in this matter. Firstly because mineral claims only apply to subsurface mineral interests, even if a claim is staked within municipal boundaries, access to and activities on municipal lands would remain subject to municipal zoning regulations and community land use plans.

Secondly, if a proponent wanted to conduct any significant exploration work on a claim the proposed activities would be subject to review and approval by the relevant land and water board and depending on the level of proposed activities and environmental assessment may be required. Each of these processes includes opportunities for affected parties to identify concerns to the Board on proposed activities.

Finally, the Department of Land's is currently establishing the NWT Surface Rights Board to assist in the resolution of any disputes over land access. The NWT Surface Rights Board will be operational as of April 1, 2016.

No relief was provided under the Bill C-47 Surface Rights Board provisions. NWTAC filed a submission and the resolution to the federal public consultation on the creation of separate NT and NU Mining Regulations (although those legislative changes dealt primarily with the processes and requirements for claiming staking, rather than location). The issue was referenced in the NWTAC submission on the federal Devolution Act, Bill C-15. Since devolution, NWTAC has requested information on how the amendments could be pursued now that the GNWT has control of the applicable legislation. NWTAC is awaiting a GNWT response.

**November 2016 Update:**

*The GNWT response dated September 13, 2016 identified that the Department of Industry, Tourism and Investment has a mandate to promote industry and investment in a responsible manner for the benefit of all residents. While ITI respects the concerns raised by the NWTAC, ITI has concerns about the NWTAC Resolution's proposal to give municipalities control over whether claim staking can occur within municipal boundaries. The Yellowknife area has produced over 15 million ounces of gold that predominantly fall within the current municipal boundaries. In addition, geologically favourable rocks with high mineral potential exist within these current municipal boundaries. In the Yellowknife area there are active claims, some historic but many recent with active exploration programs underway. Several recipients of ITI's Mining Incentive Program have projects within Yellowknife's municipal boundaries. This program was created to enhance mineral exploration in the NWT.*

*From ITI's perspective, the elimination of the ability to explore and stake claims within municipal boundaries would send mixed messages to NWT residents. If stakeholders have concerns about the impacts of proposed land uses, they are encouraged to make their views known through the regulatory process. The regulatory boards welcome input from the public.*

[Back To Top](#)

**WHEREAS** Climate Change is occurring in the North at more than twice the rate of the rest of Canada;

**AND WHEREAS** The North is particularly vulnerable to climate change due to its reliance on temperature sensitive systems such as permafrost;

**AND WHEREAS** All Communities in the NWT have started to observe climate change;

**AND WHEREAS** taking proactive tactics to addressing climate change adaptation is the preferred approach;

**AND WHEREAS** We will see the best success by working collaboratively with our many partners;

**THEREFORE BE IT RESOLVED THAT** the NWT Association of Communities enact the following suite of climate change adaptation resolutions:

Work on the suite of climate change resolutions as outlined in the resolutions RA-14-11-04-A to H.

**Update May 2016:**

The priorities of the 18<sup>th</sup> Legislative Assembly include implementing a strategy to mitigate and adapt to climate change in collaboration with other governments and organizations. This is a critical opportunity to take steps towards this resolution.

The priorities further include a clause about “improving coordination and effectiveness in resource management systems, recognizing traditional knowledge, land claims agreements, and devolution.

**November 2016 Update:**

On June 8, 2016, Minister of ENR Wally Schumann delivered a Minister’s Statement 43-18(2) about the NWT Climate Change Strategic Framework. He acknowledged the commitment of the GNWT to developing a territorial climate change strategy taking into account northern energy demands and the cost of living. The report was to be made public in September, and provided to Ministers in October. This has not yet materialized to our knowledge, and the consultation process for public input on the framework has been ongoing.

*The September 2016 response from the GNWT indicated that the GNWT has seen impacts of climate change on its own infrastructure in NWT communities and agrees with the NWTAC that the best approach for success is to address*

*climate change adaptation problems by working collaboratively with many partners. ENR will be preparing an NWT Climate Change Strategic Framework in 2016 for release in 2017 and will be engaging with partners to determine how to approach both mitigation and adaptation. NWT communities and the NWTAC will be informed of opportunities to participate in discussions on how to improve planning, coordination, and collaboration to address problems caused by climate change. The NWTAC has actively assisted ENR in the dissemination of information on consultation, and is working with the department to help coordinate travel to in-person consultation meetings through the fall of 2016.*

[Back To Top](#)

**WHEREAS** predicting what impacts climate change is going to have on the NWT is highly contingent upon having appropriately developed climate models;

**AND WHEREAS** the practice of using historic experience to establish codes, standards and guidelines becomes less and less relevant with climate change;

**AND WHEREAS** Climate modeling will form the core of most codes, standards and guidelines moving forward;

**THEREFORE BE IT RESOLVED THAT** the NWT Association of Communities strongly encourages the Federal Government to ensure that Environment Canada is adequately resourced to ensure that all appropriate modeling gets done for the North, and data are housed in a publicly accessible database.

**Policy Committee Recommends: REAFFIRMED**

NWTAC has worked with partners to establish a climate change portal. The CEO is participating in the advisory committees tasked with development of these products.

[Back To Top](#)

**WHEREAS** there are limited funding opportunities for research in the North;

**AND WHEREAS** most communities have not been involved in setting the research agendas in their communities;

**AND WHEREAS** communities are often not made aware of the outcomes of the research being completed in their communities and many research papers must be purchased;

**AND WHEREAS** the lack of a northern university means that the academic knowledge base relating to Arctic issues is scattered throughout the country;

**AND WHEREAS** the Climate Change and Communities Forum 2011 was an important first step in allowing the various dialogues to start and to allow the communities to identify some of their research needs;

**THEREFORE BE IT RESOLVED THAT** the NWT Association of Communities will continue to work with its various partners to ensure funding dollars are optimized;

**AND FURTHER THAT** the Aurora Research Institute develop mechanisms to ensure that the results of research are communicated to communities and the NWT Association of Communities;

**AND FURTHER THAT** the Aurora Research Institute make the inclusion of the community name(s) or region in the title or list of key words a mandatory element;

**AND FURTHER THAT** the NWT Association of Communities work with its various partners to ensure that the research needs of the communities are being promoted when setting research agendas;

**AND FURTHER THAT** Communities engage the researchers who are already working in their communities to assist them with the community's research needs

**Policy Committee Recommends: REAFFIRMED**

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NWTAC has produced a guide for communities on how to more effectively communicate with researchers and ensure appropriate reporting back.

**November 2016 Update:**

*The GNWT responded in September 2016 that research that does not fall under the Wildlife or Archaeologist legislation requires a Scientific Research Licence which is administered by the Aurora Research Institute. The Institute will not issue a research licence without written confirmation that the concerns of communities*



*and agencies, which are directly affected by the research, have been addressed. As such, researchers are expected to contact community organizations depending on the type, scope, and location of the research. Researchers must indicate how they will communicate research results to participants and the community in order to receive a licence. The Institute's NWT Research Data Base is publicly accessible online and contains information on scientific, wildlife and archaeological research licences dating back to 1974. The database is searchable by region and community.*

Experience has shown that the above-referenced process does not always occur. We have presented our concerns to the Aurora Research Institute and continue to work with other research groups to see a resolve to this issue.

[Back To Top](#)

**RA-17-11-04-C      Adaptation Plans & Community Decision Making**

**WHEREAS** roughly 1/3 of communities have an adaptation plan in place;

**AND WHEREAS** the development of Adaptation Plans and Hazard Mapping is a critical element in ensuring the resiliency of communities;

**AND WHEREAS** it is critical to ensure that infrastructure experts are included in the creation of Adaptation Plans and Hazard Mapping;

**AND WHEREAS** despite the fact that community level Adaptation Planning and Hazard Mapping must be done, it is also important that all municipal decision making must have a care to climate change;

**AND WHEREAS** securing funding to develop and implement Community Adaptation Plans and Hazard Mapping is critical to their completion;

**AND WHEREAS** the GNWT identified Supporting Communities both fiscally and from a resource basis as a priority within the Pan-Territorial Adaptation Strategy;

**THEREFORE BE IT RESOLVED THAT** the Federal Government should ensure that adequate funding is available to ensure that Adaptation Plans and Hazard Mapping is completed for all NWT communities including a thorough evaluation of all municipal infrastructure.

**AND FURTHER THAT** the GNWT assist communities to complete their Adaptation Planning and Hazard Mapping and Implementation;

**AND FURTHER THAT** the NWT Association of Communities work its various partners such as Ecology North and the Pembina Institute to explore opportunities to assist communities through the development of various tools.

**Policy Committee Recommends: REAFFIRMED**

NWTAC is working with various partners, including the GNWT, on hazard mapping and vulnerability assessments analysis and the completion of hazard mapping throughout the NWT. NWTAC is working with MACA on production of Hazard Identification and Risk Assessment Guidelines, and with ENR on its area mapping project. This work is proceeding.

**November 2016 Update:**

*Responding to the resolutions in September 2016, the GNWT noted that the 18<sup>th</sup> Legislative Assembly has identified the development and implementation of a comprehensive climate change strategy to mitigate and adapt to climate change as a priority for this government. The Department of Environment and Natural*

*Resources (ENR) has been tasked with leading the development of the climate change strategic framework that will guide the NWT's efforts to increase climate resilience, lower vulnerability to impacts of climate change, reduce Greenhouse Gas Emissions, implement adaptive actions, and identify pathways to a lower carbon economy.*

*The GNWT supports the NWTAC's interest in adaptation planning and hazard mapping. The Department of Municipal and Community Affairs will encourage this initiative through the Capital Planning Process with community governments. The development of a Community Climate Change Adaptation Plan would be considered eligible under the 2014-2024 Gas Tax Funding Agreement within the Capacity Building Category.*

[Back To Top](#)

**WHEREAS** Considerable academic work has been done on permafrost degradation but only a few on infrastructure impacts;

**AND WHEREAS** there has been a significant increase in the number of permafrost monitoring stations throughout the Northwest Territories;

**AND WHEREAS** there are few permafrost monitoring stations in communities;

**AND WHEREAS** the GNWT and especially the Housing Corporation are partners with the communities in meeting the climate change adaptation challenge;

**AND WHEREAS** since surface water has significant impact on permafrost, the development and implementation of Community Drainage Plans is critical;

**AND WHEREAS** Communities wish to support their ratepayers by educating them about permafrost and climate change and how best to protect their properties;

**THEREFORE BE IT RESOLVED** that the NWTAC explore funding opportunities to assist communities to work with scientists and consultants to establish in-community monitoring programs (i.e. on new buildings) based on a collaborative model;

**AND FURTHER THAT** the GNWT place permafrost monitoring equipment on all new major construction and reconstruction projects;

**AND FURTHER THAT** the Housing Corp. should be sure that it is adequately consulting with communities about their development plans and ensuring that they respect all land use and adaptation plans;

**AND FURTHER THAT** the NWT Association of Communities work with our various partners to assist municipalities in completing and implementing Community Drainage Plans;

**AND FURTHER THAT** the NWT Association of Communities work with our partners Ecology North and Pembina Institute to secure the funding to develop plain language materials to educate the public about permafrost i.e. what can be done to reduce permafrost thaw;

**AND FURTHER THAT** the NWT Association of Communities secure the funding to develop community government asset inspection checklists which build upon the risk reduction inspections sheets already developed by NCIP/NORCIX;

**AND FURTHER THAT** that the NWT Association of Communities work with our partners Ecology North and Pembina Institute to secure the funding to develop sample by-laws and policies to reduce water overflow from truck fill overflows;

**AND FURTHER THAT** the NWT Association of Communities work with our partners Ecology North and Pembina Institute to secure the funding to develop plain language materials to assist homeowners in protecting their properties from climate change impacts.

**Policy Committee Recommends: REAFFIRMED**

***Update May 2016:***

The GNWT released a *Homeowner's Guide to Permafrost* in September, 2015. This was distributed to communities and is available online. The intention of the guide is to provide information on the use of permafrost in designing a house, to help homeowners determine if their houses are built on permafrost, tips on how to maintain the home and foundation to reduce thaw, and to understand the risks related to thawing.

The NWTAC is working to assist with development of Northern Infrastructure Standards relating to Climate Change. To date the following have been completed:

- Thermosyphons
- Existing foundations in Permafrost
- Snowloads
- Community Drainage
- Geotechnical site Investigation

It is likely that the next phase of this work will be announced shortly which hopefully include the funding and expansion of many of the climate change programs.

NWTAC has completed a study which demonstrates the Impacts of Permafrost thaw on Public Infrastructure could be in the order of \$1.2 billion.

NWTAC has completed development of an Adaptation Guide for NWT Communities and this has become the core document for a newly minted School of Community Government course on Climate Change which was developed and delivered by the Association and our partner, Ecology North.

**November 2016 Update:**

*The GNWT response of September 2016 indicated that the GNWT is encouraged by the achievements of the NWTAC in securing resources and focusing attention on the issue of climate change in the NWT. It will continue to partner with the NWTAC on these efforts.*

*Through the Department of Public Works and Services (PWS), the GNWT has supported research into changing air and ground temperatures across the territory. PWS participates in the Public Infrastructure Engineering Vulnerability Committee through its work on the effects of climate change on infrastructure.*

*The key objectives of this committee are:*

- Complete inventory of Canadian public infrastructure*
- Identify key areas of public infrastructure vulnerability to climate change*
- Identify changes required to existing engineering codes and standards to address climate change*
- Identify new engineering codes and standards to address climate change*
- Recommend the key components of engineering codes and standards and government regulations to address climate change.*

*In addition to participation on this Committee, PWS participated in the development of, and supports the use of, the Canadian Standards Association Technical Guide “Infrastructure in Permafrost”. PWS has commissioned “Geotechnical Investigation Guidelines for Building Foundations in Permafrost” from Holubec Consulting. PWS is upgrading and remediating deteriorating foundations and piles in the Mackenzie Delta and has published a guideline on monitoring and repairing or replacing deteriorated piles. “Good Building Practice for Northern Facilities” includes guidelines for pile design, building design, foundation height, roof and site drainage, etc to minimize the impact on permafrost. PWS is installing thermistors and data loggers for ground temperature monitoring on new projects of larger size in northern communities: Fort Good Hope School, Inuvik Schools, Inuvik Western Arctic Research Centre, etc. PWS conducts appropriate geotechnical surveys before construction and, in most cases, ensures that designs follow the geotechnical firms’ foundation recommendations.*

*The above initiatives by PWS are shared across other departments to support the best practices in building design and construction. MACA shares these resources with community governments and consultants to utilize this information when designing and implementing infrastructure projects. PWS and MACA are currently participating on the development of a CAN/BNQ Technical Standard for Geotechnical Site Investigations for Building Foundations in Permafrost Zones. This standard was released for public review and comment in July 2016. MACA also encourages community governments to include projects such as drainage plans and geotechnical studies on their Capital Investment Plans to ensure that climate change mitigation and adaptation are part of the capital planning process.*

*Adequate consultation with communities about their development plans, and respect for community land use and adaptation plans, has been essential to the*

*successful work of the NWT Housing Corporation. The Housing Corporation cooperates with other departments in an effort to coordinate an approach to addressing climate impacts. Shared information may be of assistance to the Housing Corporation in carrying out its mandate to provide access to adequate, suitable, and affordable housing. The Housing Corporation also continues to work with its tri-territorial counterparts, the Yukon and Nunavut Housing Corporations, as well as the Federal Government through Canada Mortgage and Housing Corporation, to address housing design issues specific to Canada's North, including permafrost.*

*The GNWT is interested in partnering with the NWTAC in the development of resources (ie: policies, bylaws, best practices, inspection checklists) and in public education efforts around the area of climate change, including the specific area of permafrost degradation.*

[Back To Top](#)

**WHEREAS** the infrastructure managed by the Department of Transportation is critical to the success of our communities and the health and safety of its residents;

**AND WHEREAS** there are plenty of opportunities for communities to work in collaboration with the Department of Transportation;

**THEREFORE BE IT RESOLVED THAT** the future changing needs due to climate change be considered in the development of future Granular plans in order to ensure the availability of the right materials;

**AND FURTHER THAT** the NWT Association of Communities encourages the Department of Transportation to continue its partnership approach with communities in addressing the various climate change challenges with respect to airports, marine, roads and winter roads.

**Policy Committee Recommends: REAFFIRMED**

GNWT Transportation is continuing its partnership approach in addressing the various climate change challenges with respect to airports marine, roads and winter roads.

#### **November 2016 Update:**

September 2016 Response:

*The Department of Transportation (DOT) recognizes the importance of mitigating vulnerabilities and adapting to the effects of climate change. The Department recognizes the importance of resilient infrastructure to address the effects of climate change including permafrost degradation leading to road surface and airport runway instability, and shortened winter road and summer marine resupply operating seasons. DOT is engaged in numerous efforts to enhance the long-term safety and dependability of the NWT transportation network.*

*DOT has taken proactive steps in partnering with other Canadian jurisdiction and the academic community to develop Canada-wide strategies for adapting to climate change, including the construction of permanent bridges on the Mackenzie Valley winter road, risk mitigation design approach for the reconstruction of a portion of the Yellowknife Highway to minimize permafrost degradation, and the completion of a Climate Change Adaptation Plan. DOT will continue to support ongoing research and development and continue to involve communities in collaborative initiatives that address climate change.*

[Back To Top](#)



**WHEREAS** Codes, Standards and Guidelines are powerful tools in tackling the climate change challenge;

**AND WHEREAS** there is already an absence of codes, standards and guidelines to address the unique conditions in the North;

**AND WHEREAS** the Canadian Standards Association has a comprehensive standards development program and they have already developed Guidelines for foundation design of new facilities in permafrost;

**AND WHEREAS** the development of codes and standards needs to also address how compliance will be addressed;

**AND WHEREAS** few communities in the NWT have inspection or review staff;

**THEREFORE BE IT RESOLVED THAT** the NWT Association of Communities supports the development of Codes, Standards and Guidelines that deal specifically with the unique design challenges faced in the North;

**AND FURTHER THAT** All Codes, Standards and Guidelines should give appropriate climate change consideration;

**AND FURTHER THAT** the NWT Association of Communities staff are authorized to work with the various Code and Standard associations to encourage the development of Northern Based Codes, Standards and Guidelines including but not limited to Remediation of Existing Buildings, road design and drainage standards;

**AND FURTHER THAT** the GNWT should support the provision of inspection services throughout the NWT including the provision of this service through the Housing Corp.

**Policy Committee Recommends: REAFFIRMED**

The NWTAC is working to assist with development of Northern Infrastructure Standards relating to Climate Change. To date the following have been completed:

- Thermosyphons
- Existing foundations in Permafrost
- Snowloads
- Community Drainage

- Geotechnical site Investigation

It is likely that the next phase of this work will be announced shortly which hopefully include the funding and expansion of many of the climate change programs.

**November 2016 Update:**

*The GNWT response dated September 13, 2016 states that the Department of Transportation (DOT) supports the development of codes, standards, and guidelines that deal with the unique design challenges in the North. In that regard, DOT has collaborated towards the development of a Best Practices Guide for the Construction of Transportation Infrastructure on Permafrost, which includes a chapter on climate change. The summary and guide are available online from the Transportation Association of Canada website.*

*The Department of Public Works and Services (PWS) plays a lead role in the GNWT in developing codes and standards and guidelines for construction in the NWT:*

- Participating in the development of the Standards Council in Canada Bureau de Normalisation du Quebec (CAN/BNQ) technical standard for Geotechnical Site Investigations for Building Foundations in Permafrost Zones*
- Participated in the development of, and supports the use of, the Canadian Standards Association Technical Guide: "Infrastructure in Permafrost"*
- Sits on the Canadian Commission on Building and Fire Codes National Committee which has incorporated into the 2010 edition updated climate characteristics such as temperatures, snowfall and rainfall*
- Commissioned "Flat Loop Thermosyphon Performance in Warm Permafrost"*
- Commissioned "Geotechnical Investigation Guidelines for Building Foundations in Permafrost"*

*The NWT Housing Corporation (NWT HC) builds homes that conform to plans and specifications, energy efficiency standards, the National Building Code, community by-laws, and other applicable codes, standards, and regulations as required by the Authority Having Jurisdiction (AHJ). In order to offset and reduce the vulnerability of the NWT HC's infrastructure to the impacts of climate change, mechanisms under the Northern Infrastructure Standardization Initiative (NISI) have been developed and incorporated into the National Building Code.*

*The NWT HC technical staff conduct inspections of the NWT HC assets including new construction and its renovation projects for compliance with these codes, standards and regulations. This includes mandatory inspections on homes under construction at each major stage (ie foundation, framing, insulation and vapour barrier, mechanical and electrical rough-in, millwork and trim, interim and/or final completion and prior to the end of the warranty). In some cases, the NWT HC does not have the required expertise on staff to conduct inspections. In these*

*cases, the NWT HC would engage qualified companies and/or professional engineering firms to perform the inspections.*

*Through its Fire Prevention Regulations, the GNWT adopts the National Building Code of Canada and National Fire Code of Canada (National Model Construction Codes) for the purpose of reviewing construction plans and specifications to protect residents from fire and the spread of fire. MACA does not have authority to amend codes and standards as adopted, nor does it perform on-site inspections to ensure code compliance.*

*The input of provincial/territorial governments, municipalities and the construction industry is crucial to the strength of Canada's model codes. The current code-writing process involves an extensive public review procedure which provides an opportunity for the public to take a detailed look at proposed changes and to comment on each one as to whether it should be approved, altered, or rejected. Suggestions for changes to the National Model Construction Code documents are welcome from anyone at any time, provided sufficient information is included with which to substantiate the requested change. Further information is available on the NRC website at [www.nrc-cnrc.gc.ca](http://www.nrc-cnrc.gc.ca) and a comprehensive listing of industry stakeholders is maintained for this purpose.*

*Once proposed changes to the National Model Construction Codes are recommended by the appropriate Standing Committee (s), users and stakeholders are invited to comment during yearly public reviews. All public reviews are broadly announced in Construction Innovation, NRC Construction's quarterly newsletter, and through e-mail notification. The proposed changes are posted online for a two month period.*

*Neither MACA nor the GNWT administer a formal building inspection system. However, given sustained interest in this area, the Department will again welcome a dialogue on the topic during its effort to identify proposed amendments to the Fire Prevention Act. This summer, MACA will release a public discussion paper to begin the review process.*

[Back To Top](#)

**WHEREAS** Climate Change mitigation is an important element of the recently completed ICSP's;

**AND WHEREAS** the need for codes and standards around alternate energy was identified by communities at the Climate Change and Communities Forum;

**AND WHEREAS** the Canadian Standards Association has a comprehensive standards development program and they have already developed some guidelines relating to alternate energy;

**AND WHEREAS** the development of codes and standards needs to also address how compliance will be addressed;

**AND WHEREAS** few communities in the NWT have inspection or review staff;

**THEREFORE BE IT RESOLVED THAT** the NWT Association of Communities supports the development of Codes, Standards and Guidelines that deal specifically with alternate energy products;

**AND FURTHER THAT** the NWT Association of Communities staff are authorized to work with the various Code and Standard associations to encourage the development of Alternate Energy Guidelines

**AND FURTHER THAT** the GNWT should support the provision of inspection services throughout the NWT including the provision of this service through the Housing Corporation;

**AND FURTHER** that the NWT Association of Communities will work with its various partners to ensure the effective communication of tools and resources to communities to address the various energy challenges including education materials, sample by-laws and policies, and funding opportunities.

**Policy Committee Recommends: REAFFIRMED**

NWTAC is working with its various partners to ensure the effective communication of tools and resources to communities to address the various energy challenges including education materials, sample by-laws and policies, and funding opportunities.

**November 2016 Update:**  
September 2016 Response:

*The GNWT supports the focus of the NWTAC on climate change and is supportive of partnering with the Association and other partners to develop tools, resources, and best practices that can be utilized to support alternate energy sources.*

*The GNWT, through Public Works and Services (PWS) conducts energy evaluations on its own facilities and performs building upgrades and facilities based on the information gained through energy audits, monitoring, and other analyses. PWS also performs infrared thermal scanning on its facilities. Wherever possible, the ability to have community public infrastructure scanned when the equipment is in a community is promoted with community governments so that they also have information upon which to base their decisions on capital upgrades and retrofits.*

*PWS has pioneered the use of biomass boilers as a primary energy source for GNWT buildings, (schools, offices, and other). The GNWT has also partnered with community governments to support the use of biomass for community public infrastructure. The City of Yellowknife has incorporated this type of alternate energy source into a number of its facilities. Dettah also incorporated a biomass boiler on the Chief Drygeese Conference Centre. PWS staff sits on the Canadian Commission on Building and Fire Codes Energy Code Committee updating the National Energy Code which encourages energy conservation and allows for alternate energy sources to be used.*

*The NWT Housing Corporation recognizes that there are two essential components to mitigating climate change: 1) Making sure houses are sited appropriately to minimize permafrost degradation; and 2) reducing the level of emissions from housing by improving energy efficiency. The NWTHC is committed to using energy efficient building practices and exploring alternative energy sources. These actions will help reduce CO2 emissions and associated fuel costs for both existing housing units and future construction projects. The NWTHC continues to improve the energy efficiency of its housing designs, with an EnerGuide80 rating which is the basic standard on all its designed units or an equivalent, 25% greater than the 2010 Model National Energy Code (MNEC) for multiplex buildings that exceed 600m<sup>2</sup> and are more than 2 stories. The NWTHC has incorporated the use of biomass and photovoltaic systems in some duplexes and multiplex units.*

*A Tri-territorial Technical Sub-Committee continues to provide a forum for discussion and resolution of housing issues of a technical nature, specific to Canada's three Northern Territories.*

[Back To Top](#)

**WHEREAS** local organizations and volunteer groups are critical to the well-being of communities and their residents.

**AND WHEREAS** these volunteer organizations are only as strong as the capacity of their individual volunteers.

**AND WHEREAS** there is a need to strengthen the knowledge and skills of our local organizations which impact on our communities.

**THEREFORE BE IT RESOLVED THAT MACA** develop and deliver a volunteer training program that can also be used to assist local community groups.

**Policy Committee Recommends: REAFFIRMED**

MACA is updating its 2005 NWT Volunteer Support Initiative focus on improved training, Community capacity building and youth. The NWTAC has offered to assist with the program delivery.

MACA is also developing a volunteer strategy specific to volunteer fire fighters.

**November 2016 Update:**

*In its September 2016 response, the GNWT stated that the School of Community Government (SCG) is the training division within MACA. Over the past few years, the SCG has offered an average of 121 training courses per year to an average of 1,002 students. The SCG delivers training in 13 broad areas of community government responsibility. Although there is no formal volunteer program, the SCG does have 87 courses and workshops available for delivery, many of which benefit local volunteers.*

*In 2016-2017, the following 3-4 hour workshops are expected to be delivered; aoo of which benefit the volunteer elected officials:*

- *Roles and Responsibilities of Elected Officials*
- *Financial Awareness*
- *Legal Responsibilities, Codes and Conflict*
- *Planning – a Direction Forward*
- *SAO – a Team Resource*

*MACA also offers longer 4-5 day courses through the Recreation Program, which could be of benefit to volunteers. These include: volunteer development, personal management skills, traditional games and sport coaching, youth programs and services, recreational program planning, and recreation finances and fundraising. Not all of these are scheduled for delivery in 2016-2017.*

*As the training calendar for 2016-2017 has been distributed and budget allocated, SCG will look into receiving increased feedback from community governments on their training priorities for 2017-2018.*

[Back To Top](#)

**WHEREAS** NWT municipalities, hotel associations, and other representative organizations do not currently have the ability to charge a hotel room levy; and,

**WHEREAS** the revenue from a hotel room levy would be used to fund tourism marketing and development initiatives; and,

**WHEREAS** NWT municipalities and other local authorities have the mechanisms and the expertise to administer a hotel room levy; and,

**WHEREAS** there is widespread public acceptance of hotel room levies across North America and offshore; and

**WHEREAS** the NWT tourism industry is underfunded relative to other Canadian jurisdictions; and,

**WHEREAS** tourism is the largest renewable resource-based industry in the NWT, contributing \$130 million to the territorial economy in 2009,

**THEREFORE BE IT RESOLVED THAT** territorial legislation be established to provide NWT municipalities, hotel associations and/or similar organizations the authority to impose hotel room levies;

**AND FURTHER THAT** said territorial legislation provide NWT municipalities, hotel associations, and/or similar organization the responsibility to administer and allocate the revenues collected to fund tourism marketing and development initiatives within their respective jurisdictions.

**Policy Committee Recommends: REAFFIRMED**

With the adoption of its 2015-2019 Tourism Strategy, the City of Yellowknife has resolved to should “seek clarification from the GNWT regarding the amendments that would need to be made to the Cities, Towns and Villages Act in order to give the City the authority to implement a hotel tax within City boundaries.” The action is being taken with the support of the Yellowknife Hotel Association.

There is continued interest from NWT Tourism, YK Chamber of Commerce and NWT Chamber of Commerce. There had been no territorial response to inquiries by the Yellowknife Hotel Association. However, on March 2, 2015, the Legislative Assembly addressed the issue of the potential for a hotel levy and made the following points:

- MLA Bisaro brought the issue forward, requesting an update on research that had been promised. Deputy Minister, Municipal and Community Affairs Tom Williams provided an explanation of how revenues from a terrace on hotel rooms could be collected.



- MACA approached the Yellowknife Hotel Association (YHA) in the fall of 2014 with an offer of the destination marketing fee as an option to pursue, rather than any legislative route. This was rejected, as the YHA prefers regulation.
- Originally, the 17<sup>th</sup> Legislative Assembly had intended to consult with hotel operators and community governments, but this was deferred to the beginning of the 18<sup>th</sup> Legislative Assembly due to other priorities.
- MACA is willing to return to the YHA with the same designation marketing fee option.
- MLA Bisaro expressed disappointment that this issue, which she considers relatively minor legislative amendments, has not been addressed to make it feasible for community implementation.
- MLA Bromley echoed Ms. Bisaro's comments, expressing considerable disappointment, highlighting the increasing urgency of the issue, and pressed Minister R.C. McLeod to explain what needs to be done towards implementation.
- Minister McLeod noted fiscal constraint, internal re-profiling, and reduced capacity as impediments.

#### **November 2016 Update:**

GNWT response September 13, 2016:

*The NWTAC's resolution proposes that territorial legislation be established that would provide NWT municipalities, hotel associations, and/or similar organizations with the authority to impose hotel room levies and the responsibility to administer and allocate the revenue collected to fund tourism marketing and development initiatives within their respective jurisdictions.*

*Amendments to various pieces of municipal legislation would be required to allow NWT community governments the authority to, through bylaw, create, collect, and administer levies on local hotel rooms. A review of these pieces of municipal legislation is a priority for MACA>*

*Until such time as the legislation may be amended, community governments continue to have the authority to work with local tourism operators to create a voluntary Destination Marketing Fee that can be applied within their municipal boundaries. MACA sent a letter to the Yellowknife Hotel Association in August 2015 to suggest the creation of a Destination Marketing Fee in those municipalities interested in pursuing an initiative of this nature prior to any changes to legislation.*

On October 25, 2016, MLA Kieron Testart requested an update on the status of this initiative.

[Back To Top](#)

**RA-17-09-06    Training for Community Fire Departments**

**WHEREAS** it is extremely critical that all Fire Departments are appropriately trained and equipped; and,

**WHEREAS** one of the largest areas of risk to municipalities is the Fire Department; and,

**WHEREAS** most Fire Departments in the NWT are finding it challenging to ensure that their Departments are staffed, trained and equipped; and,

**WHEREAS** legislatively it is the Fire Marshal's responsibility to ensure that these programs are in place; and,

**WHEREAS** there are many partners such as the Fire Chiefs Association, NWTAC and municipalities willing to work with the Fire Marshal's office to assist with the implementation of their mandated programs; and,

**WHEREAS** the continued success of the NORCIX program is directly linked to addressing these fire department deficiencies; and,

**THEREFORE BE IT RESOLVED THAT** the NWTAC ask the Fire Marshal's Office to work with the Fire Chiefs Association and NWTAC to open a dialogue regarding the condition of the Departments and how to ensure that training is delivered in an appropriate manner;

**AND FURTHER THAT the NWTAC** request the GNWT undertake a baseline survey to be performed by an external consultant specializing in Fire Service Assessments during which all communities are reviewed;

**AND FURTHER THAT** the NWTAC ask the Fire Marshal to work with the Consultant and the other partners to develop a work plan to address the deficiencies identified in the study.

**Policy Committee Recommends: RE-AFFIRMED**

*GNWT Response: In 2010-11, the Office of the Fire Marshal worked extensively with community governments to complete fire department assessments and development plans for NWT communities and MACA continues to work with local fire chiefs to implement community-specific development plans prepared through that effort. Information contained in the assessments provided MACA with a good idea of broad gaps and deficiencies that exist in the NWT's community fire protection system. In January 2013, MACA released a discussion paper to help inform the development of a five-year community fire protection plan that identifies activities intended to address broad gaps and deficiencies acknowledged in the community fire assessments.*

- *The Discussion Paper highlighted seventeen recommendations to address the identified gaps and deficiencies, which fall into four categories including equipment, training, governance and operations*
- *The Discussion Paper was distributed to local fire chiefs, Senior Administrative Officers/Band Managers, the NWT Fire Chiefs Association, LGANT and the NWTAC*

*On November 12, 2013, MACA held a workshop involving LGANT, NWTAC and NWTFCFA to identify priority activities that will help support and strengthen community fire protection in the NWT. Through this workshop, a Community Fire Protection Plan was developed, which is a long term strategy involving key partners to ensure good direction and maximum value from limited resources. An NWT fire protection plan will help achieve that goal and encourage effective collaboration between partners. An overview of the Plan was conveyed to community fire officials at the recent May 2014 NWT Fire Chiefs Association AGM.*

*MACA's School of Community Government continues to deliver fire protection and public safety programs designed to train community firefighters and promote awareness of fire protection responsibilities at the community level. Travel support remains available for training hosted outside those communities wishing to participate. New first responder training has been added to the School's course calendar starting in summer 2014-15.*

***Update May 2016:***

The NWTAC has been attending the Fire Chief's Annual General Meeting to make sure that they are aware of the resources and supports that are available from the Association.

**November 2016 Update:**

Members in the Legislative Assembly raised questions on June 24, 2016 in response to the review of MACA's budget, specifically related to communities having appropriate training to deliver highway ambulance services. MLA (Sahtu) Daniel McNeely recognized that there are emergency management funds and fire marshal funds involved in this, and asked if there is any assistance available for smaller communities to ensure that their fire departments are up to standard and will meet the audit outlined in the budget. Minister R.C. McLeod responded that the regional fire marshal will work with communities to identify challenges, and will help design a program to train and build capacity in these areas. He stated that if there is an issue with capital or equipment, then communities can draw from their funds from MACA to purchase the proper equipment. He went on to indicate that some larger communities have donated equipment to smaller communities, and helped with training on this equipment.

*On September 13, 2016, the GNWT responded formally to the resolution by stating that “in 2014-2015, MACA implemented a work plan to identify short and long term activities with which to support the development and maintenance of community fire protection services for NWT communities. The work plan falls under the authority of the Community Fire Protection Advisory Committee, which consists of the Northwest Territories Fire Chief’s Association, the NWTAC, Local Government Administrators of the Northwest Territories (LGANT), the Workers’ Safety and Compensation Commission, and MACA.*

*A key priority for the Committee in 2016 is to develop a new community fire department assessment tool to help communities choose a suitable path to achieve their desired level of service, assess whether the desired level has been accomplished, and inform the development of future support tools for the GNWT. MACA does not feel it necessary to undertake a baseline survey using an external consultant given the ongoing nature of this work, and the necessity to perform ongoing assessments to help gauge performance.”*

In an audit released on October 25, 2016, the Auditor General of Canada identified a number of shortfalls in MACA’s support of community governments. Among these was the lack of knowledge of working fire departments in communities, if communities with fire departments are meeting standards, and if firefighters have appropriate training. The report indicated that a full assessment of fire departments had not been undertaken by MACA since the 2010-2011 fiscal year, and recommended immediate action to reassess fire departments as per the requirements under the Safety Act. MACA agreed with this, among other, recommendations.

[Back To Top](#)

**Consultation with municipalities for training provided through the School of Community Government**

**WHEREAS** one of the biggest challenges to municipalities is staff turnover and ensuring staff has appropriate training; and,

**WHEREAS** due to the frequency of the changes, the School of Community Government should be consulting with Municipalities annually; and,

**WHEREAS** the current model of all training being vested in The School of Community Government as opposed to Aurora College does not allow for the participation of those not already working for communities, thus limiting succession planning; and,

**THEREFORE BE IT RESOLVED THAT** the NWTAC request the School of Community Government consult with Municipalities annually regarding their training needs;

**AND FURTHER THAT** the NWTAC call on the GNWT to explore ways to publicize training opportunities to those not currently employed by municipalities.

**Policy Committee Recommends: RE-AFFIRMED**

MACA says it is incorporating the identification of training gaps by municipalities through its Accountability Framework.

**November 2016 Update:**

*In an update received September 13, 2016, the GNWT advised that MACA, through the School of Community Government, distributes an annual training calendar of 40-80 training events. The calendar is distributed to all communities and regional MACA offices, is provided to MACA partners including the NWTAC, and is hosted on various websites.*

*In Development of the annual training calendar, the following areas are given consideration:*

- *Funding partner requests*
- *Student needs to graduate*
- *Consultation with Training and Development Coordinators*
- *Available budget*
- *Available instructors*
- *Previous delivery of course and location*
- *Consultation with community government students*
- *Results from Accountability Framework*
- *Regional feedback*

The Review of MACA by the Auditor General's office tabled October 25, 2016 echoed this resolution and the department committed to consulting on this as well as expanding their alternate program delivery.

[Back To Top](#)

**WHEREAS** the GNWT provides for licensing, regulation and inspection services for gas and electrical installations, for the purpose of public safety and assurance of quality services; and,

**WHEREAS** licensing, regulation and inspection services are not provided by the GNWT for the installation of plumbing services and fixtures; and,

**WHEREAS** the lack of licensing, regulation and inspection services for plumbing is resulting in unnecessary maintenance and repair expenses for homeowners and others due to shoddy and substandard plumbing works; and,

**THEREFORE BE IT RESOLVED THAT** the NWT Association of Communities urges the GNWT to immediately implement a licensing, regulation and inspection service for all new plumbing installations to a minimum standard of the National Plumbing Code of Canada, and that such services be provided to all NWT Communities by the GNWT, where appropriate.

**Policy Committee Recommends: RE-AFFIRMED**

In responding to RA-14-06-04, Building Inspectors, the GNWT has said: “In January 2013, MACA and Public Works and Services engaged the NWT Construction Association, the NWT Architects’ Association, the NWTAC and the Consulting Engineers of the NWT to obtain their views about the building standards regulatory environment in the NWT. Stemming from those meetings, stakeholders indicated additional time was necessary to study the topic and to provide meaningful input. Since then, MACA has not received any further comments and will follow up with stakeholders in the summer of 2014.”

The NWTAC is a participant in this review and will push to see that any new building inspection capacity incorporates verification of all building codes and standards, including plumbing, electrical and gas.

**November 2016 Update:**

*In the GNWT response dated September 13, 2016, it was advised that the GNWT does not have any legislation that could be used to regulate plumbing services. Municipal legislation provides municipal governments with the authority to pass bylaws to adopt in whole or in part, a code such as the National Plumbing Code or standard made or recommended by the GNWT, Canada, or a province.*

*The City of Yellowknife, for example, requires plumbers and plumbing companies to get a Mechanical Permit when undertaking plumbing work within their municipal boundaries. When applying for the permit, the contractor has to provide sufficient information that the work will conform to Yellowknife’s by-laws, the National*

*Building code, and the National Plumbing Code. Inspections are also required by the permit. Municipal governments, therefore, have all the legal authority they require to regulate plumbing work and they can do it by passing a by-law.*

[Back To Top](#)



**WHEREAS** in 2004, the NWTAC and Department of Municipal and Community Affairs (MACA) cooperated to research and produce Building Healthy Communities: A Plan for addressing the public infrastructure deficit in the Northwest Territories; and,

**WHEREAS** the infrastructure deficit including deferred maintenance in 2004 was estimated to be \$303 million and that by some estimates the infrastructure deficit has increased at over \$400 million by late 2008; and,

**WHEREAS** the Building Healthy Communities report was an incredibly valuable tool to demonstrate the need for capital dollars for NWT Community Governments and develop baseline information for moving forward; and,

**WHEREAS** the infrastructure deficit calculated in Building Healthy Communities was obtained from the GNWT's 20-year infrastructure needs assessment; and,

**WHEREAS** the Building Healthy Communities assessment did not include recreation and cultural needs of many communities due to the GNWT's fiscal capacity at that time; and,

**WHEREAS** in 2007 Community Governments assumed responsibility for developing their own capital investment plans, which are more reflective of each community's needs; and,

**WHEREAS** five years have passed since the last territorial-wide survey of community public infrastructure needs was undertaken; and,

**WHEREAS** the need for quality, up-to-date information is essential for sound fiscal and infrastructure planning by Community Governments, the Government of the Northwest Territories and the Federal Government;

**THEREFORE BE IT RESOLVED** that the NWTAC petition MACA to update the Building Healthy Communities report based on community capital plans and establish a procedure to update the report on an annual basis in time for consideration as part of the GNWT's annual budget consultations.

**Policy Committee Recommends: RE-AFFIRMED**

Inventories of community assets are being updated through the Northern Communities Insurance Plan's Asset Management Program. This information has been critical to the quality and detail of the funding review. 25 year capital plans were developed for all communities.

**November 2016 Board Update:**

On June 2, 2016, Minister (MACA) Robert C. McLeod rose in the Legislative Assembly to provide the information that "... the Government of the Northwest Territories has made a commitment in the mandate to pursue new federal funding for the enhancement of community government infrastructure. The Department of Municipal and Community Affairs, MACA, is working collaboratively with both the federal and community governments to fulfill that commitment through various funding programs, including the Gas Tax Agreement and the New Building Canada Plan.... In 2014, MACA undertook an exercise to identify the municipal funding needed for NWT community governments. Using the information on the replacement need for all core infrastructure in NWT communities, MACA identified an annual deficit of \$38 million needed to address replacement and required upgrades to core community government infrastructure. The good news is that the federal government programs I have been talking about will help to reduce that community government's infrastructure deficit across the territory.

Applying the funding through the federal Gas Tax program will reduce that deficit to \$23 million per year. After applying the funding available through the other three funding programs, the annual infrastructure deficit is reduced to \$14 million per year over the next ten years. Although there is still a gap that needs to be addressed, the impact of federal infrastructure funding is significant."

In the September 2016 GNWT response, MACA agrees that readily available information on community government capital needs and the current state of their infrastructure is valuable not only for the GNWT, but also for consideration when discussing infrastructure programs with the Federal Government.

MACA is working with community governments on an ongoing basis to improve the quality of information in the Capital Planning Tool so that reports can be generated to outline infrastructure investment and priorities. This tool would not, however, quantify the infrastructure deficit in the way that the Building Healthy Communities Report did in 2004. Significant resources were expended by MACA to gather the type of data and complete the type of analysis that was produced in 2004. Although valuable, MACA does not have the resources to update this information on an annual basis. Rather, MACA would like to work with the NWTAC to develop a mechanism to update this information every 3-5 years.

MACA is working on its Asset Management Framework and has initiated discussions with the Northern Communities Insurance Program to see if there are any partnerships that can be secured through the insurance appraisal program to keep the current condition of infrastructure and its replacement value information updated on a regular basis for use by communities when completing their Capital Plan, as well as for annual maintenance planning for their assets. This information, combined with full utilization of the Capital Planning Tool would allow for meaningful information on the capital needs to be available for community

*governments when planning for their infrastructure needs, and would be valuable information for the GNWT when negotiating new infrastructure programs with Canada.*

[Back To Top](#)

**RA-17-07-06     Amendments to the Summary Offences Procedures Act**

**WHEREAS** communities in the Northwest Territories have the authority to issue tickets pursuant to the Cities, Towns and Villages Act and the Summary Offences Procedures Act (“Act”); and

**WHEREAS** the Act does not currently establish a standardized parking ticket format that allows for official services to be effected by the placement of a parking ticket on a vehicle; and

**WHEREAS** the Act also does not establish a parking ticket as a legal document for Court purposes in and of itself, which requires an additional document to be sworn, nor does it allow for automatic convictions for persons who fail to either pay for or contest a parking ticket; and

**WHEREAS** amending the Act to allow for the above would improve the efficiency, cost-effectiveness and overall administration of the conviction process with respect to parking tickets.

**THEREFORE BE IT RESOLVED THAT** the Northwest Territories Association of Communities urge the Territorial Government to consider amending the Act so as to allow for the above described efficiencies to be achieved.

**Policy Committee Recommends: RE-AFFIRMED**

GNWT Response: The NWTAC has contacted the GNWT Dept. of Justice, which stated that the City of Yellowknife needs to do research on options for legislative change and then discuss amendment of the Act with DOJ. Following NWTAC attempts to broker a meeting between the City and DOJ to move the issue forward, City officials met independently with DOJ and have agreed on a plan of action to achieve the requested changes. Will continue to monitor.

**November 2016 Update:**

*In its official response of September 2016, the GNWT Department of Justice appreciates the input from the NWTAC to address ticketing and administrative inefficiencies under the Summary Conviction Procedures Act. In 2010, amendments to the Act came into force which allowed for automatic convictions for summary offence ticket information (ie tickets for Motor Vehicle Act parking offences and municipal parking offences) where the person fails to either pay the ticket or appear in court to contest the ticket.*

*These amendments responded to interest expressed by the NWTAC in 2008 to allow for automatic convictions for tickets. As these amendments were being advanced, further consultations with the NWTAC identified other areas of interest,*

*including the service of parking tickets by mail and the development of a standardized parking ticket. These areas require further analysis before Justice can consider changes to the legislation. The Act already includes a provision that parking tickets following the ticket format as set out in Schedule B of the Regulations are deemed to be served by affixing the ticket on the vehicle. This format requires that the registered owner be identified on the ticket. Justice is open to looking at other ticket formats that meet the requirements of the law.*

[Back To Top](#)

## **RA-17-07-12 Amendment to the GNWT Disaster Assistance Policy**

**WHEREAS** Community members who are affected by a disaster as per the GNWT Disaster Assistance Policy must fill out a claim to receive compensation for damages from a disaster; and

**WHEREAS** elders and other residents don't have the funds to do repairs and then submit their paid invoices to the GNWT for financial compensation.

**THEREFORE BE IT RESOLVED THAT** the NWTAC request that the GNWT include community governments in the screening process of applicant so that elders and other residents who can't afford paying for their repairs up front can still be considered for financial assistance under the Disaster Assistance Policy.

**Policy Committee Recommends: RE-AFFIRMED**

***GNWT Response:** MACA has delayed an analysis of the Disaster Assistance Policy (DAP) pending a review of the Civil Emergency Measures Act, which serves to regulate the orderly planning and execution of emergency responses and disaster prevention programs in the NWT. CEMA is outdated and many aspects of it are no longer relevant in today's operating environment. MACA released a discussion paper on the proposed changes to CEMA in June 2014 and a Legislative Proposal is anticipated in the late summer 2014. It is expected this work will guide future work on the GNWT's Emergency plan in 2014-15, which will include consideration of the DAP.*

*Further, the federal government is contemplating future changes to the Disaster Financial Assistance Arrangements (DFAA) which may have a significant influence on how the DAP functions. The GNWT receives reimbursement of territorial emergency response costs through DFAA. Should DFAA change, MACA will need to consider possible amendments to DAP.*

### **November 2016 Update:**

*In its official response dated September 13, 2016, the GNWT added to its original response with an update that a Legislative Proposal for CEMA was approved in August 2015 and work is underway to modernize the GNWT's emergency management system, which will include consideration of the DAP.*

*At present, eligibility for assistance through the Disaster Assistance Policy is not based on whether individuals can afford repairs up front. Approval depends on a number of factors including the nature of the items lost and whether the loss was insurable or not. Once notional approval is granted, it is up to the homeowners to decide how to best proceed and there exists no mechanism to provide advance payment prior to work being completed. Proof of payment is critical in helping ensure*

*proper use of funds and MACA will typically work with community leadership and members to respond to such circumstances.*

[Back To Top](#)

**WHEREAS** construction of new buildings both residential and commercial is done on an on-going basis in the NWT

**AND WHEREAS** structural integrity and occupant safety is a primary concern;

**THEREFORE BE IT RESOLVED THAT** the GNWT create positions of building inspectors in all regions.

**Policy Committee Recommends: RE-AFFIRMED**

*GNWT Response: In January 2013, MACA and Public Works and Services engaged the NWT Construction Association, the NWT Architects' Association, the NWTAC and the Consulting Engineers of the NWT to obtain their views about the building standards regulatory environment in the NWT. Stemming from those meetings, stakeholders indicated additional time was necessary to study the topic and to provide meaningful input. Since then, MACA has not received any further comments and will follow up with stakeholders in the summer of 2014.*

**November 2016 Update:**

*Further to the previous response, the GNWT added in September 2016 that in winter 2013, MACA met with industry stakeholders to discuss gaps in the current regulatory environment involving construction in the NWT. This effort signaled a need for stakeholders to discuss the topic among themselves before submitting feedback. In the fall of 2014, MACA reached out again to solicit stakeholder views concerning the nature and scope of the problem. No comments have been received since 2014 and MACA remains available should stakeholders wish to re-engage.*

*In summer 2016, MACA will release a discussion paper to help identify proposed amendments to the Fire Prevention Act. Through regulation, the FPA adopts the national model codes and it is through this effort that further comments concerning building inspections in the NWT will be invited.*

The NWTAC actively supported the dissemination of these updated Plan Review Guidelines by featuring the changes and links in the E-News.

[Back To Top](#)



**RA-17-98-12    Limiting the time available to the Territorial Assessment Appeal Tribunal to reach a decision**

**WHEREAS** the current provisions of the *Property Assessment and Taxation Act* provide for the establishment of a Territorial Assessment Appeal Tribunal; and

**WHEREAS** the Tribunal has historically experienced some delays in hearing appeals on property assessments, thereby causing some delays in concluding taxation claims against properties subject to appeals; and

**WHEREAS** this uncertainty has continued in some instances for more than one year because of delays in hearing appeals.

**THEREFORE BE IT RESOLVED THAT** the NWTAC petition the GNWT to amend the *Property Assessment and Taxation Act* such that the Tribunal be granted a period of no more than six months from the time of the deadline of appeals during which it must rule on said appeals.

**Policy Committee Recommends: RE-AFFIRMED**

MACA has previously said that a review of the legislation would take place during this four-year Legislative Assembly term.

*GNWT Response: A legislative review of the Property Tax Assessment and Taxation Act will not take place during the sitting of the 17<sup>th</sup> Assembly, and is not on MACA's list of legislative priorities. Due to the limited capacity of the Department to perform the work that is required to develop new or amend legislation, it has become necessary for MACA to prioritize its legislative initiatives. It has been MACA's long-standing policy to engage stakeholders and communities on any legislative work done by the Department and MACA will notify the NWTAC of any future consultations with regards to the revision of the PATA.*

**November 2016 Update:**

GNWT Response September 2016:

*MACA has recognized that the Property Assessment and Taxation Act is in need of review and updating. The Act is included on MACA's list of legislation requiring review. Unfortunately the list of legislation that MACA would like to review is lengthy, and will take some time to accomplish. Once the Act is scheduled, MACA will ensure that the Territorial Assessment Appeal Tribunal provisions are included in that review.*

[Back To Top](#)

<b>NWT Association of Communities 2017 Deleted Resolutions</b>		
<b><i>Policy Number</i></b>	<b><i>Name of Resolution</i></b>	<b><i>Page</i></b>
<b>DL-17-12-05</b>	MACA Extraordinary Funding Policy Review	<b>2</b>
<b>DL-17-10-11</b>	Information Communications Technology (ICT) Infrastructure for NWT Communities	<b>3</b>
<b>DL-17-10-08</b>	Updated Building Codes	<b>5</b>
<b>DL-17-10-12</b>	Commissioner's Land within Block Land Transfer Areas	<b>6</b>
<b>DL-17-07-01</b>	Eligible Categories under the Gas Tax Infrastructure Program	<b>7</b>
<b>DL-17-07-16</b>	Targeted Funding	<b>8</b>

**DL-17-12-05**

**MACA Extraordinary Funding Policy Review**

**WHEREAS** NWT Communities have repeatedly expressed concerns about the need to expand the list of eligibility categories under the Extraordinary Funding Policy (energy emergencies, for example); and

**WHEREAS** NWT Communities have had legitimate claims for Extraordinary Funding denied because of their solid fiscal standing; and

**WHEREAS** NWT Communities require adequate financial assistance from the GNWT for costly repairs resulting from emergencies,

**THEREFORE BE IT RESOLVED THAT** the NWTAC lobby Municipal and Community Affairs to conduct a comprehensive review of its Extraordinary Fund Policy in consultation with the NWTAC and its Member Communities.

**Policy Committee Recommends: **DELETION****

MACA responded to an NWTAC letter and outlined changes made to the Extraordinary Funding Policy in June 2012. NWTAC to determine if changes by MACA meet the intent of this resolution.

**November 2016 Update:**

*The September 2016 response from the GNWT described the establishment of the Extraordinary Funding Policy in April 2007 to provide financial assistance to community governments who were facing extraordinary funding pressures caused by events beyond what a reasonable and prudent community government would plan for. Since the creation of this policy, through the implementation of the New Deal for Community Governments, the financial environment in which community governments operate has changed significantly. Community governments are now able to use regular contributions in capital, operations and maintenance and water and sewer to establish reserves and to implement multi-year strategies. As such, there have been increasingly fewer situations where community governments have required access to the funds available through this policy to address unforeseen circumstances. As a result, MACA decided to rescind the Extraordinary Funding Policy in 2015, and recommends that the NWTAC rescind this resolution at the 2017 AGM.*

[Back To Top](#)

**DL-17-10-11     Information Communications Technology (ICT) Infrastructure for NWT Communities**

**WHEREAS** the Department of Municipal and Community Affairs is implementing a new online browser-based Capital Planning Tool; and,

**WHEREAS** each NWT Community will be required to integrate this tool to ensure Capital Plans are updated to comply with current MACA requirements; and,

**WHEREAS** there is a digital divide between NWT Communities and their southern counterparts; and,

**WHEREAS** many NWT Communities do not have the adequate ICT Infrastructure and training to provide for reliable and efficient utilization of online browser-based applications;

**THEREFORE BE IT RESOLVED THAT** the NWTAC urge the Government of the Northwest Territories to ensure that NWT Communities have the necessary ICT Infrastructure and training in order to comply with the Department of Municipal and Community Affairs Capital Planning Tool requirement;

**FURTHER BE IT RESOLVED THAT** the NWTAC work with the Department of Municipal and Community Affairs to develop off-line options for utilizing the Capital Planning Tool until such time as the ICT Infrastructure and training in NWT Communities is adequate.

**Policy Committee Recommends: DELETION**

All communities are now using the capital planning tool. Adaptations and “work-arounds” have been developed to address communications technology deficiencies. The situation may possibly be improved by federal budget funding to upgrade rural and remote communities telecommunications service. NWTAC will monitor telecommunications funding implementation.

**November 2016 Update:**

GNWT Response September 2016:

*Information Communications Technology has improved since 2011 and MACA’s Capital Planning Tool is accessible by all communities. In addition, MACA staff are trained to facilitate the capital investment planning process and can assist community governments to complete their capital plan and ensure that the data is entered into the Capital Planning Tool as required.*

*In 2016, MACA is launching the first round of pilot projects in communities to implement the NWT Asset Management (AM) strategy. This will include MACA investing in asset management software in communities. Through these projects, community staff will have*

*better information available to make capital investment decisions. With this focus, changes to MACA's Capital Planning Tool will be limited.*

*MACA, through the School of Community Government, has also updated its Capital Planning Training programs to include training on the Capital Planning Tool.*

The NWTAC may consider deleting this resolution at the 2017 AGM.

[Back To Top](#)

**WHEREAS** NWT Communities are assuming responsibility of Capital Planning within their municipal boundaries; and,

**WHEREAS** many NWT Communities are developing infrastructure but are experiencing difficulties meeting building codes due to the lack of relevant guidelines;

**THEREFORE BE IT RESOLVED THAT** the NWTAC urge the GNWT and the Office of the Fire Marshalls to ensure that communities are updated on changes to existing regulations;

**AND FURTHER THAT** the NWTAC work with the GNWT and the Office of the Fire Marshalls to ensure guidelines are updated and made available to all communities.

**Policy Committee Recommends:** **DELETION**

**November 2016 Update:**

September 13, 2016 GNWT response:

*Pursuant to the Fire Prevention Act (FPA), the Office of the Fire Marshal (OFM) conducts a review of construction plans and specifications to determine if they meet the requirements of codes and standards adopted by the Fire Prevention Regulations. In March 2015, MACA conducted a review of the plan review function to ensure the GNWT is meeting its regulatory responsibility pursuant to the FPA and to confirm alignment of industry practice with adopted codes and standards. This included stakeholder meetings to discuss guidelines for owners, builders, contractors, designers and professionals to provide clear direction concerning roles, responsibilities and procedures.*

*With work now complete, formal notice will be sent shortly advising stakeholders of the new guidelines which will receive regular review and maintenance. Further, the OFM will work with partners to ensure maximum efficiency in notifying industry and municipal stakeholders concerning changes to adopted codes and standards.*

The NWTAC may be able to consider deletion of this resolution at the 2017 AGM.

[Back To Top](#)

**WHEREAS** the response to Resolution 2009-12 Review of and Amendment of the Commissioner's Land Act from the GNWT Department of Municipal and Community Affairs (MACA) that as a matter of policy, MACA would consult with community governments on all dispositions of Commissioner's Land located within municipal boundaries and where they exist in Block Land Transfer Areas ; and,

**WHEREAS** there was an instance where the affected Municipal Government was not made aware that such an application had been filed with MACA for lands within the Block Transfer Area until nine months after the fact; and,

**WHEREAS** the affected Municipal Government was then given 30 days to respond in writing outlining any questions or concerns; and,

**WHEREAS** if the application was approved by MACA, it would effectively land lock the Community;

**THEREFORE BE IT RESOLVED THAT** the NWTAC urge the Government of the Northwest Territories to freeze the disposition of Commissioner's Land within the Block Land Transfer Areas outside Municipal Boundaries until such time as the comprehensive review of the Commissioner's Land Act has been completed by MACA.

**Policy Committee Recommends: DELETION**

#### **November 2016 Update:**

September 13, 2016 GNWT response:

*The GNWT believes that this standing resolution is outdated. The Block Land Transfers outline and define areas of Commissioner's Lands that were devolved prior to April 1, 2014. Now that Territorial Lands have been devolved to the GNWT's administration and control, the artificial boundaries created by Block Land Transfers are moot. Additionally, MACA is no longer undertaking a review of the Commissioner's Land Act and no standalone review is planned by the GNWT at this time. The GNWT therefore recommends that this motion be removed as it is no longer relevant to the GNWT or NWTAC going forward.*

The NWTAC may consider this for deletion at the 2017 AGM.

**WHEREAS** the Government of Canada signed a gas tax agreement with the Government of the Northwest Territories in November 2005; and

**WHEREAS** the Government of the Northwest Territories signed a gas tax agreement with the community governments commencing the 2005/06 fiscal year; and

**WHEREAS** the gas tax program was designed to provide funds for infrastructure designed for potable water distribution and environmental protection purposes such as energy efficiencies to provide savings by the reduction of fuel or electrical consumption; and

**WHEREAS** the Government of Canada restricts mobile assets other than water/sewer/solid waste vehicles to transport water/sewage/solid waste and public transit to be eligible for this funding.

**THEREFORE, BE IT RESOLVED THAT** the NWTAC urge the Government of Canada to expand the eligible categories for expenditures under the gas tax infrastructure program to include the purchase of hybrid mobile equipment used for municipal purposes.

**Policy Committee Recommends: DELETION**

**November 2016 Update:**

GNWT response September 2016:

*In May 2014, the GNWT signed a renewed ten-year Gas Tax Administrative Agreement that initially provided the GNWT with \$15 million annually, with a slight increase in the total funding every second year starting in 2016-2017. The current Administrative Agreement provides a funding forecast for five years (2014-2015 to 2018-2019). Compared to the first Gas Tax Agreement which covered the period from 2005-2014, the new Administrative Agreement is being referenced as a true “infrastructure funding” agreement with expanded categories to cover most types of community public infrastructure, instead of being focused on environmentally sustainable municipal infrastructure as the earlier agreement was.*

The NWTAC may consider deletion of this resolution at the 2017 AGM.

[Back To Top](#)



**WHEREAS** traditional arrangements for Federal infrastructure programs required a 1/3 contribution of the cost of new infrastructure from the Federal, Provincial/Territorial and Community government; and

**WHEREAS** these arrangements limit participation by rural remote and Northern communities, which are unable to raise sufficient revenues to cover their share of the 1/3; and

**WHEREAS** strictly per-capita funding distribution places many of these communities, with their limited population base, at an extreme disadvantage.

**THEREFORE BE IT RESOLVED THAT** the NWTAC directly and through its affiliation with the Federation of Canadian Municipalities and other territorial Municipal Associations, urge the Government of Canada to design a municipal infrastructure program targeted to assist northern municipalities of Canada's three territories and other smaller provincial jurisdictions such as PEI that addresses the unique conditions of these northern, remote and rural municipalities of Canada.

**Policy Committee Recommends: DELETION**

[Back To Top](#)

# **TAB 8**

## **Presentations**

